

**AGENDA**  
**REGULAR MEETING OF THE SUCCESSOR AGENCY TO THE HOLTVILLE  
REDEVELOPMENT AGENCY**  
**121 WEST FIFTH STREET, HOLTVILLE, CALIFORNIA**

**January 25, 2016**

**OPEN SESSION**

**6:00 PM**

**Jim Predmore, Chairperson**  
**Mike Goodsell, Vice-Chairperson**  
**David Bradshaw, Board Member**  
**Richard Layton, Board Member**  
**Ginger Ward, Board Member**

**Steve Walker, Agency Attorney**  
**Denise Garcia, City Clerk**  
**Nick Wells, Executive Officer**  
**George Morris, City Treasurer**

**THIS IS A PUBLIC MEETING**

*If there is an item on the agenda on which you wish to be heard, please come forward to the microphone at the time the item is being addressed. State your name for the record. All other items can be addressed during the Public Comments portion of the agenda. The Chairman reserves the right to place a time limit on each person asking to be heard.*

**SUCCESSOR AGENCY:** Meeting called to order

**PUBLIC COMMENTS:** This is time for the public to address the Successor Agency on any item not appearing on the agenda that is within the subject matter jurisdiction of the Successor Agency. The Chairperson reserves the right to limit the speaker's time. The Chairperson will recognize you and when you come to the microphone, please state your name and address for the record. You are not allowed to make personal attacks on individuals or make comments which are slanderous or which may invade an individual's personal privacy.

**CONSENT AGENDA:**

*The items on the Consent Agenda are to be approved without comment. Should any Council Member or member of the public wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the New Business Agenda.*

1. Approval of the Minutes from the Successor Agency Meeting of January 11, 2016.

**REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES & COMMUNIQUÉS**

**NEW BUSINESS:**

2. **Discussion/Related Action** to Accept the Administrative Budgets and Recognized Obligation Payment Schedule 16-17 for the Fiscal Period from July 1, 2016 Through June 30, 2017 – Nick Wells, Executive Director

**ADJOURNMENT:**

I, Denise Garcia, City Clerk of the City of Holtville, California, and Secretary of the Successor Agency, **DO HEREBY CERTIFY** that the foregoing agenda was duly posted at Holtville City Hall on January 22, 2016.

**NOTICE**

*In compliance with the American Disabilities Act (ADA), the City of Holtville will make reasonable efforts to accommodate persons with qualified disabilities. If you require special assistance, please contact the City Clerk's office at 760-356-3013 at least 48 hours in advance of the meeting.*

*Any writings or documents provided to a majority of the Holtville City Council regarding any item on this agenda will be made available for public inspection in the City Clerk's office located at City Hall, 121 W. 5<sup>th</sup> St, during normal business hours.*

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MEETING DATE:	01-25-16
APPROVED FOR AGENDA	
CITY MANAGER	_____
FINANCE MANAGER	_____
CITY ATTORNEY	_____

**THE MINUTES OF THE REGULAR MEETING OF THE SUCCESSOR AGENCY TO  
THE HOLTVILLE REDEVELOPMENT AGENCY  
January 11, 2016**

The regular meeting of the Successor Agency to the Holtville Redevelopment Agency was held on Monday, January 11, 2015 at 5:30 p.m. in the Civic Center. Board Members present Ginger Ward, Richard Layton, David Bradshaw and Jim Predmore. Council Member Mike Goodsell was absent. Staff members present were Nick Wells, Denise Garcia and Manuel DeLeon. City Treasurer George Morris and City Attorney Martin Gonzalez were also present. City Attorney Steve Walker, City Planner Justina Arce, and City Engineer Jack Holt were absent.

**SUCCESSOR AGENCY TO THE HOLTVILLE REDEVELOPMENT AGENCY MEETING**

**CALLED TO ORDER:**

Mayor Predmore called the meeting to order at 6:53 p.m.

**PUBLIC COMMENTS:**

None

**CONSENT AGENDA:**

- 1. Approval of the Minutes from the Successor Agency Meeting of December 14, 2015.**
- 2. Current Demands #1771 and 1772.**

A motion was made by Mr. Layton and seconded by Ms. Ginger to approve Consent Agenda Items 1 and 2. All members present were in favor and the motion carried in the form of a roll call vote.

AYES: Ward, Predmore, Layton, Bradshaw  
 NOES: None  
 ABSENT: Goodsell  
 ABSTAIN: None

**NEW BUSINESS:**

- 3. Discussion/Related Action to Adopt RESOLUTION #16-01 Authorizing Specified City Officials to Sign Checks, Drafts, or Other Orders for the Payment of Money on Behalf of the Agency on all Rabobank Accounts – Hector Orozco, GL Analyst**

A motion was made by Mr. Bradshaw and seconded by Mrs. Ward to adopt Resolution #16-01 authorizing specified City Officials to sign checks, drafts, or other orders for the payment of money on behalf of the agency on all Rabobank accounts. All members present were in favor and the motion carried in the form of a roll call vote.

AYES: Ward, Predmore, Layton, Bradshaw  
 NOES: None  
 ABSENT: Goodsell  
 ABSTAIN: None

**ADJOURNMENT:**

There being no further business to come before the Board, Mr. Predmore adjourned the meeting at 6:54 p.m.

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James Predmore, Chairperson

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Denise Garcia, Secretary

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**SUCCESSOR AGENCY TO HOLTVILLE RDA AGENCY**  
**Administrative Allowance Budget**

	2016-17
Acct Description	Jan-Jun
<b>REVENUE</b>	
Administrative Allowance	125,000
<b>TOTAL REVENUE</b>	<b>125,000</b>
<b>EXPENDITURES</b>	
<b>Salaries, Wages &amp; Benefits</b>	
Regular	74,000
Special Pay	
<b>Total Salaries, Wages &amp; Benefits</b>	<b>74,000</b>
<b>Supplies &amp; Services</b>	
Office Supplies	2,500
Postage/Mailing	250
Duplicating	750
Books, Subscriptions & Printing	500
Advertising	1,250
Travel, Conferences & Mtgs	1,750
Mileage	1,500
Other Specialized Services	3,000
Successor Agency Website	5,000
Successor Agency Management	7,500
Miscellaneous/Other Charges	5,000
<b>Total Supplies &amp; Services</b>	<b>29,000</b>
<b>Legal/Consulting Services</b>	
Walker & Driskill	5,000
Richards, Watson & Gershon	1,500
RSG	2,000
<b>Total Legal/Consulting</b>	<b>8,500</b>
<b>Overhead</b>	
Computer Services	1,000
Office Space Overhead	3,500
Office Machine Overhead	2,000
Risk Management	7,000
<b>Total Overhead</b>	<b>13,500</b>
<b>Total Gen Admin Expenditures</b>	<b>125,000</b>

**Holtville Recognized Obligation Payment Schedule (ROPS 16-17) - ROPS Detail**  
 July 1, 2016 through June 30, 2017  
 (Report Amounts in Whole Dollars)

Item Nbr	Project Name / Debt Obligation	Oblig Type	Contract / Agreement Execution Date	Contract / Agreement Termination Date	Payee	Description/Project Scope	Project Area	Total Outstanding Debt or Obligation	Retired	ROPS 16-17 Total	16-17A					16-17A Total	Non-Redevelopment Tax Trust Fund (N	
											Non-Redevelopment Property Tax Trust Fund (Non-RPTTF) Bond Proceeds	Reserve Balance	Other Funds	RPTTF Admin	RPTTF Admin Allowance		Bond Proceeds	Reserve Balance
2)	2007 Tax Allocation Bonds	Bonds issued on or Before 12/31/10	11/13/07	11/01/37	Holtville Public Financing Authority	Semi-Annual Principal and Interest Payment-2012	Project Area No. 1	\$ 10,268,278	N	N				\$6,076	\$ 305,628	\$311,704		
3)	2007 Tax Allocation Bonds	Bonds Issued on or Before 12/31/10	11/13/07	11/01/37	To Be Determined	Continuing Disclosure for 2007 Tax Allocation Bonds	Project Area No. 1		N	N						\$0		
4)	2007 Tax Allocation Bonds	Bonds Issued on or Before 12/31/10	11/13/07	11/01/37	Union Bank	Fiscal Agent Fees for 2007 Tax Allocation Bonds	Project Area No. 1	\$ 1,725	N	N						\$0		
6)	Successor Agency	Admin Costs	07/01/11	11/01/37	City of Holtville	Successor Agency Staff Costs / Oversight Board Admin Fees	Project Area No. 1	\$ 235,000	N	N					\$ 125,000	\$125,000		
7)	Successor Agency	Admin Costs	07/01/11	11/01/37	Walker & Driskill	Legal Fees	Project Area No. 1	\$ 7,000	N	N						\$0		
8)	Successor Agency	Admin Costs	07/01/11	11/01/37	Richards, Watson & Garshon	Successor Agency Legal Advice	Project Area No. 1	\$ 3,500	N	N						\$0		
9)	Successor Agency	Admin Costs	07/01/11	11/01/37	RSG	Consultant for Successor Agency operations & administration	Project Area No. 1	\$ 4,500	N	N						\$0		
10)	Successor Agency	Miscellaneous	11/13/07	11/01/37	To Be Determined	Low Income Housing Projects	Project Area No. 1	\$ -	N	N						\$0		
11)	Public Safety Building	Miscellaneous	11/07/07	11/01/37	To Be Determined	New Construction of Public Safety Facility to Police & Fire Depis	Project Area No. 1	\$ -	N	N						\$0		
13)	Low Income Housing Relocation Study	Professional Services	11/13/07	06/30/14	To Be Determined	Study to analyze the issues, costs &	Project Area No. 1	\$ -	N	N						\$0		