

AGENDA

REGULAR MEETING of THE HOLTVILLE CITY COUNCIL 121 WEST FIFTH STREET - HOLTVILLE, CALIFORNIA

Monday, October 14, 2024

<input type="checkbox"/> Murray Anderson, Mayor	<input type="checkbox"/> George Morris, City Treasurer	<input type="checkbox"/> Alex Silva, Fire Chief
<input type="checkbox"/> John Munger, Mayor Pro Tem	<input type="checkbox"/> Nick Wells, City Manager	<input type="checkbox"/> Joe Conkey, Police Chief
<input type="checkbox"/> Mike Goodsell, Council Member	<input type="checkbox"/> Finance Supervisor	<input type="checkbox"/> Jack Holt, City Engineer
<input type="checkbox"/> Richard Layton, Council Member	<input type="checkbox"/> Steve Walker, City Attorney	<input type="checkbox"/> George Galvan, City Planner
<input type="checkbox"/> Michael Pacheco, Council Member	<input type="checkbox"/> Yvette Rios, City Clerk	<input type="checkbox"/>

THIS IS A PUBLIC MEETING

The Holtville City Council values your input if there is an issue on which you wish to be heard, for both items listed on the agenda and for items of general concern. The Mayor reserves the right to place a limit on each person's comments. Any public comments must include the individual's name and address for the record. Personal attacks on individuals and/or comments which are slanderous or which may invade an individual's personal privacy are not permitted.

CITY COUNCIL

MEETING CONVENED - 5:30

CLOSED SESSION PUBLIC COMMENTS: This is the time for the public to address the City Council on any item appearing on the Closed Session agenda for this meeting.

ADJOURN TO CLOSED SESSION

PUBLIC EMPLOYMENT:

(Government Code Section 54957)

City Manager Evaluation
Evaluation Criteria

RECONVENE OPEN SESSION - 6:00 PM

PLEDGE of ALLEGIANCE:

INVOCATION:

CITY CLERK RE: Verification of Posting of the Agenda

EXECUTIVE SESSION ANNOUNCEMENTS:

PROCLAMATION:

*Designating October 2024 as Domestic Violence Awareness Month
Community Outreach Department - WomanHaven*

PRESENTATION:

*Holtville Wetlands and Alamo River Trail Extension
River Partners*

GENERAL PUBLIC COMMENTS: The public may address the City Council on any item that DOES NOT appear on the agenda for this meeting within the purview of the City Council.

1. CONSENT AGENDA:

The items on the Consent Agenda are to be approved without comment. Should any Council Member or member of the public wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the NEW Business agenda.

- a. Approval of the Minutes from the Regular Meeting of Monday, September 23, 2024.
- b. Current Demands #47152 through #47330.

REPORTS of OFFICERS, COMMISSIONS, COMMITTEES and COMMUNIQUES:

2. UNFINISHED BUSINESS: *None*

3. NEW BUSINESS:

- a. **Discussion/Related Action to Adopt RESOLUTION #24-26** Delegating the City Manager to Execute All Documents for the Infill Infrastructure Grant of 2019.

George Galvan, City Planner

5. STAFF REPORTS

- a. **City Manager Report - Nick Wells**
- b. Finance Supervisor -
- c. Police Chief - Joe Conkey
- d. Water/Wastewater Supervisor - *Frank Cornejo*
- e. Public Works Foreman - *Alex Chavez*
- f. Building Inspector - *Raylene Tapiceria*
- g. Fire Prevention Officer - *Francisco Hernandez*

6. Items for Future Meetings: *Citywide Streets Assessment*

7. ADJOURNMENT:

I, Yvette Rios, City Clerk of the City of Holtville, California, **DO HEREBY CERTIFY** that the foregoing agenda was duly posted at Holtville City Hall and on the City of Holtville's website (www.Holtville.ca.gov) on Friday, October 11, 2024.

**THE MINUTES OF THE REGULAR MEETING OF
THE HOLTVILLE CITY COUNCIL**

Monday, September 23, 2024

MEETING DATE:	<u>10/14/24</u>
ITEM NUMBER	<u>1 a</u>
Approvals	CITY MANAGER _____
	FINANCE MANAGER _____
	CITY ATTORNEY _____

The Regular Meeting of the Holtville City Council was held on Monday, September 23, 2024, at 5:30 pm in the Civic Center. Mayor Murray Anderson was present, as were Council Members Mike Goodsell, Richard Layton, John Munger, and Mike Pacheco. Also present were Finance Supervisor Adriana Anguis, Fire Chief Alex Silva, City Treasurer George Morris, City Attorney Steve Walker, City Manager Nick Wells, and City Clerk Yvette Rios.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

The Closed Session meeting was called to order at 5:30 PM. by Mayor Murray Anderson.

PUBLIC EMPLOYMENT:

(Government Code Section 54957)

City Manager Evaluation

Evaluation Criteria

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mayor Anderson called the Open Session meeting to order at 6:04 PM.

PLEDGE OF ALLEGIANCE: *Mr. Pacheco led the Pledge of Allegiance.*

INVOCATION: *The Invocation was given by Mr. Goodsell.*

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

City Clerk Yvette Rios verified that the agenda was duly posted on Friday, September 20, 2024.

EXECUTIVE SESSION ANNOUNCEMENTS:

Mr. Walker reported that there was no reportable action from the Closed Session.

PROCLAMATION:

*Designating October 2024 as Domestic Violence Awareness Month
Community Outreach Department - WomanHaven*

No WomanHaven representatives were present to receive the proclamation, therefore Ms. Rios was directed to reschedule the presentation.

PRESENTATION:

*Chuckwalla National Monument
California Environmental Voters*

Felix Wang gave a virtual presentation in support of Chuckwalla National Monument on behalf of California Environmental Voters. He explained that the proposed monument is 50 miles North of Holtville and could potentially provide an economic boost from tourism in the area. Mr. Wang listed the supporters of the monument.

GENERAL PUBLIC COMMENTS:

Ricci Santisteven Pacheco, one of two Holtville representatives for IVHA, came to update the Council regarding the housing board. She shared that Bryan Vega, the second representative, will be attending an IVHA conference in Florida. Topics of interest at recent IVHA meetings were yard upkeep and a potential memorial bench.

Julie Browning, President of Holtville Little League, wanted to thank the City for renovating the stadium

lights at Samaha Park. She gave a report on League activity and reviewed a recent meeting with City Manager Nick Wells and Public Works Supervisor Alex Chavez where maintenance for Mack Park was discussed.

Mary Helen Dollente (1925 Orchard Road) wanted an update on several projects and other business within the scope of the City's authority. She was informed that the Council was given a presentation at the previous meeting on a subject that she had recently requested an update for.

Stacy Britschgi (854 Cedar Avenue) expressed that the City and the Chamber of Commerce did well in their collaboration at the recent Farmers Market.

1. CITY COUNCIL CONSENT AGENDA:

- a. Approval of the Minutes from the Regular Meeting of Monday, September 9, 2024.
- b. Current Demands #47216 through #47265

A motion was made by Mr. Layton and seconded by Mr. Goodsell to approve the Consent Agenda as presented. The motion passed in the form of a roll call vote.

AYES: *Goodsell, Layton, Munger, Pacheco, Anderson*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES, AND COMMUNIQUES:

Ms. Rios reported that the recent Farmers Market & Street Fair was well attended, especially considering that it was the first of the season. The week before she attended a virtual training for TextMyGov and announced that the Chamber decided on October 10th for the Candidate Forum.

Mr. Wells listed salient meetings he had recently attended and briefly reviewed his conversation with USDA loan representatives, more information on that subject is to come after October 1st. He continues to oversee and work towards progress of the Ninth Street West Improvements.

Mr. Walker had nothing to report.

Mr. Layton reported that he attended the Farmers Market.

Mr. Goodsell reported that he had an interesting meeting with local SCAG representative David Salgado and will be attending a SCAG workshop the following day. Upcoming this week he also has an ICTC meeting, the League of Cities dinner, a tour with SCAG, and an HHS football game.

Mr. Munger had nothing to report.

Mr. Pacheco reported that he attended the Farmers Market.

Mr. Morris had nothing to report.

Chief Silva recapitulated strike team activity and announced upcoming fire prevention activities.

Ms. Anguis reported that this would be the last Council meeting she would attend, due to the fact that she is relocating and has submitted a notice of resignation for her position. She is working to leave affairs in order in preparation of her departure.

Mayor Anderson attended the Farmers Market and noted the good weather and successful outcome of the event. He reported that he attended a 'spirited' Holtville Chamber meeting.

2. UNFINISHED BUSINESS: *None*

3. NEW BUSINESS:

- a. Discussion/Related Action to Adopt RESOLUTION #24-25** Authorizing an Expenditure of Sewer Enterprise Funds for Replacement of the Trojan Ultraviolet Light Disinfection System at the Wastewater Treatment Plant **Nick Wells, City Manager**

Mr. Wells delineated the history of the WWTP UV disinfection system, which was now installed just over 20 years ago. Now being a third generation model, the system is obsolete and requires parts that are no longer manufactured. WWTP Consultant Frank Cornejo met with THG to determine that the proposed replacement was the best course of action. Mr. Wells assured the Council that the Sewer fund has ample resources and a replacement was foreseen.

A motion was made by Mr. Goodsell and seconded by Mr. Layton to approve the action as presented. The motion passed in the form of a roll call vote.

AYES: Goodsell, Layton, Munger, Pacheco, Anderson

NOES: None

ABSENT: None

ABSTAIN: None

- b. Discussion/Related Action** to Designate a Delegate to the League of California Cities 2024 Annual Conference & Expo to be Held October 16-18, 2024, in Long Beach, California **Nick Wells, City Manager**

Mr. Wells explained that the California League of Cities requires an official appointment of delegates for their upcoming annual conference in Long Beach in October. Mayor Anderson and Mr. Goodsell have volunteered to be the Delegate and Alternate Delegate, respectively.

A motion was made by Mr. Pacheco and seconded by Mr. Goodsell to appoint Mayor Anderson as the Primary Delegate and Mr. Goodsell as the Alternate Delegate at the 2024 League of California Cities Annual Conference. The motion passed in the form of a roll call vote.

AYES: Goodsell, Layton, Munger, Pacheco, Anderson

NOES: None

ABSENT: None

ABSTAIN: None

4. INFORMATION ONLY: *None*

5. STAFF REPORTS:

- a. City Manager Report - Nick Wells**
- b. Finance Supervisor - Adriana Anguis**
- c. Fire Chief - Alex Silva**
- d. Water/Wastewater Consultant - Frank Cornejo**
- e. Public Works Supervisor - Alex Chavez**

6. Items for Future Meetings: *Presentations*

7. ADJOURNMENT: *There being no further business to come before the Council, Mayor Anderson adjourned the meeting at 6:52 PM.*

MEETING DATE:	<u>10/14/24</u>
ITEM NUMBER	<u>1 b</u>
Approvals	CITY MANAGER
	FINANCE MANAGER
	CITY ATTORNEY

City of Holtville
Live 4.17.2022

Check Register - DETAILS REPORT
Check Issue Dates: 9/20/2024 - 10/9/2024

Report Criteria:
Report type: GL detail
Check.Type = {<-} "Adjustment"

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
47152								
09/30/2024	47152	LOWES BUSINESS	#5228 AUGU	11-31520-44200	382.46-	382.46-	TOOL HOLDER	PW
Total 47152:						382.46-		
47266								
09/20/2024	47266	IMPERIAL IRRIGAT	50709717	12-31610-4424	5,726.14	5,726.14	ELECTRICITY	ADMIN
Total 47266:						5,726.14		
47267								
10/04/2024	47267	A1 GOLF CARS	6147	10-22080-4428	522.48	522.48	CART REPAIRS	PW FIRE DEPT
10/04/2024	47267	A1 GOLF CARS	6160	11-31520-44300	2,408.50	2,408.50	GOLF CART MOTOR REPAIR	
Total 47267:						2,930.98		
47268								
10/04/2024	47268	AA ELECTRIC	2201	10-31150-44300	7,755.41	7,755.41	SAMAHA PARK ELECTRIC REPAIR	PW
10/04/2024	47268	AA ELECTRIC	2214	10-31150-44300	3,633.44	3,633.44	TENNIS COURTS ELECTRIC REPA	
Total 47268:						11,388.85		
47269								
10/04/2024	47269	ACE HARDWARE	E55347	10-22080-4420	40.92	40.92	BATTERIES	PW FIRE DEPT
10/04/2024	47269	ACE HARDWARE	E56402	10-31150-44200	48.22	48.22	SPRAY HEAD POPUP	
10/04/2024	47269	ACE HARDWARE	E56484	10-31150-44200	21.19	21.19	PVC'S	
10/04/2024	47269	ACE HARDWARE	E57723	10-31140-44210	58.42	58.42	PULL SAW	
10/04/2024	47269	ACE HARDWARE	E58652	10-31140-44200	87.22	87.22	PADLOCKS	
10/04/2024	47269	ACE HARDWARE	E58682	10-80127-4420	7.74	7.74	KEYS	
10/04/2024	47269	ACE HARDWARE	E58764	10-31150-44200	57.16	57.16	HAT, ODOBAN, EAR PLUGS	
10/04/2024	47269	ACE HARDWARE	E59144	10-22080-4420	51.92	51.92	CLEANING CLOTHS	
10/04/2024	47269	ACE HARDWARE	E59254	10-22080-4420	85.08	85.08	ICE CHEST	
10/04/2024	47269	ACE HARDWARE	E59779	10-22080-4420	6.45	6.45	DUST BRUSH	
10/04/2024	47269	ACE HARDWARE	E63824	10-22080-4420	8.61	8.61	TIRE CLEANER	
10/04/2024	47269	ACE HARDWARE	E63914	10-22080-4420	4.19	4.19	BOLTS AND NUTS	
10/04/2024	47269	ACE HARDWARE	E64156	10-22080-4420	22.81	22.81	CABLE TIES, TAPE	
10/04/2024	47269	ACE HARDWARE	E64205	10-22080-4420	18.69	18.69	BATTERIES	
10/04/2024	47269	ACE HARDWARE	E64354	10-22080-4420	94.30	94.30	CLEANING SUPPLIES	
10/04/2024	47269	ACE HARDWARE	E64664	10-22080-4420	18.93	18.93	CLEANING SUPPLIES	
10/04/2024	47269	ACE HARDWARE	E65017	10-22080-4420	14.20	14.20	CLEANING CLOTHS	
10/04/2024	47269	ACE HARDWARE	E65325	10-22080-4420	42.00	42.00	PADLOCKS	
10/04/2024	47269	ACE HARDWARE	E65954	10-22080-4420	42.00	42.00	SAND PAD, ACE SPRAY	
10/04/2024	47269	ACE HARDWARE	E66244	10-22080-4420	68.94	68.94	HOSE	
10/04/2024	47269	ACE HARDWARE	E66494	10-22080-4420	23.69	23.69	AUTO CLEANING CLOTH	
10/04/2024	47269	ACE HARDWARE	E66786	10-22080-4420	8.18	8.18	TIDE PODS	
10/04/2024	47269	ACE HARDWARE	E67306	10-22080-4420	7.53	7.53	AIR FILTER	
10/04/2024	47269	ACE HARDWARE	E67340	10-22080-4420	44.91	44.91	SPRING CLAMPS	
10/04/2024	47269	ACE HARDWARE	E67557	10-31150-44200	12.02	12.02	ADAPTERS	
10/04/2024	47269	ACE HARDWARE	E67645	10-22080-4416	8.58	8.58	MARKERS	
10/04/2024	47269	ACE HARDWARE	E67782	10-31150-44200	10.30	10.30	COUPLINGS AND PVCS	
10/04/2024	47269	ACE HARDWARE	E67819	10-31150-44200	53.85	53.85	CHARGER AND CABLE	
10/04/2024	47269	ACE HARDWARE	E67864	10-31150-44200	46.30	46.30	INSECT SPRAY	

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
10/04/2024	47269	ACE HARDWARE	E68232	10-22080-4420	39.86	39.86	BROOM	
10/04/2024	47269	ACE HARDWARE	E68547	10-31140-44200	38.05	38.05	PLYWOOD	
10/04/2024	47269	ACE HARDWARE	E69056	10-31150-44200	84.02	84.02	CLEANING SUPPLIES	
10/04/2024	47269	ACE HARDWARE	E69057	10-31150-44200	14.00	14.00	PLUNGER	
10/04/2024	47269	ACE HARDWARE	E69104	10-31140-44200	70.65	70.65	DRAIN TRAPS	
10/04/2024	47269	ACE HARDWARE	E69140	10-22080-4420	4.30	4.30	CLEANING CLOTHS	
10/04/2024	47269	ACE HARDWARE	E69239	10-22080-4420	7.53	7.53	TIRE GAUGE	
10/04/2024	47269	ACE HARDWARE	E69552	10-31150-44200	38.32	38.32	FLUSHERS, WASHERS, BOLTS	
10/04/2024	47269	ACE HARDWARE	E69574	10-22080-4420	6.45	6.45	PAINT TAPE	
10/04/2024	47269	ACE HARDWARE	E69579	10-31158-44210	96.96	96.96	MEASURING LASER TOOL	
10/04/2024	47269	ACE HARDWARE	E69618	10-31150-44200	34.02	34.02	DRAIN CLEANER	
10/04/2024	47269	ACE HARDWARE	E69795	10-31140-44200	17.23	17.23	BATTERIES	
Total 47269:						1,465.74		
47270								
10/04/2024	47270	ACE UNIFORMS O	SD0190932	10-22080-4314	156.23	156.23	FIRE DEPT CLOTHING	FIRE
Total 47270:						156.23		
47271								
10/04/2024	47271	ALEJANDRO CHA	CANV-AWW	11-31510-43110	75.00	75.00	CANV-AWWA 2024 TRAINING	PW
10/04/2024	47271	ALEJANDRO CHA	CANV-AWW	12-31620-43110	75.00	75.00	CANV-AWWA 2024 TRAINING	
Total 47271:						150.00		
47272								
10/04/2024	47272	ALEJANDRO ESTR	1499	10-12003-4520	150.00	150.00	BUILDING PERMIT SYSTEM	ADMIN
10/04/2024	47272	ALEJANDRO ESTR	1499	10-12001-4510	90.00	90.00	MANAGEMENT INFO SERVICES	
10/04/2024	47272	ALEJANDRO ESTR	1499	10-12003-4510	90.00	90.00	MANAGEMENT INFO SERVICES	
10/04/2024	47272	ALEJANDRO ESTR	1499	10-14020-4510	90.00	90.00	MANAGEMENT INFO SERVICES	
10/04/2024	47272	ALEJANDRO ESTR	1499	10-22080-4510	90.00	90.00	MANAGEMENT INFO SERVICES	
10/04/2024	47272	ALEJANDRO ESTR	1499	11-31510-45100	90.00	90.00	MANAGEMENT INFO SERVICES	
10/04/2024	47272	ALEJANDRO ESTR	1499	12-31620-4510	90.00	90.00	MANAGEMENT INFO SERVICES	
10/04/2024	47272	ALEJANDRO ESTR	1499	11-31520-45100	90.00	90.00	MANAGEMENT INFO SERVICES	
10/04/2024	47272	ALEJANDRO ESTR	1499	12-31610-4510	90.00	90.00	MANAGEMENT INFO SERVICES	
10/04/2024	47272	ALEJANDRO ESTR	1499	11-31520-45200	300.00	300.00	WTP CONSULTING	
10/04/2024	47272	ALEJANDRO ESTR	1499	12-31610-4520	1,950.00	1,950.00	WWTP CONSULTING	
Total 47272:						3,120.00		
47273								
10/04/2024	47273	ALL STAR FIRE EQ	258773	10-22080-4420	1,564.66	1,564.66	HELMETS	FIRE
Total 47273:						1,564.66		
47274								
10/04/2024	47274	AMERICA'S FINES	16M 910860	10-22080-4430	537.62	537.62	FIRE DEPT EXTINGUISHER SERVI	PW
10/04/2024	47274	AMERICA'S FINES	16M 912271	10-31158-44300	1,161.11	1,161.11	CITY HALL EXTINGUISHER SERVI	FIRE
10/04/2024	47274	AMERICA'S FINES	16M 912272	12-31610-4430	1,579.35	1,579.35	WWTP EXTINGUISHER SERVICE	
10/04/2024	47274	AMERICA'S FINES	18M 910861	10-22080-4430	641.66	641.66	FIRE DEPT EXTINGUISHER SERVI	
10/04/2024	47274	AMERICA'S FINES	18M 912273	12-31610-4430	1,008.04	1,008.04	WWTP EXTINGUISHER SERVICE	
10/04/2024	47274	AMERICA'S FINES	18M 912275	10-31158-44300	302.34	302.34	CITY HALL EXTINGUISHER SERVI	
Total 47274:						5,230.12		

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description		
47275									
10/04/2024	47275	APPLIED INDUSTR	7030470244	12-31610-4420	727.47	727.47	CHAINS AND CABLES	PW	
Total 47275:						727.47			
47276									
10/04/2024	47276	AT&T	22266668	10-12001-4425	15.31	15.31	TELEPHONE CHARGES	ADMIN	
10/04/2024	47276	AT&T	22266668	10-22080-4425	146.82	146.82	TELEPHONE CHARGES		
10/04/2024	47276	AT&T	22266668	10-21040-4425	482.95	482.95	TELEPHONE CHARGES		
10/04/2024	47276	AT&T	22266668	11-31520-44250	84.87	84.87	TELEPHONE CHARGES		
10/04/2024	47276	AT&T	22266668	12-31610-4425	87.09	87.09	TELEPHONE CHARGES		
10/04/2024	47276	AT&T	22266668	12-31620-4425	60.31	60.31	TELEPHONE CHARGES		
10/04/2024	47276	AT&T	22266668	10-31150-44250	8.97	8.97	TELEPHONE CHARGES		
Total 47276:						886.32			
47277									
10/04/2024	47277	BABCOCK & SONS	CI40870-227	11-31520-44301	19.81	19.81	ALUMINUM LAB ANALYSIS	PW	
10/04/2024	47277	BABCOCK & SONS	CI41105-227	12-31610-4430	183.32	183.32	BIOCHEMICAL OXYGEN DEMAND		
10/04/2024	47277	BABCOCK & SONS	CI41106-227	11-31520-44301	19.81	19.81	COPPER		
10/04/2024	47277	BABCOCK & SONS	CI41107-227	12-31610-4430	65.65	65.65	OIL AND GREASE		
10/04/2024	47277	BABCOCK & SONS	CI41108-227	12-31610-4430	19.81	19.81	AMMONIA LAB ANALYSIS		
10/04/2024	47277	BABCOCK & SONS	CI41115-227	11-31520-44301	39.62	39.62	ALUMINUM LAB ANALYSIS		
10/04/2024	47277	BABCOCK & SONS	CI41116-227	11-31520-44301	178.35	178.35	TOTAL ORGANIC CARBON		
10/04/2024	47277	BABCOCK & SONS	CI41293-227	12-31610-4430	19.81	19.81	AMMONIA LAB ANALYSIS		
10/04/2024	47277	BABCOCK & SONS	CI41294-227	12-31610-4430	183.32	183.32	BIOCHEMICAL OXYGEN DEMAND		
10/04/2024	47277	BABCOCK & SONS	CI41536-227	11-31520-44301	19.81	19.81	ALUMINUM LAB ANALYSIS		
10/04/2024	47277	BABCOCK & SONS	LI40036-227	12-31610-4430	33.44	33.44	E.COLI LAB ANALYSIS		
10/04/2024	47277	BABCOCK & SONS	LI40042-227	12-31610-4430	33.44	33.44	E.COLI LAB ANALYSIS		
Total 47277:						816.19			
47278									
10/04/2024	47278	BAJA DESERT TIR	70633	10-31140-44280	24.00	24.00	FLAT REPAIR	PW FIRE DEPT	
10/04/2024	47278	BAJA DESERT TIR	70633	11-31510-44280	48.00	48.00	FLAT REPAIR		
10/04/2024	47278	BAJA DESERT TIR	70633	12-31620-4428	48.00	48.00	FLAT REPAIR		
10/04/2024	47278	BAJA DESERT TIR	S21-20511	10-22080-4428	50.00	50.00	SERVICE REPAIRS		
Total 47278:						170.00			
47279									
10/04/2024	47279	BORDER TACTICA	A210714	10-22080-4314	42.00	42.00	LETTER EMBROIDERY	FIRE DEPT	
Total 47279:						42.00			
47280									
10/04/2024	47280	BOUNDTREE	85461702	10-22080-4420	364.54	364.54	MEDICAL SUPPLIES	FIRE DEPT	
10/04/2024	47280	BOUNDTREE	85482711	10-22080-4420	299.54	299.54	MEDICAL SUPPLIES		
Total 47280:						664.08			
47281									
10/04/2024	47281	CA ASSOC. OF CO	200031492	10-12003-4313	620.00	620.00	2024 CODE CONFERENCE REGIS	BUILDING	
Total 47281:						620.00			

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
47282								
10/04/2024	47282	COUNTY MOTOR P	314353	10-31140-44280	3.81	3.81	ANTIFREEZE	PW
10/04/2024	47282	COUNTY MOTOR P	314353	11-31510-44280	6.67	6.67	ANTIFREEZE	
10/04/2024	47282	COUNTY MOTOR P	314353	11-31530-44280	1.91	1.91	ANTIFREEZE	
10/04/2024	47282	COUNTY MOTOR P	314353	12-31620-4428	6.67	6.67	ANTIFREEZE	
10/04/2024	47282	COUNTY MOTOR P	314412	10-31140-44280	7.11	7.11	SEAL AND THERMOSTAT	
10/04/2024	47282	COUNTY MOTOR P	314412	11-31510-44280	12.45	12.45	SEAL AND THERMOSTAT	
10/04/2024	47282	COUNTY MOTOR P	314412	11-31530-44280	3.56	3.56	SEAL AND THERMOSTAT	
10/04/2024	47282	COUNTY MOTOR P	314412	12-31620-4428	12.45	12.45	SEAL AND THERMOSTAT	
Total 47282:						54.63		
47283								
10/04/2024	47283	COUNTY OF SAN	25HOLTFDN	10-22080-4433	708.00	708.00	FIRE DEPT RADIOS	PW
10/04/2024	47283	COUNTY OF SAN	25HOLTFDN	11-31510-44330	14.75	14.75	PW RADIOS	FIRE DEPT
10/04/2024	47283	COUNTY OF SAN	25HOLTFDN	12-31620-4433	14.75	14.75	PW RADIOS	
Total 47283:						737.50		
47284								
10/04/2024	47284	CR&R INCORPORA	SEPTEMBE	13-31710-4430	25,796.23	25,796.23	GROSS RECEIPTS	ADMIN
10/04/2024	47284	CR&R INCORPORA	SEPTEMBE	10-00000-3145	3,095.55-	3,095.55-	FRANCHISE FEES	
10/04/2024	47284	CR&R INCORPORA	SEPTEMBE	13-00000-3849	1,547.77-	1,547.77-	ABA 939	
10/04/2024	47284	CR&R INCORPORA	SEPTEMBE	10-00000-3848	1,289.81-	1,289.81-	VEHICLE IMPACT FEE	
Total 47284:						19,863.10		
47285								
10/04/2024	47285	DEPARTMENT OF	7/24-9/24	10-12003-4430	485.00	485.00	STRONG MOTION & SEISMIC HAZ	ADMIN
Total 47285:						485.00		
47286								
10/04/2024	47286	ENVIRONMENTAL	5640183	11-31520-47840	5,484.22	5,484.22	LIQUID RING PUMP	PW
Total 47286:						5,484.22		
47287								
10/04/2024	47287	EUROFINS ENVIR	5500138123	12-31610-4430	1,712.55	1,712.55	BIOSOLIDS	PW
Total 47287:						1,712.55		
47288								
10/04/2024	47288	EVELYN ANDREA	FARMERS M	10-13050-4430	300.00	300.00	FARMERS MARKET OCTOBER 202	FARMER MKT
Total 47288:						300.00		
47289								
10/04/2024	47289	FERNANDO RUIZ, I	168067	10-31140-43150	87.50	87.50	SAFETY SERVICES	PW
10/04/2024	47289	FERNANDO RUIZ, I	168067	10-31150-43150	87.50	87.50	SAFETY SERVICES	
10/04/2024	47289	FERNANDO RUIZ, I	168067	11-31510-43150	87.50	87.50	SAFETY SERVICES	
10/04/2024	47289	FERNANDO RUIZ, I	168067	12-31620-4315	87.50	87.50	SAFETY SERVICES	
10/04/2024	47289	FERNANDO RUIZ, I	168067	11-31520-43150	87.50	87.50	SAFETY SERVICES	
10/04/2024	47289	FERNANDO RUIZ, I	168067	12-31610-4315	87.50	87.50	SAFETY SERVICES	

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
Total 47289:						525.00		
47290								
10/04/2024	47290	FIRE SAFETY EDU	INV002165	10-22080-4420	1,027.00	1,027.00	HATS, CARDS, ACTIVITY BOOKS	FIRE DEPT
Total 47290:						1,027.00		
47291								
10/04/2024	47291	FIRE-ETC	192769	10-22080-4420	1,414.98	1,414.98	BOOTS, GLOVES	FIRE DEPT
10/04/2024	47291	FIRE-ETC	192914	10-22080-4420	481.33	481.33	BOOTS AND GLOVES	
10/04/2024	47291	FIRE-ETC	192937	10-22080-4420	365.19	365.19	BOOTS	
Total 47291:						2,261.50		
47292								
10/04/2024	47292	FRANCISCO OROZ	CANV-AWW	11-31510-43110	75.00	75.00	CANV-AWWA 2024 TRAINING	PW
10/04/2024	47292	FRANCISCO OROZ	CANV-AWW	12-31620-43110	75.00	75.00	CANV-AWWA 2024 TRAINING	
Total 47292:						150.00		
47293								
10/04/2024	47293	GALLS	28803002	10-22080-4420	64.65	64.65	BINOCULARS	FIRE DEPT
10/04/2024	47293	GALLS	28903307	10-22080-4314	47.41	47.41	LAWPRO SHIRT	
Total 47293:						112.06		
47294								
10/04/2024	47294	HARTFORD	4817761996	10-11011-42310	58.81	58.81	INSURANCE PREMIUM	ADMIN
10/04/2024	47294	HARTFORD	4817761996	10-12001-4231	39.12	39.12	INSURANCE PREMIUM	
10/04/2024	47294	HARTFORD	4817761996	10-14020-4231	33.08	33.08	INSURANCE PREMIUM	
10/04/2024	47294	HARTFORD	4817761996	10-12003-4231	26.16	26.16	INSURANCE PREMIUM	
10/04/2024	47294	HARTFORD	4817761996	10-22080-4231	58.68	58.68	INSURANCE PREMIUM	
10/04/2024	47294	HARTFORD	4817761996	10-31140-42310	19.82	19.82	INSURANCE PREMIUM	
10/04/2024	47294	HARTFORD	4817761996	10-21070-4231	4.90	4.90	INSURANCE PREMIUM	
10/04/2024	47294	HARTFORD	4817761996	10-31150-42310	2.93	2.93	INSURANCE PREMIUM	
10/04/2024	47294	HARTFORD	4817761996	11-31530-42310	3.92	3.92	INSURANCE PREMIUM	
10/04/2024	47294	HARTFORD	4817761996	11-31510-42310	81.18	81.18	INSURANCE PREMIUM	
10/04/2024	47294	HARTFORD	4817761996	11-31520-42310	19.56	19.56	INSURANCE PREMIUM	
10/04/2024	47294	HARTFORD	4817761996	12-31610-4231	77.52	77.52	INSURANCE PREMIUM	
10/04/2024	47294	HARTFORD	4817761996	12-31620-4231	94.95	94.95	INSURANCE PREMIUM	
Total 47294:						520.63		
47295								
10/04/2024	47295	HIGHLINE COOLIN	OCTOBER 2	10-21040-4438	1,000.00	1,000.00	OCTOBER 2024 RENT	ADMIN
10/04/2024	47295	HIGHLINE COOLIN	OCTOBER 2	10-22080-4438	1,000.00	1,000.00	OCTOBER 2024 RENT	
10/04/2024	47295	HIGHLINE COOLIN	SEPT 2024	10-21040-4438	1,000.00	1,000.00	SEPTEMBER 2024 RENT	
10/04/2024	47295	HIGHLINE COOLIN	SEPT 2024	10-22080-4438	1,000.00	1,000.00	SEPTEMBER 2024 RENT	
Total 47295:						4,000.00		
47296								
10/04/2024	47296	HOLT GROUP, THE	24-07-013	12-31610-4430	1,200.00	1,200.00	(116) WWTP UV SYSTEM, TROJAN	ADMIN
10/04/2024	47296	HOLT GROUP, THE	24-07-014	22-80042-4430	1,036.40	1,036.40	(513) PEDESTRIAN IMPROVEMEN	
10/04/2024	47296	HOLT GROUP, THE	24-07-015	22-80049-4430	7,400.00	7,400.00	(532) HOLTVILLE STREET MAINTA	

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10/04/2024	47296	HOLT GROUP, THE	24-07-019	10-12003-4430	2,696.89	2,696.89	(047) LEAP REIMBURSEMENT, AD	
10/04/2024	47296	HOLT GROUP, THE	24-07-020	10-12003-4430	3,092.04	3,092.04	(207) BUILDING PERMITS REVIEW	
10/04/2024	47296	HOLT GROUP, THE	24-07-021	10-31140-44302	1,560.00	1,560.00	(335) QAP UPDATE, FORM FHWA 1	
10/04/2024	47296	HOLT GROUP, THE	24-07-022	22-80027-4430	690.00	690.00	(456) WETLANDS GRANT AMDIN A	
10/04/2024	47296	HOLT GROUP, THE	24-07-023	10-12003-4430	1,967.50	1,967.50	(489) TRESTLE BRIDGE TRAIL GR	
10/04/2024	47296	HOLT GROUP, THE	24-07-024	22-80047-4430	5,479.25	5,479.25	(499) PINE CROSSING APARTMEN	
10/04/2024	47296	HOLT GROUP, THE	24-07-025	10-12003-4430	622.50	622.50	(507) MINI STORAGE REVIEW	
10/04/2024	47296	HOLT GROUP, THE	24-07-026	10-12003-4430	810.00	810.00	(510) PLHA GRANT	
10/04/2024	47296	HOLT GROUP, THE	24-07-027	22-80043-4430	4,780.00	4,780.00	(512) WEST 9TH STREET IMPROV	
10/04/2024	47296	HOLT GROUP, THE	24-07-028	22-80042-4430	6,001.75	6,001.75	(513) EAST 9TH STREET IMPROVE	
10/04/2024	47296	HOLT GROUP, THE	24-07-029	22-80048-4430	520.00	520.00	(521) VASMAR MINOR SUBDIVISIO	
10/04/2024	47296	HOLT GROUP, THE	24-07-030	10-70002-4430	575.00	575.00	(524) BESS LOT LINE ADJUSTMEN	
Total 47296:						38,431.33		
47297								
10/04/2024	47297	HOLTVILLE FIREFI	PP#17-19 20	10-00000-2028	390.00	390.00	FIRE DEPT DUES #17-19 2024	FIRE DEPT
Total 47297:						390.00		
47298								
10/04/2024	47298	HOME DEPOT/GE	1024700	12-31620-4431	259.53	259.53	VACTOR PLUG SUPPLIES	PW
Total 47298:						259.53		
47299								
10/04/2024	47299	HUMANA	296346488	10-13010-4225	78.03	78.03	INSURANCE PREMIUM	ADMIN
10/04/2024	47299	HUMANA	296346488	10-12001-4225	199.57	199.57	INSURANCE PREMIUM	
10/04/2024	47299	HUMANA	296346488	10-14020-4225	104.04	104.04	INSURANCE PREMIUM	
10/04/2024	47299	HUMANA	296346488	10-22080-4225	312.12	312.12	INSURANCE PREMIUM	
10/04/2024	47299	HUMANA	296346488	10-12003-4225	121.54	121.54	INSURANCE PREMIUM	
10/04/2024	47299	HUMANA	296346488	10-31140-42250	61.12	61.12	INSURANCE PREMIUM	
10/04/2024	47299	HUMANA	296346488	11-31530-42250	27.31	27.31	INSURANCE PREMIUM	
10/04/2024	47299	HUMANA	296346488	11-31510-42250	202.51	202.51	INSURANCE PREMIUM	
10/04/2024	47299	HUMANA	296346488	12-31610-4225	78.04	78.04	INSURANCE PREMIUM	
10/04/2024	47299	HUMANA	296346488	12-31620-4225	194.76	194.76	INSURANCE PREMIUM	
Total 47299:						1,379.04		
47300								
10/04/2024	47300	I.C. PUBLIC HEALT	24331	11-31520-44301	266.00	266.00	COLIFORM WATER ANALYSIS	PW
10/04/2024	47300	I.C. PUBLIC HEALT	24367	11-31520-44301	318.00	318.00	COLIFORM WATER ANALYSIS	
10/04/2024	47300	I.C. PUBLIC HEALT	24410	11-31520-44301	266.00	266.00	COLIFORM WATER ANALYSIS	
Total 47300:						850.00		
47301								
10/04/2024	47301	I.C. SHERIFF'S DE	09302024-1	10-21040-4430	81,734.66	81,734.66	SHERIFF SERVICES	ADMIN
10/04/2024	47301	I.C. SHERIFF'S DE	09302024-1	10-21050-4430	8,476.00	8,476.00	DISPATCH SERVICES	
Total 47301:						90,210.66		
47302								
10/04/2024	47302	IMPERIAL COUNTY	25-05	10-31140-44300	660.08	660.08	1ST QUARTER MEMBERSHIP 2024	ADMIN

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Total 47302:						660.08		
47303								
10/04/2024	47303	IMPERIAL IRRIGAT	SEPT 2024 E	10-31140-44240	2,003.60	2,003.60	SEPT 2024 ELECTRICITY	PW
10/04/2024	47303	IMPERIAL IRRIGAT	SEPT 2024 E	10-31158-44240	4,817.13	4,817.13	SEPT 2024 ELECTRICITY	
10/04/2024	47303	IMPERIAL IRRIGAT	SEPT 2024 E	11-31520-44240	11,137.28	11,137.28	SEPT 2024 ELECTRICITY	
10/04/2024	47303	IMPERIAL IRRIGAT	SEPT 2024 E	12-31620-4424	124.19	124.19	SEPT 2024 ELECTRICITY	
10/04/2024	47303	IMPERIAL IRRIGAT	SEPT 2024 E	11-31510-44240	232.14	232.14	SEPT 2024 ELECTRICITY	
10/04/2024	47303	IMPERIAL IRRIGAT	SEPT 2024 E	11-31520-44240	232.15	232.15	SEPT 2024 ELECTRICITY	
10/04/2024	47303	IMPERIAL IRRIGAT	SEPT 2024 P	10-31150-44240	1,851.61	1,851.61	SEPT 2024 PARKS ELECTRICITY	
Total 47303:						20,398.10		
47304								
10/04/2024	47304	IMPERIAL IRRIGAT	WWTP ELEC	12-31610-4424	5,504.74	5,504.74	WWTP ELECTRICITY OCT 2024	PW
Total 47304:						5,504.74		
47305								
10/04/2024	47305	IMPERIAL VALLEY	INV25-00009	10-22080-4430	12,693.00	12,693.00	MEMBERSHIP FEES FOR FY2024-	ADMIN
Total 47305:						12,693.00		
47306								
10/04/2024	47306	IV WATER SPECIA	92524	11-31520-44300	2,325.00	2,325.00	MONTHLY WATER AND WASTEWA	PW
10/04/2024	47306	IV WATER SPECIA	92524	12-31610-4430	2,325.00	2,325.00	MONTHLY WATER AND WASTEWA	
Total 47306:						4,650.00		
47307								
10/04/2024	47307	IVECA	07-158	10-17030-4432	12,573.67	12,573.67	2024-2025 SHARED COSTS	ADMIN
10/04/2024	47307	IVECA	07-158	10-22080-4433	3,247.56	3,247.56	2024-2025 SHARED COSTS	
10/04/2024	47307	IVECA	07-158	10-31150-44330	3,247.56	3,247.56	2024-2025 SHARED COSTS	
10/04/2024	47307	IVECA	07-158	11-31510-44330	3,247.56	3,247.56	2024-2025 SHARED COSTS	
10/04/2024	47307	IVECA	07-158	12-31620-4433	3,247.55	3,247.55	2024-2025 SHARED COSTS	
10/04/2024	47307	IVECA	07-158	11-31520-44330	3,247.55	3,247.55	2024-2025 SHARED COSTS	
10/04/2024	47307	IVECA	07-158	12-31610-4433	3,247.55	3,247.55	2024-2025 SHARED COSTS	
Total 47307:						32,059.00		
47308								
10/04/2024	47308	LA BRUCHERIE IR	289753C	10-31150-44200	1,455.48	1,455.48	VALVES AND SPRINKLERS	PW
10/04/2024	47308	LA BRUCHERIE IR	289997C	12-31610-4420	792.01	792.01	WWTP SUPPLIES	
Total 47308:						2,247.49		
47309								
10/04/2024	47309	LOWES BUSINESS	#5228 AUGU	11-31520-44200	382.46	382.46	TOOL HOLDER	PW
Total 47309:						382.46		
47310								
10/04/2024	47310	MISSIONSQUARE	6193690	10-00000-2026	2,158.71	2,158.71	INSURANCE PREMIUM	ADMIN
10/04/2024	47310	MISSIONSQUARE	6193690	10-00000-2027	756.56	756.56	INSURANCE PREMIUM	
10/04/2024	47310	MISSIONSQUARE	6193690	10-12001-4240	672.01	672.01	INSURANCE PREMIUM	

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10/04/2024	47310	MISSIONSQUARE	6193690	10-14020-4240	56.16	56.16	INSURANCE PREMIUM	
10/04/2024	47310	MISSIONSQUARE	6193690	10-22080-4240	346.52	346.52	INSURANCE PREMIUM	
10/04/2024	47310	MISSIONSQUARE	6193690	10-12003-4240	199.44	199.44	INSURANCE PREMIUM	
10/04/2024	47310	MISSIONSQUARE	6193690	10-21070-4240	42.22	42.22	INSURANCE PREMIUM	
10/04/2024	47310	MISSIONSQUARE	6193690	10-31140-42400	146.51	146.51	INSURANCE PREMIUM	
10/04/2024	47310	MISSIONSQUARE	6193690	10-31150-42400	25.33	25.33	INSURANCE PREMIUM	
10/04/2024	47310	MISSIONSQUARE	6193690	11-31530-42400	32.78	32.78	INSURANCE PREMIUM	
10/04/2024	47310	MISSIONSQUARE	6193690	11-31510-42400	490.63	490.63	INSURANCE PREMIUM	
10/04/2024	47310	MISSIONSQUARE	6193690	11-31520-42400	399.12	399.12	INSURANCE PREMIUM	
10/04/2024	47310	MISSIONSQUARE	6193690	12-31610-4240	466.24	466.24	INSURANCE PREMIUM	
10/04/2024	47310	MISSIONSQUARE	6193690	12-31620-4240	575.00	575.00	INSURANCE PREMIUM	
Total 47310:						6,367.23		
47311								
10/04/2024	47311	MISSIONSQUARE	6512550	10-00000-2029	640.00	640.00	INSURANCE PREMIUM	ADMIN
Total 47311:						640.00		
47312								
10/04/2024	47312	NICHOLAS WELLS	AUG-SEPT 2	10-12001-4429	198.32	198.32	AUGUST-SEPTEMBER 2024 MILEA	ADMIN
Total 47312:						198.32		
47313								
10/04/2024	47313	PEOPLEREADY,IN	28842041	12-31610-4140	853.80	853.80	TEMP WORKER WWTP	PW
10/04/2024	47313	PEOPLEREADY,IN	28842042	10-31150-41400	782.65	782.65	TEMP WORKER PARKS	
10/04/2024	47313	PEOPLEREADY,IN	28854677	12-31610-4140	853.80	853.80	TEMP WORKER WWTP	
Total 47313:						2,490.25		
47314								
10/04/2024	47314	POOL ELECTRICAL	17801180-00	10-80127-4420	163.58	163.58	STAIN REMOVER	PW
Total 47314:						163.58		
47315								
10/04/2024	47315	PURCHASE POWE	#9843 SEPT	10-13010-4417	11.83	11.83	POSTAGE	ADMIN
10/04/2024	47315	PURCHASE POWE	#9843 SEPT	10-14020-4417	125.70	125.70	POSTAGE	
10/04/2024	47315	PURCHASE POWE	#9843 SEPT	10-22080-4417	22.18	22.18	POSTAGE	
10/04/2024	47315	PURCHASE POWE	#9843 SEPT	10-12003-4417	1.48	1.48	POSTAGE	
10/04/2024	47315	PURCHASE POWE	#9843 SEPT	12-31610-4417	29.58	29.58	POSTAGE	
10/04/2024	47315	PURCHASE POWE	#9843 SEPT	11-31520-44170	2,360.17	2,360.17	POSTAGE	
10/04/2024	47315	PURCHASE POWE	#9843 SEPT	10-12001-4417	69.50	69.50	POSTAGE	
Total 47315:						2,620.44		
47316								
10/04/2024	47316	PYRAMID CONSTR	4570	22-80042-4430	132,720.63	132,720.63	CONSTRUCTION PAYMENT #2	ADMIN
Total 47316:						132,720.63		
47317								
10/04/2024	47317	QUILL CORPORATI	40573629	10-31140-44160	43.55	43.55	OFFICE SUPPLIES	PW
10/04/2024	47317	QUILL CORPORATI	40573629	10-31150-44160	43.55	43.55	OFFICE SUPPLIES	ADMIN
10/04/2024	47317	QUILL CORPORATI	40573629	11-31510-44160	43.55	43.55	OFFICE SUPPLIES	

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10/04/2024	47317	QUILL CORPORATI	40573629	12-31620-4416	43.56	43.56	OFFICE SUPPLIES	
Total 47317:						174.21		
47318								
10/04/2024	47318	RAYLENE TAPICER	CA CODE O	10-12003-43110	448.20	448.20	CA CODE CONFERENCE 2024	BUILDING
10/04/2024	47318	RAYLENE TAPICER	TECH ACCE	10-12003-4420	6.57	6.57	WORK CELLPHONE CASE	
Total 47318:						454.77		
47319								
10/04/2024	47319	RICK'S GROUP DIE	30789	10-22080-4428	1,928.60	1,928.60	TAILLIGHT REPAIRS	PW
Total 47319:						1,928.60		
47320								
10/04/2024	47320	ROBERT S. NELSO	15058	10-31140-44280	72.77	72.77	TRUCK REPAIRS	PW
10/04/2024	47320	ROBERT S. NELSO	15058	11-31510-44280	127.34	127.34	TRUCK REPAIRS	
10/04/2024	47320	ROBERT S. NELSO	15058	11-31530-44280	36.38	36.38	TRUCK REPAIRS	
10/04/2024	47320	ROBERT S. NELSO	15058	12-31620-4428	127.34	127.34	TRUCK REPAIRS	
Total 47320:						363.83		
47321								
10/04/2024	47321	SAM BROWN SHIE	7574	10-22080-4314	155.86	155.86	SHIELDS FOR FIRE DEPT	FIRE DEPT
Total 47321:						155.86		
47322								
10/04/2024	47322	SIMNSA HEALTH P	132781	10-22080-4230	374.36-	374.36-	MEDICAL HEALTH INSURANCE	ADMIN
10/04/2024	47322	SIMNSA HEALTH P	132781	10-21070-4230	40.11	40.11	MEDICAL HEALTH INSURANCE	
10/04/2024	47322	SIMNSA HEALTH P	132781	10-31140-42300	89.66	89.66	MEDICAL HEALTH INSURANCE	
10/04/2024	47322	SIMNSA HEALTH P	132781	10-31150-42300	326.70-	326.70-	MEDICAL HEALTH INSURANCE	
10/04/2024	47322	SIMNSA HEALTH P	132781	11-31510-42300	203.56	203.56	MEDICAL HEALTH INSURANCE	
10/04/2024	47322	SIMNSA HEALTH P	132781	11-31520-42300	271.38	271.38	MEDICAL HEALTH INSURANCE	
10/04/2024	47322	SIMNSA HEALTH P	132781	12-31610-4230	1,004.19	1,004.19	MEDICAL HEALTH INSURANCE	
10/04/2024	47322	SIMNSA HEALTH P	132781	12-31620-4230	308.75	308.75	MEDICAL HEALTH INSURANCE	
10/04/2024	47322	SIMNSA HEALTH P	132781	10-22080-4225	43.45-	43.45-	DENTAL HEALTH INSURANCE	
10/04/2024	47322	SIMNSA HEALTH P	132781	10-21070-4225	4.73	4.73	DENTAL HEALTH INSURANCE	
10/04/2024	47322	SIMNSA HEALTH P	132781	10-31140-42250	7.96	7.96	DENTAL HEALTH INSURANCE	
10/04/2024	47322	SIMNSA HEALTH P	132781	10-31150-42250	33.02-	33.02-	DENTAL HEALTH INSURANCE	
10/04/2024	47322	SIMNSA HEALTH P	132781	11-31510-42250	15.65	15.65	DENTAL HEALTH INSURANCE	
10/04/2024	47322	SIMNSA HEALTH P	132781	11-31520-42250	18.93	18.93	DENTAL HEALTH INSURANCE	
10/04/2024	47322	SIMNSA HEALTH P	132781	12-31610-4225	73.51	73.51	DENTAL HEALTH INSURANCE	
10/04/2024	47322	SIMNSA HEALTH P	132781	12-31620-4225	23.61	23.61	DENTAL HEALTH INSURANCE	
Total 47322:						1,284.51		
47323								
10/04/2024	47323	SPARKLETTS	9439337 090	10-22080-4420	58.77	58.77	FIRE DEPT WATER	FIRE DEPT
Total 47323:						58.77		
47324								
10/04/2024	47324	TARGETSOLUTION	INV103353	10-22080-4313	209.97	209.97	TRAINIG PLATFORM	FIRE DEPT

Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	Description	
Total 47324:						209.97		
47325								
10/04/2024	47325	USA BLUEBOOK	INV0047096	11-31520-44200	964.95	964.95	CHEMICAL SIGNS, CALLIBRATION	PW
10/04/2024	47325	USA BLUEBOOK	INV0047344	11-31520-44200	370.40	370.40	PROCAL PRIMARY STANDARDS	
10/04/2024	47325	USA BLUEBOOK	INV0047830	12-31610-4420	1,279.64	1,279.64	POLAROGRAPHIC CABLE, PYREX	
10/04/2024	47325	USA BLUEBOOK	INV0048163	11-31520-44200	561.24	561.24	CALLIBRATION EQUIPMENT	
10/04/2024	47325	USA BLUEBOOK	INV0049022	11-31520-44200	871.00	871.00	CHEMICAL TUBING	
Total 47325:						4,047.23		
47326								
10/04/2024	47326	VALLEY TESTING	37697	12-31610-4430	67.00	67.00	LUIS AYON DRUG TEST	PW
Total 47326:						67.00		
47327								
10/04/2024	47327	VIC'S A/C	98932	10-31158-44300	1,167.83	1,167.83	CITY HALL A/C REPAIRS	PW
Total 47327:						1,167.83		
47328								
10/04/2024	47328	VISION SERVICE P	821312883	10-13010-4225	12.51	12.51	INSURANCE PREMIUM	ADMIN
10/04/2024	47328	VISION SERVICE P	821312883	10-12001-4225	40.45	40.45	INSURANCE PREMIUM	
10/04/2024	47328	VISION SERVICE P	821312883	10-14020-4225	16.68	16.68	INSURANCE PREMIUM	
10/04/2024	47328	VISION SERVICE P	821312883	10-12003-4225	20.43	20.43	INSURANCE PREMIUM	
10/04/2024	47328	VISION SERVICE P	821312883	10-22080-4225	62.55	62.55	INSURANCE PREMIUM	
10/04/2024	47328	VISION SERVICE P	821312883	10-21070-4225	3.13	3.13	INSURANCE PREMIUM	
10/04/2024	47328	VISION SERVICE P	821312883	10-31140-42250	9.63	9.63	INSURANCE PREMIUM	
10/04/2024	47328	VISION SERVICE P	821312883	10-31150-42250	12.42	12.42	INSURANCE PREMIUM	
10/04/2024	47328	VISION SERVICE P	821312883	11-31530-42250	2.50	2.50	INSURANCE PREMIUM	
10/04/2024	47328	VISION SERVICE P	821312883	11-31510-42250	37.25	37.25	INSURANCE PREMIUM	
10/04/2024	47328	VISION SERVICE P	821312883	11-31520-42250	65.47	65.47	INSURANCE PREMIUM	
10/04/2024	47328	VISION SERVICE P	821312883	12-31610-4225	12.51	12.51	INSURANCE PREMIUM	
10/04/2024	47328	VISION SERVICE P	821312883	12-31620-4225	38.31	38.31	INSURANCE PREMIUM	
Total 47328:						309.00		
47329								
10/04/2024	47329	VISUAL EDGE IT, I	24AR205018	10-22080-4416	.47	.47	PRINTER	ADMIN
10/04/2024	47329	VISUAL EDGE IT, I	24AR207729	10-12001-4416	47.75	47.75	PRINTER	
10/04/2024	47329	VISUAL EDGE IT, I	24AR207729	10-13010-4416	47.76	47.76	PRINTER	
10/04/2024	47329	VISUAL EDGE IT, I	24AR207729	10-14020-4416	47.76	47.76	PRINTER	
10/04/2024	47329	VISUAL EDGE IT, I	24AR207729	11-31510-44160	47.76	47.76	PRINTER	
10/04/2024	47329	VISUAL EDGE IT, I	24AR207729	12-31620-4416	47.76	47.76	PRINTER	
Total 47329:						239.26		
47330								
10/04/2024	47330	WALKER & DRISKI	13902	10-16026-4430	2,881.50	2,881.50	ATTORNEY FEES	ADMIN
Total 47330:						2,881.50		
Grand Totals:						441,167.73		



City of Holtville Report to City Council

Meeting Date:	October 14, 2024
Item Number:	<u>3 a</u>
Approvals	City Manager _____
	Finance Manager _____
	City Attorney _____

To: Nicholas D. Wells, City Manager
Holtville City Council

From: George Galvan, City Planner

Prepared By: Alan Molina, Assistant Planner

Date: October 14, 2024

Project: **Infill Infrastructure Grant for Pine Crossing Family Apartments Project located at 410 Pine Avenue**

SUMMARY:

Applicant:	City of Holtville
Project Location:	Northwest corner of Holt Avenue and 4 th Street, APN 045-284-013 (Refer to Attachment A – Vicinity Map)
Pending Action:	Adopt Resolution 24-26 delegating the City Manager of the City of Holtville to Execute all documents for the Infill Infrastructure Grant of 2019.
Grant Amount:	\$595,386
Grant Scope of Work:	Installation of new curb, gutter, storm drain, and sidewalk improvements; also includes sewer and water connectivity work.

INTRODUCTION AND BACKGROUND

The Pine Crossing Apartments Project (Pine Crossing) is a mixed-use residential commercial development project proposed at the northwest corner of Holt Avenue and 4th Street. Design Review for Pine Crossing was approved via Resolution PC 20-05 on June 15, 2020, and is currently in the building permit process. Pine Crossing will consist of three multi-family residential buildings with a 1,430 square foot ground-floor commercial lease space, a 2,205 square foot community center for use by apartment residents, and a property manager’s office. Amenities such as a barbeque area, swimming pool, dog park, and tot-lot are also proposed. There are a total of 44 units divided into 27 two-bedroom units of approximately 797 gross square feet and 17 three-bedroom units of approximately 1,079 gross square feet. The project is intended to provide affordable housing for households earning between 30-60% of the area median income for the Imperial County and provide a total of 70 parking spaces.

The California Department of Housing and Community (HCD) issued a Notice of Funding Availability (NOFA) for \$160 million in funds available under the Infill Infrastructure Grant Program of 2019 (IIG-2019) for Federal Fiscal Year 2022/2023 on June 16, 2022. The primary goal of IIG-2019 is to promote infill housing development by providing financial assistance for Capital Improvement Projects (CIP) that are an integral part of, or necessary to facilitate the development of, a Qualifying Infill Project (QIP) or a Qualifying Infill Area (QIA).

Eligible applicants include a city or public housing authority that has jurisdiction over a QIA or a nonprofit or for-profit Developer of a QIP that has received a letter of support from the governing body of the City that has jurisdiction over a QIP. Central Valley Coalition for Affordable Housing, a non-profit organization working with the Developer (AMG & Associates), submitted an application on behalf of the City of Holtville. The City of Holtville was awarded \$595,386 in funding for the Pine Crossing project.

Upon the award of program funds to a project, the HCD must enter into a Standard Agreement (**Attachment B – Standard Agreement**) with the Recipient/Sponsor, which shall commit funds from the IIG-2019, subject to conditions. Authorizing resolutions of the governing boards of both the Recipient/Sponsor need to be provided, and must be approved by the HCD, prior to issuance of a Standard Agreement. As such, to receive the disbursement of funds, HCD requires the authorized agent, appointed by the City Council, to enter into, execute, and deliver an STD 213, Standard Agreement, and any and all other documents required or deemed necessary or appropriate to secure the program award from the HCD and to participate in the IIG-2019 program, including, but not limited to, an affordable housing covenant, performance deed of trust, disbursement agreement, and all amendments thereto.

Project Funding

Pine Crossing Apartments will be constructed through four primary funding sources: \$10,178,110 from the California Tax Credit Allocation Committee (CTCAC), \$2,220,000 from a private permanent loan, \$6,450,000 from Joe Serna, Jr. Farmworker Housing Grant Program (FWHG), provided by HCD, and, \$595,386 from Infill Infrastructure Grant. Funds from CTCAC will be used for land cost acquisition, new construction, architect and legal fees, developer costs, and other project costs. Funds from the permanent loan will be used for construction costs and permanent financing. Funds from FWHG will be used for construction costs. The project still requires funding to complete offsite improvements. Therefore, funds from the IIG-2019 program will be allocated to the proposed scope of work.

Project Scope

Program grant funds must be used for reasonable and necessary costs of a CIP. Costs must be reasonable compared to similar infrastructure projects of modest design in the general area of the CIP. Pine Crossing is similar in design to its existing neighboring property to the east, Fern Crossing Apartments. Eligible costs include the construction, rehabilitation, demolition, relocation, preservation, acquisition, or other physical improvements. The proposed IIG-2019 scope of work includes installation of new curb, gutter, storm drain, and sidewalk improvements. It also includes trenching, shoring, sewer and water connectivity work, and related earthwork.

Per **Table 1** below, the submitted Infill Infrastructure Grant Program of 2019 Application included the following Capital Improvement Project Milestone Schedule:

Capital Improvement Project Milestone Schedule	Completed	CIP Date	Required QIP Date
Executed binding agreement between the Sponsor/Applicant/Recipient and Developer of the project detailing the terms and conditions of the project development.	Yes	12/1/2023	12/1/2023
Ultimate site control of project site.	No	12/1/2023	12/1/2023
Completion necessary environmental clearances, including those required under CEQA.	Yes	6/15/2020	6/15/2020
Completion necessary environmental clearances, complete NEPA if required.	Yes	6/15/2020	6/15/2020
Obtaining all necessary and discretionary public land use approvals.	Yes	6/15/2020	6/15/2020
Obtaining all construction Enforceable Funding Commitments.	Yes	7/11/2022	7/11/2022
Obtaining all permanent Enforceable Funding Commitments including substantially final permanent loan documents, and Tax Credit syndication documents.	No	12/1/2023	12/1/2023
Submission of Final Construction Drawings and Specifications to the appropriate local building department or permitting authority.	No	9/1/2023	9/1/2023
Commencement of construction.	No	12/1/2023	12/1/2023
Construction complete and the filing of the Notice of Completion.	No	12/1/2024	12/1/2024
Program funds fully disbursed.	No	12/1/2025	12/1/2025

As of the preparation of this Staff Report, AMG & Associates have not provided an updated Capital Improvement Project Milestone Schedule.

Fiscal Impact

Under the IIG-2019 program, grants are available as gap funding for infrastructure improvements necessary for specific residential or mixed-use infill development projects or areas. Therefore, no local match is required. During the full term of the Standard Agreement and Covenant, the City of Holtville must submit an annual performance report regarding the construction of the Capital Improvement Project; and upon receipt of the certificate of occupancy, an annual monitoring report regarding the affordability and occupancy of the housing project. At the request of the HCD, the recipient shall provide, at its own expense, a financial audit prepared by a certified public accountant. Grant Administration funding is not included in the IIG award; therefore, the costs of these reports must be covered by the General Fund.

With regards to the IIG funds, funds will be disbursed upon completion of the infrastructure improvements. The Grant Agreement does not appear to require that the housing project must be completed, but the infrastructure improvements will be constructed at the same time as the apartment complex. Pine Crossing Apartments appear to be fully funded, and construction is imminent. AMG & Associates have completed other similar projects in the City, including Orchard View Apartments and Fern Crossing. The Developer is also in the process of beginning construction for the Sunset Rose Apartments.

RECOMMENDATION AND PENDING ACTION

Staff recommends that the City Council adopt Resolution No. 24-26 (**Attachment C – Resolution No. 24-26**) Authorizing the City Manager to enter into, execute, and deliver an STD 213, Standard Agreement, and any and all other documents required or deemed necessary or appropriate to secure the program award from the HCD relating to the Pine Crossing Apartments project.

Attachments: Attachment A – Vicinity Map
 Attachment B – Standard Agreement
 Attachment C – Resolution No. 24-26

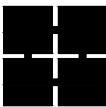
Attachment A – Vicinity Map



**PROJECT
SITE**



The Holt Group, Inc.
ENGINEERING • PLANNING • SURVEYING



NOT TO SCALE

APN 045-281-013
HOLTVILLE, CA 92250

VICINITY MAP

THG Project No. 116.499
Date: 10/01/2024

1601 N. Imperial Ave. El Centro, California 92243 (760)337-3883

Attachment B – Standard Agreement

EXHIBIT D

IIG GENERAL TERMS AND CONDITIONS

GENERAL

1. Effective Date, Commencement of Work and Completion Dates

This Agreement is effective upon approval by the Department which is signified by the signature of the Department's representative on page one of this Agreement. Recipient represents that construction of the Capital Improvement Project has not commenced as of the deadline for submittal of applications set forth in the Notice of Funding Availability. The Recipient agrees that the Work shall be completed as specified in this Agreement, subject to the expiration date specified in Section 2 on the first page of this Agreement unless a written request for an extension is submitted and written approval by the Department is provided within ninety (90) days prior to the expiration date of this Agreement. Any extension to the expiration date requires an amendment to this Agreement.

2. Termination

The Department may terminate this Agreement at any time for cause by giving at least fourteen (14) days' notice in writing to the Recipient. Cause shall consist of violations by Recipient of any of the terms and conditions of the Disbursement Agreement, the Covenant, and/or or this Agreement, to include without limitation those set forth in Section 49 and Section 50 of this Exhibit D. Upon termination or expiration of this Agreement, unless otherwise approved in writing by the Department, any unexpended funds received by the Recipient must be returned to the Department within fourteen (14) days of the Notice of Termination.

3. Consent

The parties agree that wherever the consent of, approval of, or acceptance by the Department or the Recipient is required under this Agreement, such consent, approval, or acceptance means prior express written consent, approval, or acceptance. The consent, approval, or acceptance of either party, where required, will not be unreasonably withheld, conditioned, or delayed, unless the same is specified as being in that party's sole and absolute discretion or other words of similar import.

Multifamily Super NOFA

NOFA Date: 03/30/22 as amended 06/10/22

Approved Date: 04/12/2023

Prep Date: XX/XX/XXXX

EXHIBIT D

4. Infill infrastructure Grant Documents

In addition to this Agreement, the Recipient must execute and enter into a Disbursement Agreement, which governs the terms, disbursement and use of the Program funds, the Covenant described below, and other additional agreements and documents as the Department may deem reasonable and necessary to meet the objectives of the Program and the terms and conditions of this Agreement. The Department may request, and if requested, the Recipient must agree to execute and record a performance deed of trust ensuring the completion of Rental Housing Development(s) or the Capital Improvement Project. Said performance deed of trust shall be recorded against the entire fee interest in the legal parcel underlying the project, which it ensures is being constructed.

5. Covenant Regarding Development of Affordable Housing

- A. Prior to the disbursement of Program funds, the Recipient, and such other parties as the Department may reasonably require, must enter into a written Covenant Regarding Development of Affordable Housing (“Covenant”) in favor of the Department, which shall require the development and construction of the Rental Housing Development(s) with the number of units and the number of bedrooms per unit, the extent and depth of affordability, and the Net Density, as set forth in Exhibit A and Exhibit E to this Agreement, and other uses and amenities for which points were granted to the Application, or which were used to meet threshold requirements for funding.
- B. The Covenant must be recorded against the fee interest in the parcel or parcels of real property on which the Rental Housing Development(s) is to be located, in a lien position which complies with UMR Section 8310 and UMR Section 8315, and shall be binding on all successors, transferees, and assignees acquiring an interest in the Rental Housing Development(s) for the following term:
- C. For Rental Housing Development(s), the Covenant shall require the continuation of the affordability of the Rental Housing Development(s) for a period of not less than fifty-five (55) years from the date of the filing of a Notice of Completion for the Rental Housing Development(s).

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NOFA Date: 03/30/22 as amended 06/10/22

Approved Date: 04/12/2023

Prep Date: XX/XX/XXXX

EXHIBIT D

D. In addition to the Covenant, the Department may request, and if requested, the Recipient must execute and record, a performance deed of trust ensuring the completion of the Rental Housing Development(s) or the Capital Improvement Project. Said performance deed of trust shall be recorded against the entire fee interest in the legal parcel underlying the project, which it ensures is being constructed, in a lien position which complies with UMR Section 8310 and UMR Section 8315. Alternatively, the Department may require that the Covenant contain a power of sale clause, which may be exercised if the Rental Housing Development(s) and/or Capital Improvement Project are not timely completed, or in the event of an uncured breach of this Agreement.

6. Site Control

The Recipient must have and maintain site control which complies with Section 202(m) of the Guidelines, and which is sufficient, as determined by the Department, to ensure the timely construction commencement and completion of the Capital Improvement Project and the Rental Housing Development(s). The Recipient must also obtain all licenses, encroachment permits, easements, and rights-of-way or other interests required for completion of the Capital Improvement Project and the Rental Housing Development(s) and must provide the Department with evidence of such instruments prior to the first disbursement of Program funds.

7. Appraisals

Recipient shall, at the request of the Department, provide an appraisal of the real property to be acquired as part of the Capital Improvement Project or the Rental Housing Development(s), prepared in a form, and by a qualified appraiser, acceptable to the Department.

8. Relocation Plan

If there is or will be any residential or commercial displacement directly or indirectly caused by the Capital Improvement Project or the Rental Housing Development(s), or both, as defined in state law, the Recipient must provide a relocation plan to the Department for review and approval prior to the initial disbursement of Program funds. The relocation plan must comply with the requirements of state law (Gov. Code, § 7260 et seq.) and the regulations adopted by the Department (Cal. Code Regs., tit. 25, § 6000 et seq.). If the Development will not cause any displacement, the Sponsor must submit to the Department an original fully executed Indemnification and Certification (prepared by the Department) prior to execution of the Standard Agreement along with corroborating documentation to the Department for review and approval providing that

Multifamily Super NOFA

NOFA Date: 03/30/22 as amended 06/10/22

Approved Date: 04/12/2023

Prep Date: XX/XX/XXXX

EXHIBIT D

there are no relocation requirements. If there is federal funding of the Development, the Sponsor must comply with the federal Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 U.S.C. 4601 et seq.) In addition to actions that satisfy all statutory and regulatory requirements, the relocation plan must contain a line-item budget. The project and/or the development budget shall contain sufficient funds to pay all costs of relocation benefits and assistance as set forth in the relocation plan accepted by the Department.

9. **Article XXXIV**

Recipient must submit to the Department evidence satisfactory to the Department that the requirements of Article XXXIV of the California Constitution are inapplicable or have been satisfied as to the Rental Housing Development(s).

10. **Environmental Conditions**

The Recipient must provide to the Department the following:

- A. All Environmental Site Assessment (“ESA”) Reports (to include Phase I, II, III, supplemental or update assessments and reports) for the Capital Improvement Project and the Rental Housing Development(s), in conformance with ASTM Standard Practice E 1527, evaluating whether the Capital Improvement Project is affected by any recognized environmental conditions.
- B. Documentation and/or a certification satisfactory to the Department that all Environmental Site Assessment Report recommendations including remediation and/or mitigation work have been completed.
- C. Mitigation requirements required as a result of the Final Environmental Impact Report (“EIR”) or Mitigated Negative Declaration if applicable and evidence satisfactory to the Department that all mitigation requirements have been satisfied.

11. **Compliance with State and Federal Laws, Rules, Guidelines and Regulations**

Pursuant to Section 300 of the Guidelines, Recipient agrees to comply with all State and Federal laws, rules, regulations, and guidelines (including the Guidelines) that pertain to construction, health and safety, labor, fair employment practices, equal opportunity, and all other matters applicable to the Capital Improvement Project and Rental Housing Development(s), the Recipient, its Contractors or Subcontractors, and any grant activity.

Multifamily Super NOFA

NOFA Date: 03/30/22 as amended 06/10/22

Approved Date: 04/12/2023

Prep Date: XX/XX/XXXX

EXHIBIT D

12. Litigation

- A. If any provision of this Agreement, or an underlying obligation, is held invalid by a court of competent jurisdiction, such invalidity, at the sole discretion of the Department, shall not affect any other provisions of this Agreement and the remainder of this Agreement shall remain in full force and effect. Therefore, the provisions of this Agreement are, and shall be, deemed severable.
- B. Recipient must notify the Department immediately of any claim or action undertaken by or against it, which affects or may affect this Agreement or the Department and must take such action with respect to the claim or action as is consistent with the terms of this Agreement and the interests of the Department.

13. Performance Milestones

Recipient must ensure the completion of the designated activities within the dates designated in Exhibit A and Exhibit E to this Agreement which govern Performance Milestones, and as further set forth in the Disbursement Agreement.

14. Insurance

Recipient shall have and maintain in full force and effect forms of insurance, at such levels and for such periods, in accordance with the Disbursement Agreement.

15. Change of Conditions

Regardless of the Department's obligations to provide payments pursuant to Exhibit B to this Agreement, the Department reserves the right to evaluate the Capital Improvement Project's need for Program funds based on new information or funding sources. If the Department determines that the Program funds, or a portion thereof, are no longer necessary to complete the Capital Improvement Project, the Department may reduce the amount of the grant accordingly. If the Department determines the Capital Improvement Project or Rental Housing Development(s) is no longer financially feasible, the grant commitment issued by the Department and this Agreement may be terminated.

Multifamily Super NOFA

NOFA Date: 03/30/22 as amended 06/10/22

Approved Date: 04/12/2023

Prep Date: XX/XX/XXXX

EXHIBIT D

16. **Obligations of Recipient with Respect to Certain Third-Party Relationships**

Recipient shall remain fully obligated under the provisions of this Agreement, the Disbursement Agreement, and the Covenant, regardless of designation of any third party or parties for the undertaking of all or any part of the Work related to the Capital Improvement Project and Rental Housing Development(s). The Recipient must comply with all lawful requirements of the Department necessary to ensure the completion, occupancy and use of the Capital Improvement Project and Rental Housing Development(s) in accordance with this Agreement, the Disbursement Agreement and the Covenant.

17. **Waivers**

No waiver of any breach of this Agreement shall be held to be a waiver of any prior or subsequent breach. The failure of the Department to enforce at any time the provisions of this Agreement or to require at any time performance by the Recipient of these provisions shall in no way be construed to be a waiver of such provisions nor to affect the validity of this Agreement or the right of the Department to enforce these provisions.

18. **Identity of Interests**

As a condition of disbursement, Recipient must execute a Certification & Legal Status Form ("Certificate") listing all relationships constituting an identity of interest with entities providing goods or services in connection with Recipient's performance of the Scope of Work. The Certificate shall be in a form provided by the Department. At the Department's request, Recipient must submit contracts, instruments, documents, correspondence, or other writings relating to Recipient's relationship with entities listed in the Certificate. The existence and nature of such relationships shall be subject to the review and approval of the Department to the extent necessary to ensure compliance with Program requirements and this Agreement.

19. **Construction**

Each party hereto acknowledges and agrees that each has had opportunity to have independent counsel review this Agreement and each hereby fully waives the application of any law, statute or rule of construction or interpretation, including without limitation California Civil Code Section 1654, to the effect that any ambiguities are to be construed against the drafting party.

Multifamily Super NOFA

NOFA Date: 03/30/22 as amended 06/10/22

Approved Date: 04/12/2023

Prep Date: XX/XX/XXXX

EXHIBIT D

20. **Governing Law**

This Agreement must be construed with and be governed by the laws of the State of California. All references to codes refer to the California Codes.

21. **Integration**

This Agreement, together with Exhibit A through Exhibit E attached hereto, incorporating references herein, and enclosures herewith, sets forth all of the promises, agreements and understandings to date among the parties hereto with respect to the Grant(s), and there are no promises, agreements, or understandings, oral or written, express or implied, other than as set forth or incorporated herein. No alteration or variation of the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto in accordance with Section 22 of this Exhibit D.

22. **Amendment of this Agreement**

No amendment or modification of this Agreement shall be valid unless set forth in an express writing and executed by authorized representatives of all of the parties. Any amendment or modification shall become effective as of the date of the authorized Department representative's signature thereto or as of the date specified in the amendment.

DESIGN

23. **Architect**

Recipient must utilize the services of an architect and/or an engineer to provide professional design and engineering services for the Capital Improvement Project and Rental Housing Development(s). Recipient must ensure that an architect and/or an engineer shall supervise the construction work, conduct periodic site visits, prepare periodic inspection reports, verify the validity of the construction Contractor's payment requests, prepare or review change orders, and, upon completion of construction, provide the certification described in Section 38 of this Exhibit D. At the request of the Department, Recipient must submit all contracts for these services to the Department for its review and approval.

Multifamily Super NOFA

NOFA Date: 03/30/22 as amended 06/10/22

Approved Date: 04/12/2023

Prep Date: XX/XX/XXXX

EXHIBIT D

Additionally, prior to loan closing but after construction completion, the Recipient or Sponsor shall provide a certification of compliance with the accessibility requirements as required by the applicable Guidelines, signed by the Borrower and the project architect as well as third party documentation confirming compliance by a Certified Access Specialist (CAsp) with demonstrated experience meeting federal accessibility standards, or by an architect with demonstrated experience meeting federal accessibility standards. (See e.g., IIG Guidelines section 300(b)(8).)

24. **Plans and Specifications and Project Cost Estimates**

At the request of the Department, the Recipient must submit plans, specifications, and project cost estimates for the Capital Improvement Project and Rental Housing Development(s) to the Department for its review and approval. The Recipient must construct the Capital Improvement Project and Rental Housing Development(s) in substantial compliance with the plans and specifications, subject to any change order(s) accepted by the Department in writing where such acceptance is required.

25. **Reasonable Development Costs**

At the request of the Department, the Recipient must provide evidence acceptable to the Department that the total costs of the Capital Improvement Project and Rental Housing Development(s) are reasonable and necessary for the proposed improvements. To verify cost reasonableness, the Department may require qualified third-party verification of cost, evidence of the competitive bidding of major cost components and appraisals.

26. **Adaptability and Accessibility**

The Capital Improvement Project and Rental Housing Development(s) must comply with all applicable federal, state and local laws regarding adaptability and accessibility for persons with disabilities in the design, construction and rehabilitation of projects, including without limitation the requirements set forth Section 300(b)(1) through Section 300(b)(9) of the Guidelines.

27. **Acoustics Report**

Upon request, the Recipient must provide the Department with an acoustics report for the Rental Housing Development(s) in a form acceptable to the Department.

Multifamily Super NOFA

NOFA Date: 03/30/22 as amended 06/10/22

Approved Date: 04/12/2023

Prep Date: XX/XX/XXXX

EXHIBIT D**28. Approval by Public Works Department**

Where approval by a local public works department, or its equivalent, is required for the Capital Improvement Project, the Recipient must submit, prior to the disbursement of Program funds, a statement from that department, or other documentation acceptable to the Department, indicating that the Capital Improvement Project has been approved by that department.

CONSTRUCTION**29. Construction Contract**

Except for work performed by its own employees, the Recipient must enter into a written construction contract or contracts ("Construction Contract(s)") with a duly licensed and insured contractor or contractors ("Contractor(s)") for the construction work of the Capital Improvement Project and the Rental Housing Development(s). The Construction Contract(s) must require, where applicable, prevailing wages be paid in conformance with Labor Code Section 1720 et seq. and applicable provisions of this Agreement. The Construction Contract(s) and any amendments thereto shall be subject to the approval of the Department.

30. Contractor's Assurance of Completion

The Contractor(s) must provide security to assure completion of the Capital Improvement Project by furnishing the Recipient with Performance and Payment Bonds, or a Letter of Credit, which shall remain in effect during the entire term of the Construction Contract(s), and which shall be in a form and from an issuer, which is acceptable to the Department. The Performance Bond must be in an amount at least equal to 100 percent (100%) of the approved construction costs included in the Construction Contract(s) to provide security for the faithful performance of the Construction Contract(s) including a warranty period of at least twelve (12) months after completion. The Payment Bond must be in an amount at least equal to 100 percent (100%) of the approved construction costs included in the Construction Contract(s) to provide security for the payment of all persons performing labor on the Capital Improvement Project and Rental Housing Development(s) and furnishing materials in connection with the Construction Contract. A Letter of Credit must be in an amount equal to at least 20 percent (20%) of the approved construction costs included in the Construction Contract(s), in the form of an unconditional irrevocable, stand-by letter of credit. The Department must be named as an additional obligee in the Bonds or an additional beneficiary under the Letter of Credit.

Multifamily Super NOFA

NOFA Date: 03/30/22 as amended 06/10/22

Approved Date: 04/12/2023

Prep Date: XX/XX/XXXX

EXHIBIT D

31. Prevailing Wages

Pursuant to Section 300 of the Guidelines, for the purposes of the State Prevailing Wage Law (Labor Code Sections 1720 – 1781), a Capital Improvement Project shall be considered a public work that is paid for in whole or in part out of public funds and as such is subject to the provisions of the State Prevailing Wage Law. Program funding of a Capital Improvement Project shall not necessarily, in and of itself, be considered public funding of a Rental Housing Development(s) unless such funding is otherwise considered public funding under the State Prevailing Wage Law. It is not the intent of the Department to subject Rental Housing Development(s) to the State Prevailing Wage Law by reason of Program funding of the Capital Improvement Project in those circumstances where such public funding would not otherwise make the Rental Housing Development(s) subject to the State Prevailing Wage Law. Although the use of Program funds does not require compliance with federal Davis-Bacon wages, other funding sources may require compliance with federal Davis-Bacon wages. The Recipient must prepare a plan for compliance with this section, which plan shall be subject to the review and approval of the Department.

32. Construction Phase Information

If requested by the Department, the Recipient must provide the Department:

- A. Capital Improvement Project: Information during the construction period including but not limited to all change orders and modifications to the construction documents and all inspection reports of the Capital Improvement Project. Upon written notice to Recipient, the Department may require its advance written approval of all future change orders and modifications. Deviations from the plans and specifications which have the effect of reducing the quality, life or utility of a specified item or system must receive the prior written approval of the Department. Should change orders be submitted to the Department for its approval, they shall be deemed accepted if not responded to in writing within ten (10) business days of receipt by the Department. Recipient must not authorize or approve any change orders rejected by the Department where the Department's approval is required.

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NOFA Date: 03/30/22 as amended 06/10/22

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EXHIBIT D

- B. Rental Housing Development(s): Information during the construction period including but not limited to all change orders and modifications to the construction documents, all inspection reports prepared by the Rental Housing Development(s) architect and other consultants, and information relative to the Rental Housing Development(s) income, expenses, occupancy, relocation benefits and expenses, contracts, operations and conditions of the Rental Housing Development(s). Upon written notice to Recipient, the Department may require its advance written approval of all future change orders and modifications. Deviations from the plans and specifications which have the effect of reducing the quality, life or utility of a specified item or system must receive the prior written approval of the Department. Should change orders be submitted to the Department for its approval, they shall be deemed accepted if not responded to in writing within ten (10) business days of receipt by the Department. Recipient must not authorize or approve any change orders rejected by the Department where the Department's approval is required.

33. **Signage and Photographs**

Recipient must place signs on the construction site for the Capital Improvement Project and Rental Housing Development(s) stating that the Department is providing financing through the Infill Infrastructure Grant Program in an appropriate location(s), typeface and size containing the message set forth in Section 2, Provision D-1 of Exhibit E to this Agreement.

The sign must be maintained in a prominent location visible and legible to the public through construction completion. If the job sign includes the acknowledgment and/or logo of one or more other public lenders or grantors, the Department acknowledgement and logo must also be displayed in a similar size, prominence, and layout. A copy of the Department logo can be obtained by contacting the Department Contract Manager.

Upon installation of the sign, the Recipient shall submit a digital photograph thereof to the Department. The Recipient will also provide the Department, upon its request, with copies of any photographs that may be taken of the Capital Improvement Project and the Rental Housing Development(s) by or on behalf of the Recipient or its architect. The Recipient will provide an acceptable written consent and release agreement, authorizing use of said photographs, all at no expense to the Department.

Multifamily Super NOFA

NOFA Date: 03/30/22 as amended 06/10/22

Approved Date: 04/12/2023

Prep Date: XX/XX/XXXX

EXHIBIT D

INSPECTION OF GRANT ACTIVITIES

34. Site Inspection

The Department reserves the right, upon reasonable notice, to inspect the Capital Improvement Project site and any structures or other improvements thereon to determine whether the Capital Improvement Project site meets the requirements of the Program and this Agreement. If the Department reasonably determines that the site is not acceptable for the proposed Capital Improvement Project in accordance with the Guidelines, the Department reserves the right to cancel its funding commitment and this Agreement and exercise any and all other rights under this Agreement, the Disbursement Agreement, and Covenant.

35. Capital Improvement Project and Housing Development(s) Inspection

- A. The Department and any authorized representative of the Department shall have the right, during construction and thereafter, to enter upon and inspect the construction of the Capital Improvement Project and Rental Housing Development(s) to ensure that the construction is being and has been performed in accordance with the applicable federal, state, and/or local requirements, the Guidelines and the terms of this Agreement and the Disbursement Agreement. Such right to inspect shall include, but shall not be limited to, the right to inspect all work done, all materials and equipment used or to be used, and all books and records, including payroll records, maintained in connection with the construction work. Such right of inspection shall be exercised in a reasonable manner.
- B. Recipient shall be required to correct all circumstances found by such inspections not to conform to the applicable Program requirements, and to withhold payment to the Contractor and/or Subcontractor(s) until action(s) to correct the non-conforming circumstances is/are corrected by the Recipient and approved by the Department.
- C. The Department reserves the right to withhold payment for any costs found not to conform to applicable Program requirements until such actions have been taken to correct the non-conforming circumstances and such corrective actions have been approved by the Department.

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NOFA Date: 03/30/22 as amended 06/10/22

Approved Date: 04/12/2023

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EXHIBIT D

- D. The Department shall have no affirmative duty to inspect the Capital Improvement Project or the Rental Housing Development(s) and shall incur no liability for failing to do so. Once having undertaken any inspection, neither the Department, nor any representative of the Department shall incur any liability for failing to make any such inspection properly, or for failing to complete any such inspection. The fact that such inspection may or may not have occurred shall not relieve the Recipient, the contractor, the construction lender, the architect, the structural engineer, the locality or anyone else of any obligation to inspect the Capital Improvement Project and Rental Housing Development(s).

36. Audit/Retention and Inspection

- A. The Department, its representatives or employees, or its delegatee shall have the right to review, obtain, and copy all records pertaining to performance of the Agreement. Recipient must provide the Department or its delegatee with any relevant information requested and must permit the Department or its delegatee access to its premises, upon reasonable notice, during normal business hours for the purpose of interviewing employees and inspecting and copying such books, records, accounts, and other material. Recipient further agrees to maintain such records for a minimum period of four (4) years after final payment under the Agreement, unless a longer period of records retention is stipulated.
- B. Payment for any cost which is not authorized by this Agreement or which cannot be adequately documented shall be disallowed and must be reimbursed to the Department or its designee by the Recipient.
- C. At any time during the term of this Agreement and the IIG Covenant, the Department may perform or cause to be performed a financial audit of any and all phases of the Capital Improvement Project or the Rental Housing Development(s). At the Department's request, the Recipient must provide, at its own expense, a financial audit prepared by a certified public accountant.
- D. The audit must be performed by a qualified State, Department, local or independent auditor. The Agreement for audit must include a clause, which permits access by the Department to the independent auditor's working papers.

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Prep Date: XX/XX/XXXX

EXHIBIT D

- E. If there are audit findings, the Recipient must submit a detailed response to the Department for each audit finding. The Department will review the response and, if it agrees with the response, the audit process ends, and the Department will notify the Recipient in writing. If the Department is not in agreement, the Recipient will be contacted in writing and will be informed as to the corrective actions required to cure any audit deficiencies. This action could include the repayment of disallowed costs or other remediation.
- F. If so, directed by the Department upon termination of this Agreement, the Recipient must cause all records, accounts, documentation, and all other materials relevant to this Agreement to be delivered to the Department as depository.

COMPLETION OF CONSTRUCTION

37. Relocation Plan Implementation Report

The Recipient must provide a report, in a form acceptable to the Department, summarizing the actions taken and identifying all recipients of relocation assistance and benefits, and the amounts paid, and benefits provided, to or on behalf of each recipient.

38. Architect Certification

Where required by the Department, the Recipient must cause the Capital Improvement Project and Rental Housing Development(s) architect(s) or other appropriate professional to certify to the Department, in a form acceptable to the Department, that all construction is completed in accordance with the "as-built" Plans and Specifications and in compliance with all applicable federal, state and local laws relating to disabled accessibility.

39. Cost Certification

At the request of the Department, the Recipient must submit a Capital Improvement Project and Rental Housing Development(s) cost certification that shall have been audited by an independent certified public accountant in accordance with the requirements of the Department and the California Tax Credit Allocation Committee, if applicable. The Recipient (and the developer or builder if there is an identity of interest with the Recipient) must keep and maintain records of all construction costs not representing work done under the Construction Contract and make such records available for review by the Department.

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NOFA Date: 03/30/22 as amended 06/10/22

Approved Date: 04/12/2023

Prep Date: XX/XX/XXXX

EXHIBIT D

40. Recorded Notice of Completion

The Recipient must provide to the Department a certified copy of any Notice of Completion for the Rental Housing Development(s) recorded in the county in which the Rental Housing Development(s) is located.

41. “As-Built” Plans and Specifications

Upon completion, at the request of the Department, the Recipient must submit “as-built” plans and specifications for the Capital Improvement Project and Rental Housing Development(s) acceptable to the Department.

HOUSING DEVELOPMENT(S) REQUIREMENTS

42. Confirmation of Permitted Housing Units

Conditions precedent to the first disbursement of Program funds shall include receipt of all required public agency entitlements and all required funding commitments for the Rental Housing Development(s). The housing units to be developed in the Rental Housing Development(s) must be completed, as evidenced by receipt of a certificate of occupancy, within the period established in this Agreement.

The following shall be evidenced prior to the disbursement of Program funds:

- A. Recipient shall have a right of way or easement, which is either perpetual, or of sufficient duration to meet Program requirements, and which allows the Recipient and/or Sponsor to access, improve, occupy, use, maintain, repair, and alter the property underlying the right of way or easement.
- B. Recipient shall have an executed encroachment permit for construction of any improvements or facilities within the public right of way or on public land.

43. Proximity to Amenities

To ensure the Rental Housing Development(s) meets or exceeds the proximity to amenities proposed in the Application, Recipient must submit evidence to the Department for approval prior to the final disbursement of funds that the type of, and location of, amenities will be consistent with Section IV.F. of the Super NOFA and Section 202 of the Guidelines, as applicable, when the Rental Housing Development(s) is completed.

Multifamily Super NOFA

NOFA Date: 03/30/22 as amended 06/10/22

Approved Date: 04/12/2023

Prep Date: XX/XX/XXXX

EXHIBIT D**44. Recipient Control of Housing Development(s)**

Recipient must provide evidence satisfactory to the Department that the legal entity which submitted the application, and which has appropriate experience and capacity and received an Award Letter, has and will retain full and continuing control of the Development as required by the Guidelines. The Recipient shall demonstrate this control either by owning and operating the Rental Housing Development(s) in its own name, or by showing, to the Department's satisfaction in its sole and absolute discretion, that the Rental Housing Development(s) is owned and operated by a legal entity controlled by the Recipient in accordance with UMR Section 8313.2. The Recipient's failure to demonstrate the required control of the Rental Housing Development(s) may result in significant delay in payment of Grant funds or cancellation of the Grant.

REPORTING REQUIREMENTS**45. Reports on Capital Improvement Project**

Recipient must submit, upon request of the Department, a periodic performance report regarding the construction of the Capital Improvement Project. The reports will be filed on forms provided by the Department.

46. Reports on Housing Development(s)

Recipient must submit to the Department periodic reports, as required by the Department, but not less than annually, describing the development, construction and occupancy of the Rental Housing Development(s). The report must include, but is not limited to, information regarding unit affordability and occupancy, construction and permanent financing evidenced by commitment letters, and a construction and completion schedule demonstrating compliance with this Agreement and the Guidelines. The reports will be filed on forms provided by the Department.

47. Updated Information

Recipient must provide the Department updated documentation for any substantial change in the information previously provided relating to the Capital Improvement Project and the Rental Housing Development(s) and the conditions described above.

Multifamily Super NOFA

NOFA Date: 03/30/22 as amended 06/10/22

Approved Date: 04/12/2023

Prep Date: XX/XX/XXXX

EXHIBIT D

48. Monitoring Requirements

The Program shall perform regular monitoring of the Rental Housing Development(s) and/or fiscal monitoring of the grant pursuant to Section 502 of the Guidelines. The Recipient agrees to cooperate with any such monitoring and provide reasonable access to all Capital Improvement Project files, records, documents and other information to employees or representatives of the Department. The Recipient must resolve any monitoring findings to the Program's satisfaction by the deadlines set by the Department.

REPAYMENT OF GRANT FUNDS

49. Breach of this Agreement

In the event of a breach or violation by the Recipient of any of the provisions of this Agreement or the Disbursement Agreement, the Department may give written notice to the Recipient to cure the breach or violation within a period of not less than thirty (30) days. If the breach or violation is not cured to the satisfaction of the Department within the specified period, the Department, at its option, may declare a default of this Agreement and the Disbursement Agreement and may seek remedies for the default, including the following:

- A. The Department may terminate this Agreement and demand repayment of the Program funds to the extent that Work remains unperformed or uncompleted for costs to be paid by Program funds as provided in Exhibit B to this Agreement. Recipient shall be liable for all costs to complete all such uncompleted or unperformed work.
- B. The Department may seek, in a court of competent jurisdiction, an order for specific performance of the defaulted obligation or the appointment of a receiver to complete the Capital Improvement Project in accordance with Program requirements.
- C. The Department may seek such other remedies as may be available under this Agreement, the Disbursement Agreement, or any law.
- D. The Department may assess negative points to the Recipient pursuant to the Department's Negative Points Policy set forth in the Department's Administrative Notice No. 2022-01, dated March 30, 2022, amended November 9, 2022, and as may be further amended from time to time.

Multifamily Super NOFA

NOFA Date: 03/30/22 as amended 06/10/22

Approved Date: 04/12/2023

Prep Date: XX/XX/XXXX

EXHIBIT D

- E. This Agreement may be cancelled by the Department under any of the following conditions:
- (i) An uncured breach or violation by Recipient of this Agreement or the Disbursement Agreement.
 - (ii) The objectives and requirements of the Program cannot be met by continuing the commitment or this Agreement.
 - (iii) Construction of the Capital Improvement Project or Rental Housing Development(s) cannot proceed in a timely fashion in accordance with the Performance Milestones, the deadlines in Section 403 of the Guidelines, and the deadlines in the Department's Disencumbrance Policy stated in the Department's Administrative Notice No. 2022-02, dated March 30, 2022, as amended from time to time.
 - (iv) Funding or disbursement conditions have not been or cannot be fulfilled within required periods.

50. **Repayment of Grant Funds for Failure to Develop Housing**

Recipients will be required to repay disbursed Program grant funds where construction of residential units in the Rental Housing Development(s) used as the basis for calculating the grant amount pursuant to Section 205(a) of the Guidelines has not received building permits within two (2) years from the date of the Program grant award. The Department may extend these deadlines, for a term not to exceed seven (7) years, if the Recipient demonstrates, to the satisfaction of the Department, that it has complied with the Performance Milestones described in Exhibit E to this Agreement. The amount to be repaid shall be the same proportion to the total grant amount as the number of residential units where construction has not timely commenced to the total number of designated residential units.

Multifamily Super NOFA

NOFA Date: 03/30/22 as amended 06/10/22

Approved Date: 04/12/2023

Prep Date: XX/XX/XXXX

Attachment C – Resolution No. 24-26

RESOLUTION NO. 24-26

**A RESOLUTION OF THE CITY OF HOLTVILLE CITY COUNCIL DELEGATING
THE CITY MANAGER TO EXECUTE ALL DOCUMENTS FOR THE INFILL
INFRASTRUCTURE GRANT**

WHEREAS, the California Department of Housing and Community Development ("Department"), has issued a Notice of Funding Availability ("NOFA") dated June 16, 2022, pursuant to the Infill Infrastructure Grant Program of 2019 ("Program") established by Health and Safety Code section 53559, et seq, and implemented by the Infill Infrastructure Grant Program Small Jurisdiction Set Aside and Qualifying Infill Areas Final Guidelines issued June 16, 2022 ("Guidelines"). The Program provides grant assistance available as gap funding for Capital Improvement Projects, which are an integral part of, or necessary to facilitate the development of, a Qualifying Infill Project or Qualifying Infill Area; and

WHEREAS, the City of Holtville, a Municipal Corporation ("Public Entity"), submitted an application to the Department in response to the NOFA (the "Application") and based on the Application the Department made an award of Program funds (the "Program Award") pursuant to that certain conditional award letter, dated February 9, 2023;

NOW THEREFORE, BE IT RESOLVED, that the City Council of the Public Entity hereby;

1. Authorizes and directs the Public Entity to accept and incur an obligation for the Program Award in an amount not to exceed \$595,386, and to enter into, execute, and deliver an STD 213, Standard Agreement (the "Standard Agreement"), and any and all other documents required or deemed necessary or appropriate to secure the Program Award from the Department and to participate in the Program, including, but not limited to, an affordable housing covenant, a performance deed of trust, a disbursement agreement, and all amendments thereto (collectively, the "Program Award Documents"); and
2. Delegates and authorizes the City Manager to execute the Program Award Documents on behalf of the Public Entity; and
3. Declares that this resolution shall take effect immediately upon its passage.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Holtville conducted on the 14th day of October 2024, by the following roll call vote:

Murray Anderson, Mayor

I, Yvette Rios, City Clerk of the City of Holtville, DO HEREBY CERTIFY that the foregoing resolution was duly passed, approved, and adopted by the City Council of said City of Holtville at a regular meeting thereof held on the 14th day of October 2024, and that the same was approved by the Mayor of said City of Holtville on said date, and that the same was adopted by the following roll call vote:

AYES:

NOES:

ABSTAIN:


ABSENT:

Attest: _____
Yvette Rios, City Clerk

City of Holtville

REPORT TO COUNCIL

DATE ISSUED: October 11, 2024
FROM: Nick Wells, City Manager
SUBJECT: City Manager Update

Meeting Date	<u>10/14/24</u>
Item Number	<u>5 a</u>
City Manager	
Finance	_____
City Attorney	_____

INFORMATION ONLY – NO ACTION REQUIRED AT THIS TIME

ADMINISTRATION

Public Safety Lot/New Construction – Rubio Medina of Irvine, California was engaged in April, 2023, to perform Architecture services to design Phase I (Fire Apparatus Bay) and Phase II (PS Administration & Fire Dormitories) of this project. Staff met with Mr. Medina multiple times in early May wherein iterative documents were discussed and revised. Pursuant to discussions between Chief Silva, the CM and Mr. Medina regarding configuration, direction solidified for constructing a 3-bay apparatus section and a 2-story administration/residence area. Further discussion also clarified the placement of the building on the site and the external motif of the building. Feedback was provided and Mr. Medina was very open to incorporating ideas presented. Mr. Medina has moved forward with subconsultants for plumbing, electrical, HVAC, etc. Due to an increase in the size of the project over that which was called out in the RFP, the architect has approached the City about augmented funding, which may be brought to Council in the future. More solid delineation of cost estimates for the phasing of the project were presented in August and presented to Council for consideration.

Staff met with representatives of USDA Rural Development in September to discuss financing the remaining unfunded portion of the project. Unfortunately, although their website notes capability of disadvantaged communities with populations under 12,000 to apply for 50% grant, 50% loan funding, that program is capped at \$50,000 for grants, so any hope that grant funding may be available is not there. Rates were adjusted on October 1, from 4% down to 3.75%, so the loan payment calculation improved, but not drastically.

Multiple conversations regarding augmented funding have taken place with staff, Mayor Anderson, and various entities. The CM compiled information from various sources and submitted an application for directed Congressional funding to Raul Ruiz's office in early May. The City received word that the project was selected by the Congressman and recommended to the Congressional budget committee. We recently received word that the project is on track to receive some funding, which will be a welcome addition to the City's ability to construct. However, the amount projected to be received will likely be a fraction of the amount requested, so sizing the project down is probably on the horizon.

Staff continues to pursue additional funding sources. Coming out of a conversation with the CM last week, the Institute for Local Government proposed a potential funding grant. Early this week staff worked with ILG on a disaster recovery grant for the facility. ILG had posited an angle wherein having had a disaster declaration for Hurricane Hilary in 2023, there may be funding available. Although staff completed the pre-application and supporting documents, it was rejected.

Another promising potential source of area funds was brought up and discussed today. We will diligently pursue.

PUBLIC WORKS

TRANSPORTATION PROJECTS

Citywide Pavement Maintenance Project – a Streets Assessment report was prepared by the City Engineer earlier this year reporting the general condition of the over 16 miles of streets maintained by the City. Nearly all of the system is in good condition, requiring maintenance rather rehabilitation or construction. A recommendation has been made to perform crack sealing and slurry coat to the bulk of the system to prolong life of the system and forestall major work to a future date. At the July Council meeting, direction was given to proceed with preparation of specifications for the project. A check with THG revealed that the report is being finalized and should be ready for the second October Council meeting. Pursuant to that, Council will revisit the issue to identify the extent of the maintenance project.

Pear Canal Undergrounding/Ninth Street Improvements (Olive to Melon) – this project has been discussed for some time. Initial action to proceed was taken in early 2021. A deposit was forwarded to IID to begin design and multiple site visits with staff, the IID and City Engineer took place to discuss issues that need to be addressed in design. Undergrounding work was scheduled to take place in December 2021, however, delays were discussed in those meetings from the IID side which eventually led to construction work being pushed back. The City has been awarded funding through ICTC for the resulting necessary sidewalk and roadway improvements. LC Engineering was awarded the contract for design in February.

A construction challenge for IID existed for this project, as it would make it difficult to continue to service several nearby County-area residences served by surface water. It was determined that incentivizing these properties to convert to City water would be in the best interest of the project. Staff worked with IID to encourage the residents to switch. In March, the final remaining holdout submitted paperwork to connect to City water service, so staff is working with IID to get the project reinitialized. Separately, staff met with a contractor to establish physical connections. The CM is working with IID to schedule the work prior to the undergrounding operation. The CM has had multiple conversations with IID and ICTC in the past several weeks and we will keep this moving forward.

A new wrinkle developed wherein the dedicated Congressional funding IID procured is not immediately accessible. Although that is expected to be resolved fairly soon, the uncertainty begat the need to push the City's project funding into next fiscal year to avoid non-performance. David Aguirre with ICTC worked with SCAG and Caltrans to accomplish that. At present, we await final paperwork issues for the dispersal of Congressional funds for the project. It looks as if the funding will be directed to the City to administer,. In a significant development last week, it was relayed to staff that by taking on administration of the funding, the City would now be responsible for paying the 11.47% matching funds necessary for the grant, which could be in the neighborhood of \$100k. Since this was not originally part of the equation, it will require some discussion in the near future.

A web conference was held in September to clarify the need to move a portion of the funding for the street project into the current fiscal year. We still await final determination.

Pine Avenue Sidewalks – Subsequent to the awards of funding for streets projects utilizing Federal Highways dollars through ICTC in early 2022, another year of projects was quickly requested to be added. Holtville submitted a project to capture CMAQ dollars to add sidewalks to either side of Pine Avenue between Fourth and Fifth Streets. Action to approve was taken in October, 2023.

Capital Improvements Project Listing – a meeting was held in November with staff, including the City Manager, City Engineer, City Planner and Water/Wastewater Lead Operator to discuss long term capital improvements needed in the City. Water system improvements, sewer system upgrades, streets projects and other issues were discussed and expected to be further explored. A more complete detailing of the discussion will be presented to the Council in the near future.

PARKS

Holtville Wetlands Project – In late 2016, approximately \$3 million was granted to the City through the US Bureau of Reclamation (BoR). THG was selected for Grant Administration tasks and George Cairo Engineering (GCE) for design services. GCE was significantly behind schedule from the outset, but finally produced approved plans in 2021.

A construction RFP was released in early 2022 netted only one bid, which was significantly over (+/- \$1.4 million) the construction budget. The BoR representative, Jeremy Brooks, was extremely helpful in moving the project along. In September, 2022, he was able to secure funding to bridge the gap to pay for construction. That funding was officially awarded in early February, 2023. Action to officially award the construction contract was taken in March and a pre-con meeting was held in early May, with the contractor onsite performing various activities simultaneously.

The site has now been fully constructed with regard to major earth work, piping and the inlet headworks, however there was a substantial holdup with a permit from the Army Corps of Engineers (USACE). Originally applied for as a renewal in October, 2023, a new analyst required much more information than previously required. Through various meetings and multiple iterations, THG completed work on additional documents requested by USACE and the permit was finally approved in June (though still not officially issued!). In early August, the USACE permit was finally officially granted and issued!

The long wait for the USACE permit necessitated a time extension request in January, which was granted. The new completion deadline was pushed to September, 2024. Now that the USACE permit is in hand, it would be possible to complete the planting in a short amount of time, however, the potential success of establishing foliage during the Imperial Valley summer months is a difficult endeavor, so due to the length of time taken by USACE, another extension needed to be requested in July. The extension to December 31 was granted in August. THG recently updated the required stormwater plan (SWPPP) and we await an updated construction schedule from the contractor.

THG contacted the contractor to ramp back up when possible. The horticulture contractor has ordered plants for the project. It is assumed that we will be able to tap into the River and begin the process populating the beds with plant species proceed in late-September or early October when the material is in hand. Staff has begun discussions with BoR to schedule a ribbon cutting in the Fall. Staff has continued to follow up on this, but we still await scheduling information from the contractor. ***A regulatory report that the contractor needs to provide is currently holding up progress. The CM has requested a meeting for early next week to reiterate urgency and get the project restarted.***

Railroad Trestle Repair – A grant was secured from the California Natural Resources Agency to repair the railroad trestle burned in a river bottom fire several years ago. This is necessary to connect the Trail to east side of the river and eventually the future Wetlands area. After over a decade and a half of being somewhat unsightly and unusable, the trestle will soon be fixed cosmetically and usable for pedestrian and non-motorized traffic. Documentation was finally signed for this grant in late October, 2021. The City Engineer completed the technical specification for the Scope of Work in June 2022 for the RFP. A decision was made to forestall the bid process a bit to allow construction costs to stabilize. An extension was secured in early October from the funding agency to allow this extra time. Kleinfelder, Inc., was selected for Design services in April. A meeting with the design team was held in early May wherein various facets of the project were discussed. Mayor Ward volunteered to sit in on meetings for this project when possible, so she and staff met with the design team via Zoom to discuss preliminary design concepts. Multiple ideas to control costs and stretch the project dollars were decided upon. Staff has continued to meet with the design team. The decision was made to proceed with the general direction of keeping the original character of the structure, while making concessions to keep costs under control.

A January update meeting between the Design team, the City Planner and the CM revealed that the project had stalled due to a needed topographical study that the consultant thought the City would provide. After discussion, Kleinfelder engaged a local consultant to produce the document and the project is back in motion. Pursuant to a periodic plan check, reprioritization of the elements to be completed vis a vis available funding was amended in May. Kleinfelder provided 90% plans in late September, so this phase nears completion. Included in that plan set were construction estimates. After some analysis, staff will be bringing this to Council to approve advertising and bidding. ***THG is currently reviewing the plans.***

Holtville East Trail Link - The City Manager had multiple discussions in recent years about a Trail extension from the Trestle to the Country Club area, then to the UC Research station and eventually to Hwy 111 for easier access to IVC with active transportation funding options. The idea was well-received by SCAG staff and the head of County Public Works. An application for of Active Transportation funding was developed in mid-2024. A public hearing was held at Planning Commission to solicit any comments from residents regarding the project. Although only one member of the public was on hand to register a comment, both his feedback and that from the PC was positive. A grant application was submitted in June to fund design of the project.

Mellinger Alamo River Trail - A grant application through River Partners, a non-profit that deals in habitat restoration, for a project that would include our Wetlands trail spur, was unsuccessful in 2022, but a reapplication recently received approval. RP met with the City Manager and toured the site this week to kick off the project. They are in discussion with Nicklaus Engineering to design the project. Staff was contacted by NEI in March to discuss design elements. River Partners staff met briefly with the CM a few weeks ago while in town to do a physical “scouting” trip to decide a best path for the trail extension. We expect to meet with them and the design engineer soon to discuss. Staff has interacted with River Partners multiple times in the past few weeks. They have done some preliminary exploration and soil sampling and continue to move the project forward. They are now beginning weekly check-in meetings. A tentative map was forwarded to the City this week. The original template is aggressive (i.e. “Expensive”), so it is assumed that discussions and concessions will be forthcoming. A slightly revised plan was recently presented which will be discussed with Council soon. The primary contact with River Partners announced in August that he was leaving for another opportunity. At a reorganization meeting held in September, an update to the current plans was given and several fine points discussed. ***River Partners is on the current agenda to update Council on the direction of the project.***

BUILDING DEPT - The City issued **102** building permits in 2024. A list of permits pulled by month is available on the City’s website at <http://holtville.ca.gov/section.php?id=73>.

Melon, LLC Housing Project (± 50) – A project has been in the works for some time at the northeast corner of Ninth and Melon, just outside the City limits. After years of confusion regarding the process, the project’s ownership group, led by John Hawk, engaged Development Design & Engineering in 2016 to assist in moving the project along. DD&E completed CEQA compliance, and a Mitigated Negative Declaration was adopted by the Planning Commission and City Council in late 2020.

The project was presented at the Planning Commission in October 2020 and drew a good deal of public opposition. PC action pushed the project forward with a designation of allowing R-1 or R-2 development, with Council accepting the PC recommendation in November, 2020. The denser R-2 zoning designation would allow up to 8 units per acre or approximately 65 units. The annexation was approved by LAFCo in February, 2021. We await further submission from the project proponent.

Staff spoke with Mr. Hawk multiple times to remind him that there are still several requirements to move his project forward, which he could be doing concurrently with the preparation and construction of the IID and City improvements. He said he will be speaking to his partners. As the undergrounding and street work are imminent, he still needs to produce a site plan, building plans, pull permits, etc. The City’s project should

now have no bearing on his timeline. This was reiterated to Mr. Hawk again in January and again in July. *A conversation with Mr. Hawk today revealed that he is still pursuing developer investment. We discussed the coming timeline with the undergrounding and the street project. He hopes to have some momentum by the time those things are complete.*

AMG Sunset Rose Senior Apartments (± 33) – In July, 2022, the City was granted HOME funding for this AMG & Associates apartment project, proposed in the area of Third and Grape. This will create some long-term oversight by the City, but it does continue to add housing. A subdivision map was approved for the property. A consultant to administer this grant was engaged in May, 2022, and an application for additional subsidized financing was approved by the City in late November.

A pre-submittal meeting was held in early November to discuss necessary aspects to the construction with the project proponent, including offsite improvements. Much of the discussion centered on handling stormwater. Final map and the necessary proposed lot split were approved in late February as well. Since the closing of the financing, several paperwork/compliance issues cropped up that the City was left to work on. This was not the “deal” as originally presented, so staff sought assistance. Staff met with HCD representatives on this project in October. We are hoping they will assist in working with the contractor to get the project running more smoothly.

Start was delayed as construction bids came in significantly over projections. The developer has now made a drawdown on funding, however, the ownership group has been somewhat unresponsive as the project continues to sit in limbo. An extension on their CUP was requested and was granted by Planning Commission in May, so we still await the start of construction activities. The CM had a recent conversation with AMG to express disappointment over the lack of information flow. It was promised that more updates would begin to flow.

Staff was apprised recently of the fact that a contractor has been engaged to begin earth moving to build up pads to start construction. We have communicated the need to schedule a pre-construction meeting to the developer and expect that soon

AMG Pine Crossing Apartments (± 64) – This is a proposed mirror image project across from Fern Crossing complex. The Building Inspector and City Engineer have coordinated with a plan check firm on the plans that were first submitted in June. *After a few iterations and resubmissions, the building plans were approved in early October. AMG is still working with The City Engineer and staff on finalizing all of the site work and off-site plans for utilities and stormwater handling.*

Peri & Sons Ag Labor Housing (66) – this project was introduced to Planning Commission earlier this week. It proposes to construct USDA-approved dormitory style housing for up to 660 H2A Visa Program agriculture laborers working for the applicant firm. PC approved the site plan and density waiver contingent on City Council approval of the land use designation and Conditional Use Permit. A Public Hearing was held at the last City Council meeting and the project was approved. We will now await more definitive site plans and building design for review.

WATER ENTERPRISE

Rate Study – The profitability of the Water Enterprise has been problematic in recent years. Coupled with the debt covenant to budget a net revenue of 120% of the annual debt service, a rate adjustment has been explored. A formal Water Rate Study must be completed, which will be brought back for discussion at some point in the future.

MEETINGS & EVENTS RECENTLY ATTENDED :

- 09/23/24 Department Head Meeting *City Hall*
- 09/23/24 Holtville City Council Meeting *City Hall*
- 09/24/24 Call w/ Institute for Local Government *re: Panel Prep* *Conference Call*
- 09/26/24 Employee Luncheon *City Hall*
- 09/26/24 Imperial County League of Cities Division Dinner *The Town Pump (Westmorland)*
- 09/27/24 Holtville Rotary Club Meeting *St. Paul's Lutheran Church*
- 09/29/24 NW 10-year Anniversary as CM
- 09/30/24 Department Head Meeting *City Hall*
- 09/30/24 IV, State & Philanthropic Leaders Convening Dinner *Holiday Inn Express (EC)*
- 10/01/24 IV, State & Philanthropic Leaders Conference *El Centro City Library*
- 10/09/24 NW Vacation Days *(Out of Office)*
- 10/09/24 Alamo River Trail (Wetlands Spur) Check-in Meeting *Web Conference*
- 10/09/24 ICTC Management/CCMA Meetings *ICTC Offices (EC)*
- 10/10/24 FFA Opening & Closing Ceremonies Contest *Holtville High School*
- 10/11/24 Holtville Rotary Club Meeting *St. Paul's Lutheran Church*
- 10/11/24 Meeting w/ District 5 County Supervisor *re: Various Issues* *St. Paul's Lutheran Church*

UPCOMING EVENTS :

- 10/14/24 Department Head Meeting *City Hall*
- 10/14/24 Meeting w/ Sen Steve Padilla *El Centro Office*
- 10/14/24 Holtville City Council Meeting *City Hall*
- 10/16 - 18/2024 CA League of Cities Annual Conference *Long Beach, CA*
- 10/17/24 Holtville Farmers Market & Street Fair *Holt Park*
- 10/18/24 Holtville Rotary Club Meeting *St. Paul's Lutheran Church*
- 10/21/24 Holtville Planning Commission Meeting *City Hall*
- 10/19/24 Mellinger Alamo River Trail Walk *Trail/Holt Park*
- 10/23/24 Alamo River Trail (Wetlands Spur) Check-in Meeting *Web Conference*
- 10/28/24 Holtville City Council Meeting *City Hall*
- 11/02/24 11th Annual IV Veterans Day Parade *Fifth Street*
- 11/11/24 Veterans Day Observed *(City Hall Closed)*
- 11/13/24 ICTC Management/CCMA Meetings *City of Westmorland*
- 11/14/24 Imperial-Mexicali Bi-National Alliance Meeting *Imperial County*
- 11/20/24 IV Foreign Trade Zone Meeting *IC Workforce Development (EC)*
- 11/21/24 Thanksgiving Day *(City Hall Closed)*
- 11/22/24 Thanksgiving Observed *(City Hall Closed)*
- 11/28/24 Tree Lighting Ceremony (Tentative) *Holt Park*
-

If you have any questions about any of the items presented, please feel free to contact me directly.

Respectfully submitted,



Nicholas D. Wells, City Manager



MEETING DATE:	<u>10/14/24</u>
ITEM NUMBER	<u>5 c</u>
Approvals	CITY MANAGER _____
	FINANCE MANAGER _____
	CITY ATTORNEY _____

City of Holtville Report to Council

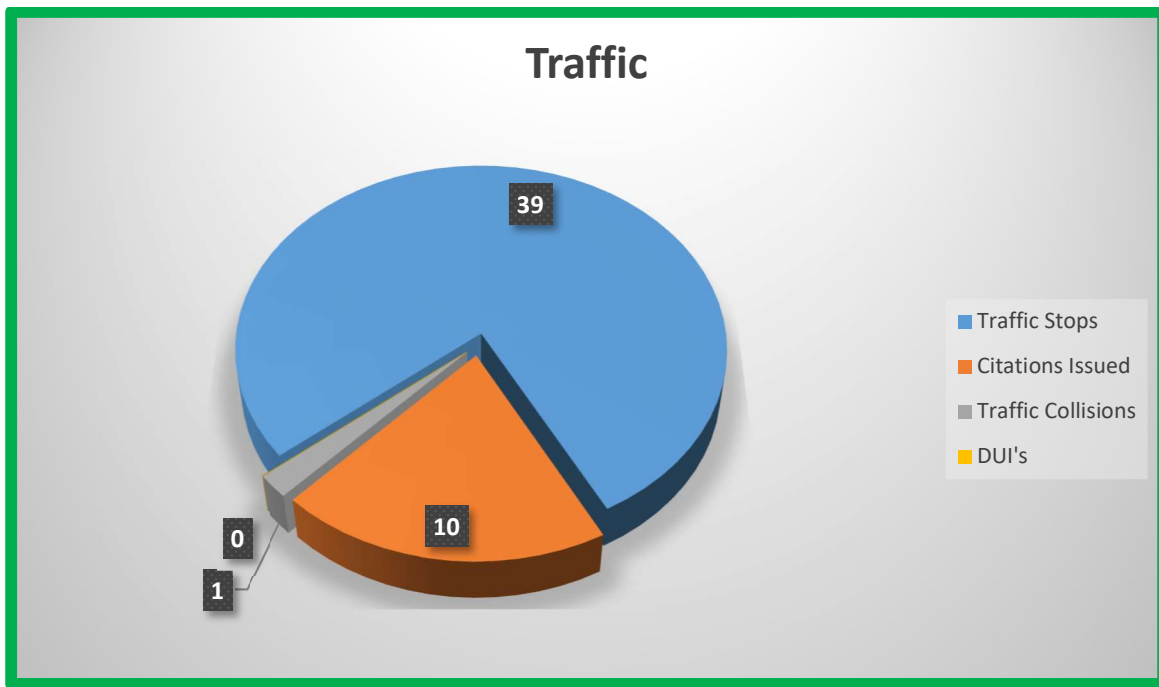
Date Issued: October 10, 2024
From: Sergeant Joseph Conkey, Chief of Police
Subject: Holtville Sheriff's Monthly Report – September 2024

**THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS
REQUIRED OF THE CITY COUNCIL.**

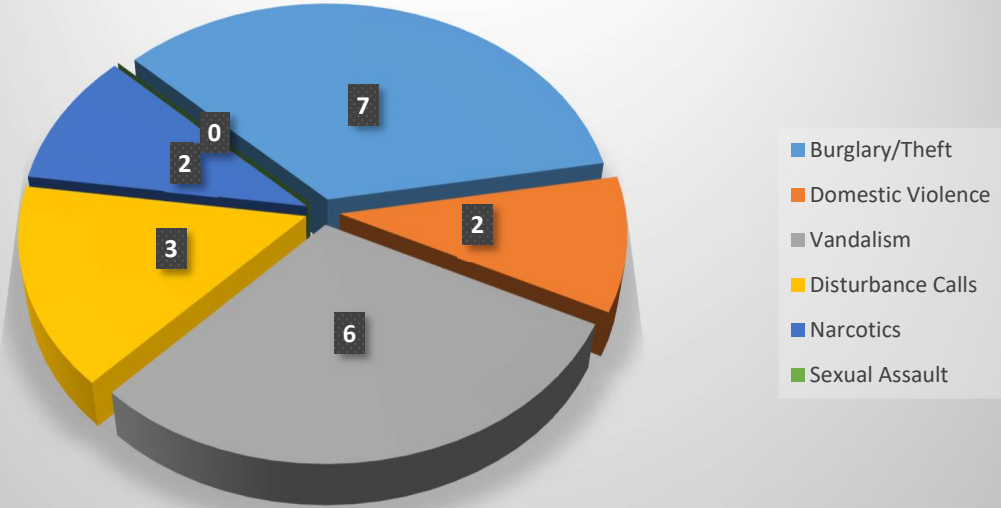
The following is a summary of statistics for the Holtville Sheriff's Deputies for the month of
September 2024.

Calls for Service:

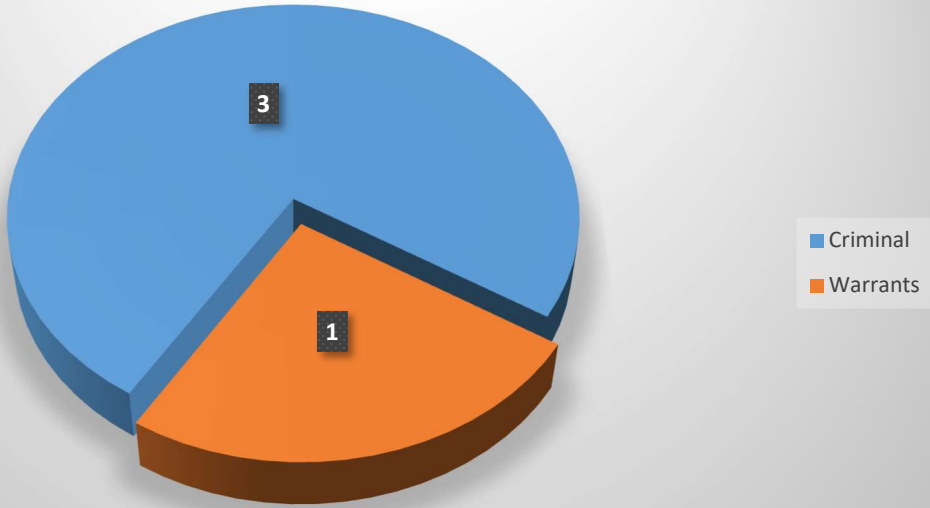
- **217** total incident reports, which were entered into Pro Phoenix Computer Database by the Imperial County Sheriff's Dispatch Center. These calls consisted of requests for Sheriff's services.

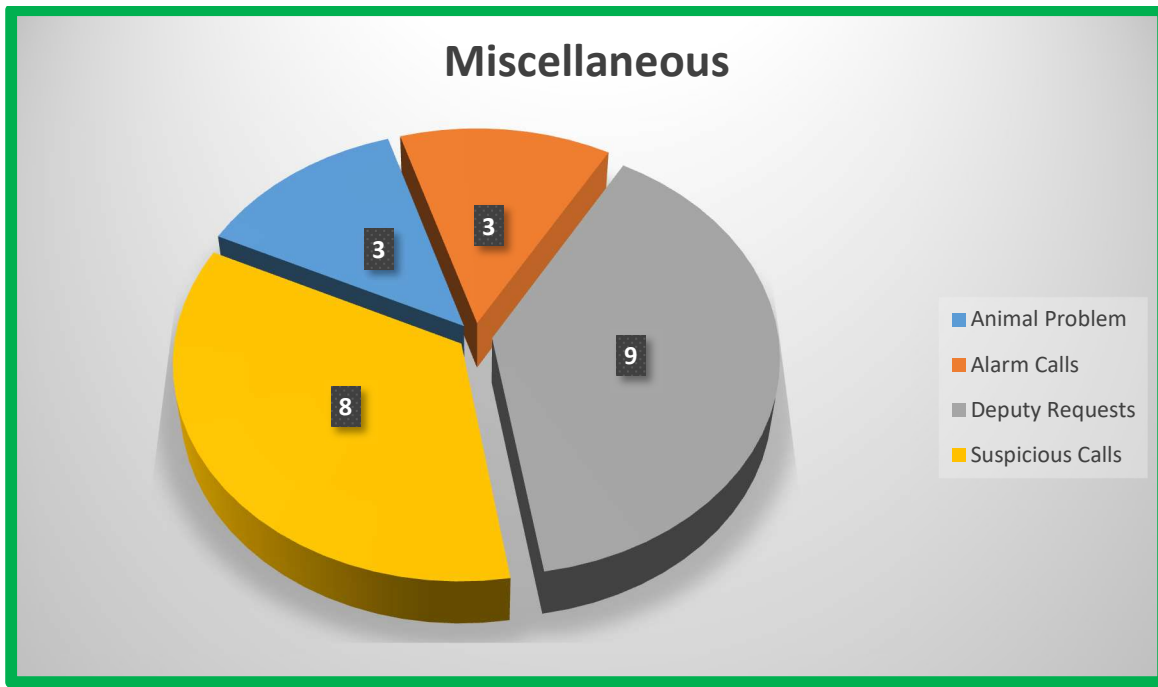


Criminal Activity



Arrests





The following is a brief summary of incidents and events that the Holtville Police Department has been involved in during the month of September 2024.

24-26306 – Suspicious in the 700 Block of Pine Avenue

Reporting person called to report a suspicious female approximately 30 years of age was trying to gain access to their property. Reporting person did not know who she was and suspected she was intoxicated. Reporting person just wanted deputy to have her leave the area. Female was gone upon arrival and patrol check of the area was conducted.

24-27096 – Traffic Stop in the area of Highway 115 and Evan hewes

Traffic stop on vehicle for vehicle infraction and driver was cited for driving without a license, vehicle was towed.

24-27124 – Vandalism in the 1300 block of East 7th Street

Reporting person called to make a report of her vehicle being vandalized. Negative suspect information and report was taken.

24-27194 – Disturbance in the 1600 block of Thiesen Road

Reporting person called to report her son in law was causing a disturbance. Deputy contacted both parties and determined the two had a verbal argument. Son in law was sent on his way.

24-27266 – Deputy Request in the 700 block of Olive Avenue

Reporting person called to report a black camaro driving at a high rate of speed in the area. Deputy conducted patrol checks of the area, but was unable to locate the vehicle. The camaro was later located and driver was cited for other violations and warned about speed in school zones.

24-24756 – Child custody in the 400 block of Mesquite

Reporting person called to report child custody issues and requesting options. Deputy contacted both parties, advised them of options and issued child custody documents.

24-27644 – Traffic stop in the area of 5th and walnut

Deputy conducted a traffic stop on a vehicle for vehicle infraction and during contact located meth and drug paraphenilia in the vehicle. Driver was arrested.

24-27700 – Traffic accident in the 800 block of Walnut Avenue

Two vehicle collision, negative injuries. Vehicles were removed from the roadway and reprot was taken.

24-27730 – 911 Hangup in the area of 4th Street, no address provided only gps

Male subject heard yelling before the call dropped. Deputy checked the area as well as residencecs in the area and all appeared calm and normal.

24-27729 – Disturbance in the 400 block of W 5th Street

Reporing person called to reprot an argument with their neighbor. Deputy contacted both parties and advised them of their options. Both parties agreed to stay away from eachother.

24-27767 – Vandalism in the 500 block of Figueroa Avenue

Reporting person called to report her vehicle being vandalized. Reporting persons vehicle had a hole drilled in the gas tank and gas was stolen. Negative suspect information. Victim only wished a report be taken for insurance.

24-27800 – Vehilce Check in the area of 5th and Figueroa

Vehicle check on a vehicle that had beed issued a 72hr tow notice. Vehicle was towed and turned over to towing agency.

24-27802 – Disturbacne in the 700 Block of Olive Avenue

Reporting person stated that an older female came up to her and started arguing with her. Both parties were contacted and determined to be a verbal argument only. Both parties were advised to stay away from eachother and they agreed.

24-27926 – Vandalism in the area of Spanish Palms

Reporting person called to report that her vehicles windows had been tampered with. Unknow suspect and unknown time frame. Deputy took a reprot and checked for surviellance footage but did not locate any.

24-28564 – Vandalism in the 600 block of Olive Avenue

Reporting person called to report someone had spraypainted her residencecne. Reporting person advised it happened sometime during the night but did not suspect anyone of doing it and did not have surviellance cameras. Report was taken.

24-28632 – Disturbacne in the area of Rose and Chestnut

Reporting person called in loud music in the area but did not have an exact address. Deputy contacted homeowner and he agreed to lower the music.

24-28661 – Disturbacne in the area of 8th Street and Maple Avenue

Reporting person called in a report of loud music in the area. Deputh contacted homeowner, who agreed to lower the music.

24-28829 – Vandalism in the 900 block of East 5th Street

Vehicle was vandalized during the evening by a suspected dog. Negative dog info or video footage. Cats get under cars and loose dogs chase them and vandalize cars. Apartment management was advised to address stray cat issue.

24-28841- Pedestrian check in the 1200 block of East 7th Street

Deputy contacted an individual who came back with a warrant. Subject was arrested and booked into county.

24-28870 – Lost child in the 500 block of Holt Avenue

Deputy responded to a small child that was found in the area by himself. Deputy contacted a 6yr old child who ran away from his mother. Mother was later contacted and interviewed. It was determined mother knew he ran away and did not call or go look for the child and showed little concern. Child along with other siblings were turned over to CPS and mother was arrested for negilect.

24-29712 – Missing person in the 1300 block of East 7th Street

Deputy responded to a rept of a runaway teen and took a report. Child was not located after several attempts. Phone was off and could not be pinged. Juvenile later called and stated he was at the park. Deputy contacted him and turned him over to his mother.

Respectfully submitted,

Sergeant Joseph Conkey

City of Holtville
REPORT TO CITY COUNCIL

MEETING DATE:	<u>10/14/24</u>
ITEM NUMBER	<u>5 d</u>
Approvals	CITY MANAGER _____
	FINANCE MANAGER _____
	CITY ATTORNEY _____

DATE ISSUED: October 8th, 2024

FROM: Frank Cornejo
Water/Wastewater Operations Supervisor

SUBJECT: Water / Wastewater Plant Operations & Maintenance Summary

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform council of all operations and maintenance activities carried out at the Water & Wastewater treatment facilities during the period between 09/18/24 thru 10/07/2024.

WATER PLANT:

- Water plant staff took main distribution flow meter out of service due to faulty flow transmitter, and switched flow signal to back-up flowmeter from 2.4 MG Tank (*see attached photo*).
- Water plant staff completed repairs and reinstallation of Raw Water Chemical Pneumatic Flash Mixer and put back into service (*see attached photo*).

WASTEWATER PLANT:

- Staff completed 100% of Class 2 Biosolids disposal operations and transport to South Yuma County Landfill.

Respectfully Submitted,



Frank Cornejo.
Water/Wastewater Chief Operator/Consultant
IV Water Specialists



2.4 MG Tank TigerMag flowmeter in service while repairs are made to main distribution flow meter.



Water plant staff completed repair work and re-installation of raw water chemical pneumatic flash mixer and placed back into service.

**City of Holtville
REPORT TO COUNCIL**

MEETING DATE:	<u>10/14/24</u>
ITEM NUMBER	<u>5 e</u>
Approvals	CITY MANAGER _____
	FINANCE MANAGER _____
	CITY ATTORNEY _____

DATE ISSUED November 10TH, 2024.
FROM: Public Works Supervisor
SUBJECT: Bimonthly Report.

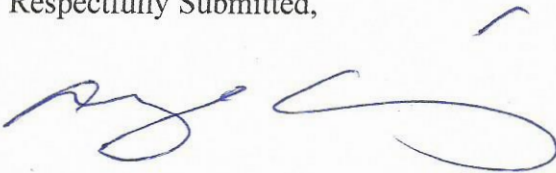
THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform the Council of Public Works activities since the last council meeting.

Public Works has been actively working on or completed the following:

- Cleared sewer plugs at various locations in town.
- Repaired water service line leaks.
- Worked with the Sheriff's Department to clean up graffiti at park and around town.
- Cleaning up all burnt salt cedars south of the skate park.
- Removed 2 2-inch services at Holtville High School.
- Repaired 3-inch water break at Samaha park.
- Replaced 5 ¾ inch meters.
- Repaired 80 feet of 6-inch sewer line for Horizon Farms.
- Caught 4 dogs.
- Cleaned up retention basin on the corner of 9th and Beale Ave.

Respectfully Submitted,



Alejandro Chavez
Public Works Supervisor
City of Holtville

City of Holtville

REPORT TO CITY COUNCIL

DATE ISSUED: October 1, 2024
FROM: Raylene Tapiceria
SUBJECT: Building Inspections Quarterly Report 07/01/2024 - 9/30/2024

MEETING DATE:	<u>10/14/24</u>
ITEM NUMBER	<u>5f</u>
Approvals	CITY MANAGER _____
	FINANCE MANAGER _____
	CITY ATTORNEY _____

**THIS REPORT IS PROVIDED TO THE CITY COUNCIL FOR THEIR INFORMATION
 NO ACTION IS REQUIRED AT THIS TIME**

The purpose of this report is to inform Council of Building Inspection activities during the period of July through September 2024

102

<u>TYPE</u>	<u>#</u>	<u>TYPE</u>	<u>#</u>	<u>TYPE</u>	<u>#</u>	<u>TYPE</u>	<u>#</u>	<u>TYPE</u>	<u>#</u>
Roof Nailing	13	Roofing	16	Replace A/C	2	Windows	2	Gas	0
Water Heater	1	Insulation	0	Electrical	13	Pool Demo	0	Courtesy Inspection	3
Framing	5	Plumbing	7	Lath	2	Roof Collapse	0	Fire Restoration	0
Set Back	9	Rebar	3	Solar Panel	5	Concrete	3	Fence	0
Underlyment Paper	13	Footing	4	Drywall Nai	3	Signs	1	Fire Sprinklers	0

31 Permits received Final Inspections

(for Windows, Upgraded Electrical Panels, Pool Demos, Solar Panels and A/C Units.)

- 720 Chestnut Ave. - Demo Reroof
- 321 Chestnut Ave. - Demo Reroof
- 340 Chestnut Ave. - Demo Reroof
- 731 E. Fourth St. - Demo Reroof
- 731 E. Fourth St. - Patios x2
- 731 E. Fourth St. - Electrical Panel Upgrade
- 804 Olive Ave. - Swimming Pool
- 521 Cedar Ave. - Remodel
- 838 Olive Ave. - Water Heater Replacement
- 500 Tamarack Ave. - Solar Panels
- 645 Cedar Ave. - Solar Panels
- 506 W. Fifth St. - Demo Reroof
- 525 E. Fifth St. - Install Power Pole
- 829 Fern Ave. Unit B. - Enclosed Garage
- 713 Fern Ave. - Demo Reroof
- 761 Orange Ave. - Demo Reroof
- 760 Fern Ave. - Reroof

Plan Review / Building Permits

- 731 E. Fourth St. - Upgrade Electrical Panel
 - 804 Olive Ave. - New Swimming Pool
 - 500 Tamarack Ave. - Solar Panels
 - 547 Figueroa Ave. - Solar Panels
 - 854 Palm Ave. - Shade / Patio
 - 829 Fern Ave. Unit B. - Enclosed Garage
 - 636 E. Third St. - Solar Panels
 - 340 Chestnut Ave. - Demo Reroof
 - 731 E. Fourth St. - Demo Reroof / 2 Patios
 - 645 Cedar Ave. - Solar Panels
 - 812 Ash Ave. - Solar Panels / Electrical Panel Upgrade
 - 525 E. Fifth St. - Install Power Pole
 - 506 W. Fifth St. - Demo Reroof
 - 524 E. Seventh St. (Parcel 1 only) - Remodel
 - 927 Figueroa Ave. - Solar Panels
 - 437 Grape Ave. - Electrical Panel Upgrade
 - 805 E. Fifth St. - Sign
 - 820 E. Fifth St. - New Residential Home, ADU, Mini Storage
 - 524 E. Seventh St. - ADU
 - 753 Orange Ave. - Solar Panels / Electrical Panel Upgrade
 - 407 Maple Ave. - Carport, Demo Reroof, Storage Room & Laundry Room
 - 407 Maple Ave. - Demo Reroof, Concrete & 2 Patios
 - 713 Fern Ave. - Demo Reroof
 - 760 Fern Ave. - Reroof
 - 673 Chestnut Ave. - Adding 240 sq.ft. to existing home.
 - 868 Elm Ave. - Demo Reroof
 - 720 Chestnut Ave. - Solar Panels
 - 644 Cedar Ave. - Solar Panels
 - 719 Beale Ave. - Demo Reroof
 - 825 Cedar Ave. - Demo / Storage Shed
 - 545 E. Seventh St. - Demo Reroof
- On July 9th, a meeting was held with myself and Robert Chells contractor to review the new home project.

Red Tags:

- 720 Chestnut Ave. - Installed solar panels without building permit. 07/08/2024

Courtesy Inspections:

- 437 Grape Ave. - Electrical
- 548 Holt Ave. - Electrical
- 422 W. Ninth St. - Electrical

Respectfully Submitted,

Building Inspector
Raylene Tapiceria

City Of Holtville Report To City Council

MEETING DATE:	<u>10/14/24</u>
ITEM NUMBER	<u>5 g</u>
Approvals	CITY MANAGER _____
	FINANCE MANAGER _____
	CITY ATTORNEY _____

Date issued : october, 2 2024

From : Francisco Hernandez

Subject : Fire Prevention Inspections

September

460 palo verde ave - miscellaneous items from backyard like sofa, treadmill, porta potty 522

Palo Verde - washer machine blocking the alleyway

554 Palo Verde - miscellaneous items leaning against the fence

564 Palo Verde - miscellaneous items leaning against the fence such as car seat, pile of branches

548 Palo Verde- miscellaneous items in front yard and backyard

411 palo Verde - toilet seat in alleyway

453 Palo Verde - couch in alleyway trash around shed and front of home as well as a washer machine in front of the house

525 Palo Verde - overgrown weeds and bed frame under car port

517 palo Verde - miscellaneous items from back yard must be removed

557 palo Verde - trash and bed must be removed from the outside

545 Palo Verde - miscellaneous items around the house and trash around the home

573 Palo Verde - miscellaneous items from around the home

589 Palo Verde - bed under carport

535 Mesquite - mattress, truck cover, chairs in backyard

525 Mesquite - wood pallets, door, tires, and trash

Businesses

523 Pine Ave - Viking gym not passed

534 Holt Ave - osvados clothing passed

I would like to apologize for such a short report. I haven't done fire prevention since I've been going to the strike team these past 3 months and covering the other firefighters that have been on the strike team as well.

Respectfully Submitted,
Fire Prevention
Francisco Hernandez