

**AGENDA**  
**REGULAR MEETING OF THE HOLTVILLE CITY COUNCIL**  
**121 WEST FIFTH STREET, HOLTVILLE, CALIFORNIA**

**July 11, 2016**  
**OPEN SESSION**  
**6:00 PM**

**Jim Predmore, Mayor**  
**Mike Goodsell, Mayor Pro Tem**  
**Ginger Ward, Council Member**  
**David Bradshaw, Council Member**  
**Richard Layton, Council Member**

**Steve Walker, City Attorney**  
**Denise Garcia, City Clerk**  
**Nick Wells, City Manager**  
**George Morris, City Treasurer**

**THIS IS A PUBLIC MEETING**

*If there is an item on the agenda on which you wish to be heard, please come forward to the microphone at the time the item is being addressed. State your name for the record. All other items can be addressed during the Public Comments portion of the agenda. The Mayor reserves the right to place a time limit on each person asking to be heard.*

**CITY COUNCIL**  
**CLOSED SESSION 5:30 PM**

**CONFERENCE WITH LABOR NEGOTIATORS:**

*(Government Code Section 54957.6)*

Agency Negotiator: City Manager/City Attorney  
Classified Employees

**PUBLIC EMPLOYMENT:**

*(Government Code Section 54957.6)*

City Manager Evaluation  
Evaluation Criteria

**CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION:**

*(Government Code Section 54956.9(a))*

City of Holtville vs. Willowbend Mobile Home Park  
Charles Simpson vs. City of Holtville

**CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**

*(Government Code Section 54956.9(b))*

Claim against the City by Jimenez

**CITY COUNCIL:** Meeting Called To Order

**PLEDGE OF ALLEGIANCE:**

**INVOCATION:**

**CITY CLERK RE:** Verification of Posting of the Agenda

**EXECUTIVE SESSION ANNOUNCEMENTS:** Steve Walker, City Attorney

**PUBLIC COMMENTS:** This is time for the public to address the City Council **on any item not appearing on the agenda** that is within the subject matter jurisdiction of the City Council. The Mayor reserves the right to limit the speaker's time. The Mayor will recognize you and when you come to the microphone, please state your name and address for the record. You are not allowed to make personal attacks on individuals or make comments which are slanderous or which may invade an individual's personal privacy.

## **CONSENT AGENDA:**

*The items on the Consent Agenda are to be approved without comment. Should any Council Member or member of the public wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the New Business Agenda.*

1. Approval of the Minutes from the Regular Meeting of June 27, 2016.
2. Current Demands #36221 thru #36270.

## **REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUES:**

### **UNFINISHED BUSINESS:**

None

### **NEW BUSINESS:**

3. **Discussion/Related Action to Adopt RESOLUTION #16-28** Calling for an Election to Fill Three Vacant City Council Seats and One City Treasurer Seat – Denise Garcia, Interim City Clerk
4. **Discussion/Related Action** to Consider a Request by HDR Engineering to Extend the Contract for Construction Management/Resident Engineering for the WWTP Rehabilitation Project – Nick Wells, City Manager
5. **Discussion/Related Action** to Designate a Delegate to the League of California Cities 2016 Annual Conference & Expo to be Held October 5-7, 2016 in Long Beach, California – Nick Wells, City Manager

### **INFORMATION ONLY:**

6. **City Manager Report – Nick Wells**
  - a. Fire Chief – Alex Silva
  - b. Police Chief – Robert Benavidez
  - c. Water/Wastewater Supervisor – Frank Cornejo
  - d. Public Works Foreman – Alex Chavez
7. **Items for future meetings**

### **ADJOURNMENT:**

I, Denise Garcia, City Clerk of the City of Holtville, California, **DO HEREBY CERTIFY** that the foregoing agenda was duly posted at Holtville City Hall on July 8, 2016.

**THE MINUTES OF THE REGULAR MEETING OF  
THE HOLTVILLE CITY COUNCIL**

**Monday, June 27, 2016**

|               |  |
|---------------|--|
| MEETING DATE: | 7/11/16  |
| ITEM NUMBER   | 1  |
| Approvals     | CITY MANAGER  |
|               | FINANCE MANAGER  |
|               | CITY ATTORNEY  |

The regular meeting of the Holtville City Council was held on June 27, 2016 at 5:30 pm in the Civic Center. Council Members present were David Bradshaw, Richard Layton, and Jim Predmore. Council Members Mike Goodsell and Ginger Ward were absent. Staff members present were Nick Wells, Denise Garcia, and Bobby Benavidez. City Attorney Steve Walker, City Engineer Jack Holt, and George Morris were also present.

**CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:**

Mayor Jim Predmore called the meeting to order at 5:33 p.m.

**CITY COUNCIL & SUCCESSOR AGENCY OPEN SESSION MEETING CALLED TO ORDER:**

Mayor Jim Predmore called the meeting to order at 6:10 p.m.

**PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by Council Member David Bradshaw.

**INVOCATION:**

The invocation was led by Mayor Predmore.

**CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:**

City Clerk verified that the agenda was duly posted on Friday, June 24, 2016.

**EXECUTIVE SESSION ANNOUNCEMENTS:**

No action was taken; direction to staff

**CONFERENCE WITH LABOR NEGOTIATORS:**

*(Government Code Section 54957.6)*

AGENCY NEGOTIATOR: City Manager/City Attorney

Classified Employees

No Reportable Action Taken.

**PUBLIC EMPLOYMENT:**

*(Government Code Section 54957.6)*

City Manager Evaluation

Evaluation Criteria

No Reportable Action Taken.

**CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION:**

*(Government Code Section 54956.9(a))*

City of Holtville vs. Willowbend Mobile Home Park

Charles Simpson vs. City of Holtville

No Reportable Action Taken.

**CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION:**

*(Government Code Section 54956.9(b))*

Claim against the City by Jimenez

No Reportable Action Taken.

**PUBLIC COMMENTS:**

None

**CONSENT AGENDA:**

**1. Approval of the Regular Minutes of the City Council Meeting of June 13, 2016.**

**2. Approval of Demands #35181 thru #36220**

A motion was made by Mr. Bradshaw and seconded by Mr. Layton to approve items 1 and 2 of the Consent Agenda. The motion carried in the form of a roll call vote.

AYES: Predmore, Layton, Bradshaw

NOES: None

ABSENT: Goodsell, Ward

ABSTAIN: None

**REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUE:**

Denise Garcia reported that there was a new Baby & Me class added to the Swim Lesson schedule.

James Predmore reported that he would be attending an ICTC meeting but would be absent for the next Council Meeting. He also announced that the City would have its' own paper back again and the name was being changed back to The Holtville Tribune.

David Bradshaw reported that he attended the Holtville State of the City Address.

**NEW BUSINESS:**

**3. Discussion/Related Action adopting RESOLUTION #16-27 Authorizing the Purchase of an Upgraded Video Surveillance System for the Water Treatment Plant and Public Works Yard**

*Nick Wells, City Manager*

A motion was made by Mr. Bradshaw and seconded by Mr. Layton to adopt RESOLUTION #16-27 authorizing the purchase of an upgraded video surveillance system for the Water Treatment Plant and Public Works Yard. The motion carried in the form of a roll call vote.

AYES: Predmore, Layton, Bradshaw

NOES: None

ABSENT: Goodsell, Ward

ABSTAIN: None

**4. Discussion/Related Action to Allow the City Manager to Negotiate an Extension to the Infratech Industries Contract to Install Floating Solar Arrays on the City Raw Water Ponds**

*Nick Wells, City Manager*

A motion was made by Mr. Bradshaw and seconded by Mr. Layton to allow the City Manager to negotiate an extension to the Infratech Industries Contract to install floating solar arrays on the City raw water ponds. The motion carried in the form of a roll call vote.

AYES: Predmore, Layton, Bradshaw

NOES: None

ABSENT: Goodsell, Ward

ABSTAIN: None

**INFORMATION ONLY:**

- 5. City Manager Report - Nick Wells**
  - a. Water/Wastewater Supervisor - Frank Cornejo**
  - b. Public Works Foreman - Alex Chavez**
  
- 6. Items for Future Meetings**

There being no further business to come before Council, Mayor Predmore adjourned the meeting at 6:34 p.m.

**CITY OF HOLTVILLE**  
**Monthly Check Register**

|               |  |
|---------------|--|
| MEETING DATE: | 07/11/16   |
| ITEM NUMBER   | 2  |
| Approvals     | CITY MANAGER  |
|               | FINANCE MANAGER  |
|               | CITY ATTORNEY  |

Date : 7/7/2016 9:06:49 AM  
User Name : Lee Ann

Calendar Month/Year : <ALL> <ALL>

| Fund  | Transaction | Due Date                      | Invoice Number | Description                      |       |          |
|---|-------------|-------------------------------|----------------|----------------------------------|-------|----------|
| <b>Check Number : 36221      Check Date : 6/29/2016</b> |             |                               |                |                                  |       |          |
| <b>Vendor : 8161 A1 GOLF CARS</b>                       |             |                               |                |                                  |       |          |
| 11  | 73481       | 6/27/2016                     | 1280           | CHECK AND REPLACE BATTERY        | PW    | 539.60   |
| <b>Invoice Amount : 539.60</b>                          |             | <b>Discount Amount : 0.00</b> |                | <b>Check Amount : 539.60</b>     |       |          |
| <b>Check Number : 36222      Check Date : 6/29/2016</b> |             |                               |                |                                  |       |          |
| <b>Vendor : 2149 ACME STAFFING</b>                      |             |                               |                |                                  |       |          |
| 10  | 73349       | 6/21/2016                     | 18783          | TEMP EMPLOYEES                   | ADMIN | 1,260.60 |
| 12  | 73349       | 6/21/2016                     | 18783          | TEMP EMPLOYEES                   | PW    | 1,396.04 |
| <b>Invoice Amount : 2,656.64</b>                        |             | <b>Discount Amount : 0.00</b> |                | <b>Check Amount : 2,656.64</b>   |       |          |
| <b>Check Number : 36223      Check Date : 6/29/2016</b> |             |                               |                |                                  |       |          |
| <b>Vendor : 1771 AIRWAVE COMMUNICATION</b>              |             |                               |                |                                  |       |          |
| 10  | 73459       | 6/27/2016                     | 606206         | MONTHLY MAINTENANCE ON RADIOS    | FD    | 226.00   |
| 10  | 73467       | 6/27/2016                     | 430385         | REPAIRS TO UNIT 3661             |       | 254.76   |
| <b>Invoice Amount : 480.76</b>                          |             | <b>Discount Amount : 0.00</b> |                | <b>Check Amount : 480.76</b>     |       |          |
| <b>Check Number : 36224      Check Date : 6/29/2016</b> |             |                               |                |                                  |       |          |
| <b>Vendor : 7985 ALEJANDRO CHAVEZ</b>                   |             |                               |                |                                  |       |          |
| 10  | 73512       | 6/29/2016                     | 657630107300   | WORK BOOTS REIMB.                |       | 14.04    |
| 11  | 73512       | 6/29/2016                     | 657630107300   | WORK BOOTS REIMB.                | PW    | 63.18    |
| 12  | 73512       | 6/29/2016                     | 657630107300   | WORK BOOTS REIMB.                |       | 63.18    |
| <b>Invoice Amount : 140.40</b>                          |             | <b>Discount Amount : 0.00</b> |                | <b>Check Amount : 140.40</b>     |       |          |
| <b>Check Number : 36225      Check Date : 6/29/2016</b> |             |                               |                |                                  |       |          |
| <b>Vendor : 1433 APPLIED INDUSTRIAL TECHNOLOGIES</b>    |             |                               |                |                                  |       |          |
| 12  | 73337       | 6/20/2016                     | 7008067662     | GLOVES                           | PW    | 239.86   |
| <b>Invoice Amount : 239.86</b>                          |             | <b>Discount Amount : 0.00</b> |                | <b>Check Amount : 239.86</b>     |       |          |
| <b>Check Number : 36226      Check Date : 6/29/2016</b> |             |                               |                |                                  |       |          |
| <b>Vendor : 1796 ARAMARK SERVICES, INC.</b>             |             |                               |                |                                  |       |          |
| 10  | 73404       | 6/21/2016                     | MAY 2016       | UNIFORMS (PW)                    | PW    | 966.30   |
| 11  | 73404       | 6/21/2016                     | MAY 2016       | UNIFORMS (PW)                    |       | 662.14   |
| 12  | 73404       | 6/21/2016                     | MAY 2016       | UNIFORMS (PW)                    |       | 1,025.52 |
| <b>Invoice Amount : 2,653.96</b>                        |             | <b>Discount Amount : 0.00</b> |                | <b>Check Amount : 2,653.96</b>   |       |          |
| <b>Check Number : 36227      Check Date : 6/29/2016</b> |             |                               |                |                                  |       |          |
| <b>Vendor : 2378 AT&amp;T</b>                           |             |                               |                |                                  |       |          |
| 10  | 73356       | 6/21/2016                     | JUNE 2016      | TELEPHONE CHARGES                | ADMIN | 613.15   |
| 11  | 73356       | 6/21/2016                     | JUNE 2016      | TELEPHONE CHARGES                |       | 82.39    |
| 12  | 73356       | 6/21/2016                     | JUNE 2016      | TELEPHONE CHARGES                |       | 84.60    |
| <b>Invoice Amount : 780.14</b>                          |             | <b>Discount Amount : 0.00</b> |                | <b>Check Amount : 780.14</b>     |       |          |
| <b>Check Number : 36228      Check Date : 6/29/2016</b> |             |                               |                |                                  |       |          |
| <b>Vendor : 7800 AUTO ZONE COMMERCIAL</b>               |             |                               |                |                                  |       |          |
| 10  | 73383       | 6/21/2016                     | 5648154143     | MOTOR OIL; SPARK PLUGS; ANTI SEI |       | 32.61    |
| 10  | 73403       | 6/21/2016                     | 5648169929     | MOTOR OIL                        | PW    | 26.81    |
| 10  | 73477       | 6/27/2016                     | 5648174924     | PAINT                            |       | 16.83    |
| 10  | 73478       | 6/27/2016                     | 5648176481     | OIL; FILTERS                     |       | 55.44    |
| 10  | 73479       | 6/27/2016                     | 5648168829     | REPAIR PARTS                     |       | 72.69    |
| <b>Invoice Amount : 204.38</b>                          |             | <b>Discount Amount : 0.00</b> |                | <b>Check Amount : 204.38</b>     |       |          |
| <b>Check Number : 36229      Check Date : 6/29/2016</b> |             |                               |                |                                  |       |          |
| <b>Vendor : 1452 AVAYA , INC.</b>                       |             |                               |                |                                  |       |          |
| 10  | 73345       | 6/21/2016                     | 2733688124     | TELEPHONE EQUIPMENT              | PD    | 69.77    |
| <b>Invoice Amount : 69.77</b>                           |             | <b>Discount Amount : 0.00</b> |                | <b>Check Amount : 69.77</b>      |       |          |
| <b>Check Number : 36230      Check Date : 6/29/2016</b> |             |                               |                |                                  |       |          |
| <b>Vendor : 1237 BABCOCK &amp; SONS, INC.</b>           |             |                               |                |                                  |       |          |
| 11  | 73322       | 6/20/2016                     | 61912-2279     | LAB ANALYSIS                     | PW    | 135.00   |

## CITY OF HOLTVILLE

### Monthly Check Register

Date : 7/7/2016 9:06:49 AM

User Name : Lee Ann

Calendar Month/Year : &lt;ALL&gt; &lt;ALL&gt;

| Fund  | Transaction | Due Date                      | Invoice Number                | Description                        | PO Number             | Amount   |
|---|-------------|-------------------------------|-------------------------------|------------------------------------|-----------------------|----------|
| 11  | 73323       | 6/20/2016                     | 61911-2279                    | LAB ANALYSIS                       |                       | 30.00    |
| 11  | 73324       | 6/20/2016                     | 62024-2279                    | LAB ANALYSIS                       |                       | 585.00   |
| <b>Invoice Amount</b> : 750.00                                |             |                               | <b>Discount Amount</b> : 0.00 |                                    | <b>Check Amount</b> : | 750.00   |
| <b>Check Number</b> : 36231                                   |             | <b>Check Date</b> : 6/29/2016 |                               |                                    |                       |          |
| <b>Vendor</b> : 8166 BOUNDTREE                                |             |                               |                               |                                    |                       |          |
| 10  | 73468       | 6/27/2016                     | 82160202                      | MEDICAL SUPPLIES                   | FD                    | 48.24    |
| <b>Invoice Amount</b> : 48.24                                 |             |                               | <b>Discount Amount</b> : 0.00 |                                    | <b>Check Amount</b> : | 48.24    |
| <b>Check Number</b> : 36232                                   |             | <b>Check Date</b> : 6/29/2016 |                               |                                    |                       |          |
| <b>Vendor</b> : 1534 CAL-GRADE, INC                           |             |                               |                               |                                    |                       |          |
| 10  | 73394       | 6/21/2016                     | 6374                          | ROAD BASE; SAND                    | PW                    | 874.50   |
| <b>Invoice Amount</b> : 874.50                                |             |                               | <b>Discount Amount</b> : 0.00 |                                    | <b>Check Amount</b> : | 874.50   |
| <b>Check Number</b> : 36233                                   |             | <b>Check Date</b> : 6/29/2016 |                               |                                    |                       |          |
| <b>Vendor</b> : 8703 CALIFORNIA BUILDING STANDARDS COMMISSION |             |                               |                               |                                    |                       |          |
| 10  | 73501       | 6/28/2016                     | JAN-JUNE 2016                 | BUILDING STANDARDS ADMIN FEES (    | BLDG PERMITS          | 180.90   |
| <b>Invoice Amount</b> : 180.90                                |             |                               | <b>Discount Amount</b> : 0.00 |                                    | <b>Check Amount</b> : | 180.90   |
| <b>Check Number</b> : 36234                                   |             | <b>Check Date</b> : 6/29/2016 |                               |                                    |                       |          |
| <b>Vendor</b> : 8119 CITY OF IMPERIAL                         |             |                               |                               |                                    |                       |          |
| 10  | 73343       | 6/21/2016                     | 1822                          | PLAN CHECK FEES MAY 2016           | BLDG PERMITS          | 6,177.47 |
| <b>Invoice Amount</b> : 6,177.47                              |             |                               | <b>Discount Amount</b> : 0.00 |                                    | <b>Check Amount</b> : | 6,177.47 |
| <b>Check Number</b> : 36235                                   |             | <b>Check Date</b> : 6/29/2016 |                               |                                    |                       |          |
| <b>Vendor</b> : 1069 COOPERSWEST INSURANCE AGENCY LLC         |             |                               |                               |                                    |                       |          |
| 10  | 73346       | 6/21/2016                     | 61416                         | ROSS DANIELS - BLOSSOM VALLEY      | PLANNING              | 10.00    |
| <b>Invoice Amount</b> : 10.00                                 |             |                               | <b>Discount Amount</b> : 0.00 |                                    | <b>Check Amount</b> : | 10.00    |
| <b>Check Number</b> : 36236                                   |             | <b>Check Date</b> : 6/29/2016 |                               |                                    |                       |          |
| <b>Vendor</b> : 2320 COUNTY MOTOR PARTS                       |             |                               |                               |                                    |                       |          |
| 11  | 73332       | 6/20/2016                     | 206543                        | AIR FILTERS; ENGINE DEGREASER      |                       | 202.88   |
| 10  | 73385       | 6/21/2016                     | 206029                        | SEAT COVERS                        | PW                    | 41.03    |
| 11  | 73386       | 6/21/2016                     | 207544                        | RV TANK                            |                       | 11.81    |
| 12  | 73386       | 6/21/2016                     | 207544                        | RV TANK                            |                       | 11.82    |
| 12  | 73451       | 6/27/2016                     | 206593                        | NAPAGOLD AIR FILTERS               |                       | 278.45   |
| <b>Invoice Amount</b> : 545.99                                |             |                               | <b>Discount Amount</b> : 0.00 |                                    | <b>Check Amount</b> : | 545.99   |
| <b>Check Number</b> : 36237                                   |             | <b>Check Date</b> : 6/29/2016 |                               |                                    |                       |          |
| <b>Vendor</b> : 1349 COUNTY OF IMPERIAL                       |             |                               |                               |                                    |                       |          |
| 22  | 73429       | 6/23/2016                     | 16-32                         | 4th QUARTER COSTS FOR MEMBERSHI    | ADMIN                 | 740.63   |
| <b>Invoice Amount</b> : 740.63                                |             |                               | <b>Discount Amount</b> : 0.00 |                                    | <b>Check Amount</b> : | 740.63   |
| <b>Check Number</b> : 36238                                   |             | <b>Check Date</b> : 6/29/2016 |                               |                                    |                       |          |
| <b>Vendor</b> : 1435 DEL SOL MARKET                           |             |                               |                               |                                    |                       |          |
| 10  | 73463       | 6/27/2016                     | 1655                          | SUPPLIES FOR ICE CREAM SOCIAL      | ICE CREAM SOCIAL      | 8.15     |
| <b>Invoice Amount</b> : 8.15                                  |             |                               | <b>Discount Amount</b> : 0.00 |                                    | <b>Check Amount</b> : | 8.15     |
| <b>Check Number</b> : 36239                                   |             | <b>Check Date</b> : 6/29/2016 |                               |                                    |                       |          |
| <b>Vendor</b> : 1658 DENISE GARCIA                            |             |                               |                               |                                    |                       |          |
| 10  | 73499       | 6/27/2016                     | JUNE 2016                     | SUPPLIES FOR SUMMER PROGRAM        | POOL                  | 125.83   |
| <b>Invoice Amount</b> : 125.83                                |             |                               | <b>Discount Amount</b> : 0.00 |                                    | <b>Check Amount</b> : | 125.83   |
| <b>Check Number</b> : 36240                                   |             | <b>Check Date</b> : 6/29/2016 |                               |                                    |                       |          |
| <b>Vendor</b> : 8139 DEPARTMENT OF CONSERVATION               |             |                               |                               |                                    |                       |          |
| 10  | 73500       | 6/28/2016                     | JAN-JUNE 2016                 | STRONG MOTION INST. & SEISMIC FEES | BLDG. PERMITS         | 525.25   |
| <b>Invoice Amount</b> : 525.25                                |             |                               | <b>Discount Amount</b> : 0.00 |                                    | <b>Check Amount</b> : | 525.25   |
| <b>Check Number</b> : 36241                                   |             | <b>Check Date</b> : 6/29/2016 |                               |                                    |                       |          |
| <b>Vendor</b> : 1010 ELMS EQUIPMENT RENTALS                   |             |                               |                               |                                    |                       |          |
| 10  | 73384       | 6/21/2016                     | 2111149-0001                  | CHAIN LOOP                         | PW                    | 38.56    |
| 10  | 73480       | 6/27/2016                     | 2111514-001                   | CHAIN LOOP                         |                       | 119.45   |

## CITY OF HOLTVILLE

### Monthly Check Register

Date : 7/7/2016 9:06:49 AM

User Name : Lee Ann

Calendar Month/Year : &lt;ALL&gt; &lt;ALL&gt;

| Fund                             | Transaction                    | Due Date                      | Invoice Number | Description                        | PO Number | Amount    |
|----------------------------------|--------------------------------|-------------------------------|----------------|------------------------------------|-----------|-----------|
| <b>Invoice Amount</b> : 158.01   |                                | <b>Discount Amount</b> : 0.00 |                | <b>Check Amount</b> :              |           | 158.01    |
| <b>Check Number</b> :            | 36242                          | <b>Check Date</b> :           | 6/29/2016      |                                    |           |           |
| <b>Vendor</b> :                  | 4572 EMPIRE SOUTHWEST          |                               |                |                                    |           | PW        |
| 11                               | 73452                          | 6/27/2016                     | EPWK0386758    | FULL SYSTEM GENERATOR AT POND      |           | 360.00    |
| <b>Invoice Amount</b> : 360.00   |                                | <b>Discount Amount</b> : 0.00 |                | <b>Check Amount</b> :              |           | 360.00    |
| <b>Check Number</b> :            | 36243                          | <b>Check Date</b> :           | 6/29/2016      |                                    |           |           |
| <b>Vendor</b> :                  | 1475 GIBSON & SCHAEFER         |                               |                |                                    |           |           |
| 10                               | 73393                          | 6/21/2016                     | 64364          | SIDEWALK ALONG 9TH STREET          |           | 210.94    |
| 10                               | 73399                          | 6/21/2016                     | 64326          | CONCRETE AT 7TH AND HOLT           | PW        | 499.80    |
| 10                               | 73474                          | 6/27/2016                     | 64443          | CONCRETE FOR 7TH AND HOLT          |           | 546.78    |
| <b>Invoice Amount</b> : 1,257.52 |                                | <b>Discount Amount</b> : 0.00 |                | <b>Check Amount</b> :              |           | 1,257.52  |
| <b>Check Number</b> :            | 36244                          | <b>Check Date</b> :           | 6/29/2016      |                                    |           |           |
| <b>Vendor</b> :                  | 1488 GREG BENTLY ELECTRIC      |                               |                |                                    |           |           |
| 11                               | 73334                          | 6/20/2016                     | 2016124        | MODIFY CHEMICAL PUMP               | WT        | 92.19     |
| 10                               | 73401                          | 6/21/2016                     | 3016126        | REPAIR LIGHT FIXTURES AT FIRE/ SHE | PW        | 337.82    |
| 10                               | 73402                          | 6/21/2016                     | 2016125        | REPLACE POOL LIGHT                 |           | 641.43    |
| <b>Invoice Amount</b> : 1,071.44 |                                | <b>Discount Amount</b> : 0.00 |                | <b>Check Amount</b> :              |           | 1,071.44  |
| <b>Check Number</b> :            | 36245                          | <b>Check Date</b> :           | 6/29/2016      |                                    |           |           |
| <b>Vendor</b> :                  | 1471 HD SUPPLY WATERWORKS, LTD |                               |                |                                    |           |           |
| 11                               | 73470                          | 6/27/2016                     | E523437        | CLAMP; POLYMER BOX; COVER          | PW        | 777.72    |
| 11                               | 73476                          | 6/27/2016                     | F521580        | COUPLING                           |           | 554.09    |
| <b>Invoice Amount</b> : 1,331.81 |                                | <b>Discount Amount</b> : 0.00 |                | <b>Check Amount</b> :              |           | 1,331.81  |
| <b>Check Number</b> :            | 36246                          | <b>Check Date</b> :           | 6/29/2016      |                                    |           |           |
| <b>Vendor</b> :                  | 8353 HECTOR OROZCO             |                               |                |                                    |           | ADMIN     |
| 10                               | 73447                          | 6/24/2016                     | JUNE 2016      | CELL PHONE                         |           | 60.00     |
| <b>Invoice Amount</b> : 60.00    |                                | <b>Discount Amount</b> : 0.00 |                | <b>Check Amount</b> :              |           | 60.00     |
| <b>Check Number</b> :            | 36247                          | <b>Check Date</b> :           | 6/29/2016      |                                    |           |           |
| <b>Vendor</b> :                  | 1015 HOLT GROUP, THE           |                               |                |                                    |           |           |
| 12                               | 73357                          | 6/21/2016                     | 16-04-049      | (455) ENGINEERING SERVICES FOR     |           | 35,580.00 |
| 10                               | 73358                          | 6/21/2016                     | 16-04-048      | (453) COMMUNITY WETLANDS APPLI     |           | 2,290.00  |
| 10                               | 73359                          | 6/21/2016                     | 16-04-047      | (452) ALLEY DEDICATION             |           | 178.75    |
| 10                               | 73360                          | 6/21/2016                     | 16-04-046      | (451) CUP VALLEY RETIREMENT INN    |           | 1,891.70  |
| 11                               | 73361                          | 6/21/2016                     | 16-04-045      | (450) WTP TANK DWSRF GRANT         |           | 2,212.50  |
| 10                               | 73362                          | 6/21/2016                     | 16-04-044      | (449) HIGGINS PLAN CHECK           |           | 1,564.68  |
| 10                               | 73363                          | 6/21/2016                     | 16-04-043      | (448) HIGGINS ANNEXATION/ PRE ZO   |           | 28.75     |
| 10                               | 73364                          | 6/21/2016                     | 16-04-041      | (443) CLEAR TALK CONDITIONAL US    |           | 2,643.54  |
| 22                               | 73365                          | 6/21/2016                     | 16-04-040      | (436) COMPLETE STREETS PLAN        |           | 1,008.75  |
| 12                               | 73366                          | 6/21/2016                     | 16-04-039      | (435) WASTEWATER TREATMENT PL      |           | 3,190.00  |
| 10                               | 73367                          | 6/21/2016                     | 16-04-038      | (428) SGC GP/SAP GRANT ADMIN.      |           | 126.25    |
| 10                               | 73368                          | 6/21/2016                     | 16-04-037      | (427) SERVICE AREA PLAN UPDATE     |           | 25.00     |
| 22                               | 73369                          | 6/21/2016                     | 16-04-036      | (423) NORTH SIDE OF 5TH ST. SIDE   |           | 472.36    |
| 10                               | 73370                          | 6/21/2016                     | 16-04-035      | (422) TRAIL LINK TO WETLANDS       |           | 364.50    |
| 22                               | 73371                          | 6/21/2016                     | 16-04-034      | (394) 4TH STREET SIDEWALK PROJE    |           | 40.00     |
| 22                               | 73372                          | 6/21/2016                     | 16-04-033      | (383) RSTP WALNUT IMPROVEMENTS     |           | 1,945.00  |
| 22                               | 73373                          | 6/21/2016                     | 16-04-032      | (377) CEDAR AVE.                   |           | 30.00     |
| 22                               | 73374                          | 6/21/2016                     | 16-04-031      | ICTC & MISC. TRANSPORTATION TAS    |           | 1,255.00  |
| 12                               | 73375                          | 6/21/2016                     | 16-04-030      | (327) CWSRF GRANT ADMIN FOR WW     |           | 846.15    |
| 12                               | 73376                          | 6/21/2016                     | 16-04-029      | (323) WASTEWATER PLANT APPLICA     |           | 363.75    |
| 22                               | 73377                          | 6/21/2016                     | 16-04-028      | (315) ALAMO RIVER TRAIL            |           | 966.25    |
| 10                               | 73378                          | 6/21/2016                     | 16-04-027      | (233) HOLTVILLE WETLANDS BOR G     |           | 2,026.00  |
| 22                               | 73379                          | 6/21/2016                     | 16-04-026      | (226) ANNUAL DBE SUBMITTAL TO C    |           | 233.90    |

## CITY OF HOLTVILLE

### Monthly Check Register

Date : 7/7/2016 9:06:49 AM

User Name : Lee Ann

Calendar Month/Year : &lt;ALL&gt; &lt;ALL&gt;

| Fund  | Transaction | Due Date    | Invoice Number         | Description                        | PO Number   | Amount                          |
|---|-------------|-------------|------------------------|------------------------------------|-------------|---------------------------------|
| 10  | 73380       | 6/21/2016   | 16-04-025              | (207) BLDG. PERMITS; SIGN PERMITS; |             | 1,553.18                        |
| 10  | 73381       | 6/21/2016   | 16-04-024              | (047) GENERAL PLANNING SERVICE     |             | 1,005.70                        |
| 22  | 73420       | 6/23/2016   | 16-04-023              | (000) MISC. ENGINEERING            |             | 2,500.00                        |
| 22  | 73421       | 6/23/2016   | 16-04-000              | (000) MISC. ENGINEERING            |             | 1,250.00                        |
| 22  | 73422       | 6/23/2016   | 16-04-000-1            | (000) MISC. ENGINEERING            |             | 500.00                          |
| 10  | 73423       | 6/23/2016   | 16-004-000-2           | (000) MISC. ENGINEERING            |             | 500.00                          |
| <b>Invoice Amount</b>                                     |             | : 66,591.71 | <b>Discount Amount</b> |                                    | : 0.00      | <b>Check Amount</b> : 66,591.71 |
| <b>Check Number</b>                                       |             | : 36248     | <b>Check Date</b>      |                                    | : 6/29/2016 |                                 |
| <b>Vendor</b> : 1638 HOME DEPOT/GECF                      |             |             |                        |                                    |             |                                 |
| 11  | 73320       | 6/20/2016   | 1012564                | WINDOW A/C UNIT WTP                |             | 664.20                          |
| 12  | 73321       | 6/20/2016   | 0142102                | WINDOW A/C UNIT FOR WWTP           | PW          | 376.92                          |
| 10  | 73472       | 6/27/2016   | 32743                  | GRASS SEED; LOPPER                 |             | 78.80                           |
| <b>Invoice Amount</b>                                     |             | : 1,119.92  | <b>Discount Amount</b> |                                    | : 0.00      | <b>Check Amount</b> : 1,119.92  |
| <b>Check Number</b>                                       |             | : 36249     | <b>Check Date</b>      |                                    | : 6/29/2016 |                                 |
| <b>Vendor</b> : 4642 I.C. PUBLIC HEALTH DEPT. LAB.        |             |             |                        |                                    |             |                                 |
| 11  | 73326       | 6/20/2016   | 17683                  | WATER ANALYSIS                     | PW          | 120.00                          |
| <b>Invoice Amount</b>                                     |             | : 120.00    | <b>Discount Amount</b> |                                    | : 0.00      | <b>Check Amount</b> : 120.00    |
| <b>Check Number</b>                                       |             | : 36250     | <b>Check Date</b>      |                                    | : 6/29/2016 |                                 |
| <b>Vendor</b> : 1026 IMPERIAL IRRIGATION DISTRICT         |             |             |                        |                                    |             |                                 |
| 10  | 73341       | 6/21/2016   | JUNE 2016              | ELECTRICITY                        |             | 4,819.11                        |
| 11  | 73341       | 6/21/2016   | JUNE 2016              | ELECTRICITY                        | ADMIN       | 7,836.57                        |
| 12  | 73341       | 6/21/2016   | JUNE 2016              | ELECTRICITY                        |             | 3,815.80                        |
| 10  | 73342       | 6/21/2016   | JUNE '16               | ELECTRICITY PARKS                  |             | 1,619.84                        |
| <b>Invoice Amount</b>                                     |             | : 18,091.32 | <b>Discount Amount</b> |                                    | : 0.00      | <b>Check Amount</b> : 18,091.32 |
| <b>Check Number</b>                                       |             | : 36251     | <b>Check Date</b>      |                                    | : 6/29/2016 |                                 |
| <b>Vendor</b> : 2137 IMPERIAL IRRIGATION DISTRICT (WATER) |             |             |                        |                                    |             |                                 |
| 11  | 73318       | 6/20/2016   | JUNE 2016              | RAW WATER CHARGES                  | PW          | 3,260.00                        |
| <b>Invoice Amount</b>                                     |             | : 3,260.00  | <b>Discount Amount</b> |                                    | : 0.00      | <b>Check Amount</b> : 3,260.00  |
| <b>Check Number</b>                                       |             | : 36252     | <b>Check Date</b>      |                                    | : 6/29/2016 |                                 |
| <b>Vendor</b> : 1027 IMPERIAL STORES                      |             |             |                        |                                    |             |                                 |
| 11  | 73328       | 6/20/2016   | 572761                 | LOCK WASHER; PVC UNION             |             | 9.36                            |
| 11  | 73329       | 6/20/2016   | 572755                 | PVC SLIP CAP                       |             | 1.14                            |
| 11  | 73330       | 6/20/2016   | 572767                 | PVC SLIP CAP; U BOLT               |             | 3.13                            |
| 11  | 73331       | 6/20/2016   | 572411                 | CLEANING SUPPLIES                  |             | 40.87                           |
| 10  | 73382       | 6/21/2016   | 574627                 | GRASS SEED; ROUND UP               |             | 121.79                          |
| 10  | 73387       | 6/21/2016   | 574920                 | CLEANING SUPPLIES FOR SHOP         |             | 10.35                           |
| 10  | 73388       | 6/21/2016   | 575354                 | MOUNTING TAPE; MARKERS FOR HU      |             | 17.30                           |
| 10  | 73389       | 6/21/2016   | 575344                 | MARKERS; SCREW HOOKS               |             | 10.63                           |
| 10  | 73390       | 6/21/2016   | 575301                 | SPRINKLERS                         |             | 16.15                           |
| 10  | 73391       | 6/21/2016   | 575147                 | SWITCHES; OUTLET COVERS            |             | 10.49                           |
| 10  | 73456       | 6/27/2016   | 574727                 | BOTTLED WATER                      |             | 7.04                            |
| 10  | 73457       | 6/27/2016   | 575165                 | NYLON ROPE                         |             | 9.83                            |
| 10  | 73458       | 6/27/2016   | 575168                 | WING NUT                           |             | 0.24                            |
| 10  | 73460       | 6/27/2016   | 575019                 | CANVAS DROP CLOTH                  |             | 23.09                           |
| 10  | 73461       | 6/27/2016   | 574974                 | DOUG FIR                           |             | 3.43                            |
| 10  | 73462       | 6/27/2016   | 574656                 | BATTERIES                          |             | 24.08                           |
| 10  | 73464       | 6/27/2016   | 575379                 | BOTTLED WATER                      |             | 7.04                            |
| 10  | 73465       | 6/27/2016   | 575294                 | SUPLIES FOR ICE CREAM SOCIAL       |             | 99.79                           |
| 10  | 73466       | 6/27/2016   | 575359                 | MAX LIQUIDATOR; PLASTIC HOSE       |             | 42.27                           |
| 10  | 73471       | 6/27/2016   | 574511                 | MOP; ACID FOR THE POOL             |             | 279.55                          |
| 10  | 73473       | 6/27/2016   | 575464                 | KEYS FOR POOL                      |             | 3.61                            |

## CITY OF HOLTVILLE

### Monthly Check Register

Date : 7/7/2016 9:06:49 AM

User Name : Lee Ann

Calendar Month/Year : &lt;ALL&gt; &lt;ALL&gt;

| Fund  | Transaction | Due Date                      | Invoice Number | Description                    | PO Number | Amount    |
|---|-------------|-------------------------------|----------------|--------------------------------|-----------|-----------|
| 10  | 73482       | 6/27/2016                     | 575485         | DRAIN OPENER; PLUNGER          |           | 17.71     |
| 10  | 73483       | 6/27/2016                     | 575179         | SAWZALL BLADE FOR SIDEWAKS     |           | 25.86     |
| 10  | 73484       | 6/27/2016                     | 575143         | RAKE; SHEAR LOPPING            |           | 45.82     |
| 10  | 73485       | 6/27/2016                     | 574917         | LIGHT BULBS                    |           | 17.94     |
| 10  | 73486       | 6/27/2016                     | 574899         | CHAINSAW FILES; CHAIN          |           | 36.82     |
| <b>Invoice Amount</b> : 885.33                                |             | <b>Discount Amount</b> : 0.00 |                | <b>Check Amount</b> :          |           | 885.33    |
| <b>Check Number</b> : 36253                                   |             | <b>Check Date</b> : 6/29/2016 |                |                                |           |           |
| <b>Vendor</b> : 1757 IMPERIAL VALLEY ENVIRONMENTAL LAB        |             |                               |                |                                |           |           |
| 12  | 73325       | 6/20/2016                     | 8124           | LAB ANALYSIS                   | PW        | 1,137.00  |
| 12  | 73333       | 6/20/2016                     | 8130           | LAB ANALYSIS                   |           | 570.00    |
| 12  | 73339       | 6/20/2016                     | 8142           | LAB ANALYSIS                   |           | 2,590.00  |
| <b>Invoice Amount</b> : 4,297.00                              |             | <b>Discount Amount</b> : 0.00 |                | <b>Check Amount</b> :          |           | 4,297.00  |
| <b>Check Number</b> : 36254                                   |             | <b>Check Date</b> : 6/29/2016 |                |                                |           |           |
| <b>Vendor</b> : 2278 LA BRUCHERIE IRRIGATION SUPPLY           |             |                               |                |                                |           |           |
| 11  | 73327       | 6/20/2016                     | 121188c        | REPAIR PARTS                   |           | 206.24    |
| 10  | 73392       | 6/21/2016                     | 120948c        | QCV WITH RUBBER COVER; GARDEN  | pw        | 410.16    |
| 10  | 73397       | 6/21/2016                     | 119296c        | CONDITIONER FOR POOL           |           | 277.54    |
| 10  | 73398       | 6/21/2016                     | 118948c        | 6" POWER CLAMP; SWING CHECK VA |           | 114.44    |
| <b>Invoice Amount</b> : 1,008.38                              |             | <b>Discount Amount</b> : 0.00 |                | <b>Check Amount</b> :          |           | 1,008.38  |
| <b>Check Number</b> : 36255                                   |             | <b>Check Date</b> : 6/29/2016 |                |                                |           |           |
| <b>Vendor</b> : 1094 LEAGUE OF CA CITIES                      |             |                               |                |                                |           |           |
| 10  | 73427       | 6/23/2016                     | 158343         | MEMBERSHIP FOR 2016            | ADMIN     | 4,032.00  |
| <b>Invoice Amount</b> : 4,032.00                              |             | <b>Discount Amount</b> : 0.00 |                | <b>Check Amount</b> :          |           | 4,032.00  |
| <b>Check Number</b> : 36256                                   |             | <b>Check Date</b> : 6/29/2016 |                |                                |           |           |
| <b>Vendor</b> : 2105 LEE & RO, INC.                           |             |                               |                |                                |           |           |
| 12  | 73347       | 6/21/2016                     | 44105-10       | CONSTRUCTION MANAGEMENT MAY    |           | 13,986.10 |
| 12  | 73348       | 6/21/2016                     | 44105-09       | CONSTRUCITON MANAGEMENT APRIL  | WWTP      | 16,805.50 |
| 12  | 73354       | 6/21/2016                     | 44105-07       | CONSTRUCTION MANAGEMENT FOR F  |           | 11,742.50 |
| 12  | 73355       | 6/21/2016                     | 44105-08       | CONSTRUCITON MANAGEMENT FOR M  |           | 10,558.50 |
| <b>Invoice Amount</b> : 53,092.60                             |             | <b>Discount Amount</b> : 0.00 |                | <b>Check Amount</b> :          |           | 53,092.60 |
| <b>Check Number</b> : 36257                                   |             | <b>Check Date</b> : 6/29/2016 |                |                                |           |           |
| <b>Vendor</b> : 1564 LESLIE'S POOL SUPPLIES                   |             |                               |                |                                |           |           |
| 10  | 73395       | 6/21/2016                     | 652-124459     | POOL CHEMICALS                 | PW        | 283.35    |
| 10  | 73396       | 6/21/2016                     | 652-123666     | POOL CHEMICALS                 |           | 494.94    |
| <b>Invoice Amount</b> : 778.29                                |             | <b>Discount Amount</b> : 0.00 |                | <b>Check Amount</b> :          |           | 778.29    |
| <b>Check Number</b> : 36258                                   |             | <b>Check Date</b> : 6/29/2016 |                |                                |           |           |
| <b>Vendor</b> : 1405 PITNEY BOWES - PURCHASE POWER            |             |                               |                |                                |           |           |
| 10  | 73424       | 6/23/2016                     | 6/20/16        | POSTAGE                        | ADMIN     | 227.99    |
| 11  | 73424       | 6/23/2016                     | 6/20/16        | POSTAGE                        |           | 686.03    |
| 12  | 73424       | 6/23/2016                     | 6/20/16        | POSTAGE                        |           | 686.04    |
| <b>Invoice Amount</b> : 1,600.06                              |             | <b>Discount Amount</b> : 0.00 |                | <b>Check Amount</b> :          |           | 1,600.06  |
| <b>Check Number</b> : 36259                                   |             | <b>Check Date</b> : 6/29/2016 |                |                                |           |           |
| <b>Vendor</b> : 1450 PITNEY BOWES GLOBAL FINANCE SERVICES LLC |             |                               |                |                                |           |           |
| 10  | 73449       | 6/24/2016                     | 3100256362     | POSTAGE EQUIPMENT              |           | 93.92     |
| 11  | 73449       | 6/24/2016                     | 3100256362     | POSTAGE EQUIPMENT              | ADMIN     | 93.92     |
| 12  | 73449       | 6/24/2016                     | 3100256362     | POSTAGE EQUIPMENT              |           | 93.92     |
| <b>Invoice Amount</b> : 281.76                                |             | <b>Discount Amount</b> : 0.00 |                | <b>Check Amount</b> :          |           | 281.76    |
| <b>Check Number</b> : 36260                                   |             | <b>Check Date</b> : 6/29/2016 |                |                                |           |           |
| <b>Vendor</b> : 7861 POLLARD WATER.COM                        |             |                               |                |                                |           |           |
| 10  | 73469       | 6/27/2016                     | 46333          | FIRE HYDRANT BLEED VALVE       | FD        | 133.33    |
| <b>Invoice Amount</b> : 133.33                                |             | <b>Discount Amount</b> : 0.00 |                | <b>Check Amount</b> :          |           | 133.33    |

## CITY OF HOLTVILLE

### Monthly Check Register

Date : 7/7/2016 9:06:49 AM

User Name : Lee Ann

Calendar Month/Year : &lt;ALL&gt; &lt;ALL&gt;

| Fund  | Transaction | Due Date                      | Invoice Number  | Description                      | PO Number        | Amount           |
|---|-------------|-------------------------------|-----------------|----------------------------------|------------------|------------------|
| <b>Check Number : 36261      Check Date : 6/29/2016</b>     |             |                               |                 |                                  |                  |                  |
| <b>Vendor : 1176 QUILL CORPORATION</b>                      |             |                               |                 |                                  |                  |                  |
| 11  | 73344       | 6/21/2016                     | 6412467         | INK CARTRIDGE                    | PW               | 25.91            |
| 12  | 73344       | 6/21/2016                     | 6412467         | INK CARTRIDGE                    | ADMIN            | 25.91            |
| 10  | 73428       | 6/23/2016                     | 6158318         | OFFICE SUPPLIES                  |                  | 4.62             |
| <b>Invoice Amount : 56.44</b>                               |             | <b>Discount Amount : 0.00</b> |                 | <b>Check Amount :</b>            |                  | <b>56.44</b>     |
| <b>Check Number : 36262      Check Date : 6/29/2016</b>     |             |                               |                 |                                  |                  |                  |
| <b>Vendor : 8138 SERVICE MASTER</b>                         |             |                               |                 |                                  |                  |                  |
| 10  | 73400       | 6/21/2016                     | 31602           | JANITORIAL SERVICES FOR CITY BUI | PW               | 1,374.00         |
| <b>Invoice Amount : 1,374.00</b>                            |             | <b>Discount Amount : 0.00</b> |                 | <b>Check Amount :</b>            |                  | <b>1,374.00</b>  |
| <b>Check Number : 36263      Check Date : 6/29/2016</b>     |             |                               |                 |                                  |                  |                  |
| <b>Vendor : 1306 SILVA, ALEX</b>                            |             |                               |                 |                                  |                  |                  |
| 10  | 73340       | 6/21/2016                     | 6/16/16         | ICE CREAM FOR ICE CREAM SOCIAL   | ICE CREAM SOCIAL | 103.44           |
| <b>Invoice Amount : 103.44</b>                              |             | <b>Discount Amount : 0.00</b> |                 | <b>Check Amount :</b>            |                  | <b>103.44</b>    |
| <b>Check Number : 36264      Check Date : 6/29/2016</b>     |             |                               |                 |                                  |                  |                  |
| <b>Vendor : 1260 USA BLUEBOOK</b>                           |             |                               |                 |                                  |                  |                  |
| 11  | 73335       | 6/20/2016                     | 975294          | PH BUFFER; CHART PENS; TUBING;   |                  | 831.44           |
| 12  | 73453       | 6/27/2016                     | 970675          | BUFFER; COLORIMETER; POTASSIUM   | PW               | 1,088.66         |
| 12  | 73454       | 6/27/2016                     | 969497          | TRASH PUMP                       |                  | 3,789.58         |
| <b>Invoice Amount : 5,709.68</b>                            |             | <b>Discount Amount : 0.00</b> |                 | <b>Check Amount :</b>            |                  | <b>5,709.68</b>  |
| <b>Check Number : 36265      Check Date : 6/29/2016</b>     |             |                               |                 |                                  |                  |                  |
| <b>Vendor : 2524 VALLEY TESTING</b>                         |             |                               |                 |                                  |                  |                  |
| 10  | 73350       | 6/21/2016                     | 26959           | DRUG TEST FOR LIFEGUAD           | POOL             | 52.45            |
| 10  | 73351       | 6/21/2016                     | 26934           | DRUG TEST FOR LIFEGUARD          |                  | 52.45            |
| 10  | 73448       | 6/24/2016                     | 26974           | DRUG TESTING FOR LIFEGUARDS      |                  | 314.70           |
| <b>Invoice Amount : 419.60</b>                              |             | <b>Discount Amount : 0.00</b> |                 | <b>Check Amount :</b>            |                  | <b>419.60</b>    |
| <b>Check Number : 36266      Check Date : 6/29/2016</b>     |             |                               |                 |                                  |                  |                  |
| <b>Vendor : 1022 VANTAGE POINT TRANSFER - 457</b>           |             |                               |                 |                                  |                  |                  |
| 10  | 73513       | 6/29/2016                     | CM PP# 7- 12    | CM RETIREMENT CONTRIBUTIONS PP#  | ADMIN            | 452.50           |
| <b>Invoice Amount : 452.50</b>                              |             | <b>Discount Amount : 0.00</b> |                 | <b>Check Amount :</b>            |                  | <b>452.50</b>    |
| <b>Check Number : 36267      Check Date : 6/29/2016</b>     |             |                               |                 |                                  |                  |                  |
| <b>Vendor : 8116 VANTAGE POINT TRANSFER AGENTS - 108793</b> |             |                               |                 |                                  |                  |                  |
| 10  | 73514       | 6/29/2016                     | PP# 10 RETIREME | PP# 10 EMPLOYEE RETIREMENT; PEN  |                  | 3,891.90         |
| 11  | 73514       | 6/29/2016                     | PP# 10 RETIREME | PP# 10 EMPLOYEE RETIREMENT; PEN  |                  | 1,025.28         |
| 12  | 73514       | 6/29/2016                     | PP# 10 RETIREME | PP# 10 EMPLOYEE RETIREMENT; PEN  | ADMIN            | 873.52           |
| 10  | 73515       | 6/29/2016                     | PP# 11 RETIREME | PP# 11 EMPLOYEE RETIREMENT AND   |                  | 3,891.46         |
| 11  | 73515       | 6/29/2016                     | PP# 11 RETIREME | PP# 11 EMPLOYEE RETIREMENT AND   |                  | 1,025.28         |
| 12  | 73515       | 6/29/2016                     | PP# 11 RETIREME | PP# 11 EMPLOYEE RETIREMENT AND   |                  | 873.52           |
| 10  | 73516       | 6/29/2016                     | PP# 12 RETIREME | PP# 12 EMPLOYEE RETIREMENT; PEN  |                  | 3,882.80         |
| 11  | 73516       | 6/29/2016                     | PP# 12 RETIREME | PP# 12 EMPLOYEE RETIREMENT; PEN  |                  | 1,025.28         |
| 12  | 73516       | 6/29/2016                     | PP# 12 RETIREME | PP# 12 EMPLOYEE RETIREMENT; PEN  |                  | 873.52           |
| <b>Invoice Amount : 17,362.56</b>                           |             | <b>Discount Amount : 0.00</b> |                 | <b>Check Amount :</b>            |                  | <b>17,362.56</b> |
| <b>Check Number : 36268      Check Date : 6/29/2016</b>     |             |                               |                 |                                  |                  |                  |
| <b>Vendor : 2012 VERIZON WIRELESS</b>                       |             |                               |                 |                                  |                  |                  |
| 10  | 73352       | 6/21/2016                     | JUNE 2016       | CELL PHONES                      |                  | 239.51           |
| 11  | 73352       | 6/21/2016                     | JUNE 2016       | CELL PHONES                      | ADMIN            | 176.60           |
| 12  | 73352       | 6/21/2016                     | JUNE 2016       | CELL PHONES                      |                  | 144.42           |
| 10  | 73353       | 6/21/2016                     | 9767015404      | DATA LINE FOR FIRE ENGINE        | FD               | 38.01            |
| <b>Invoice Amount : 598.54</b>                              |             | <b>Discount Amount : 0.00</b> |                 | <b>Check Amount :</b>            |                  | <b>598.54</b>    |
| <b>Check Number : 36269      Check Date : 6/29/2016</b>     |             |                               |                 |                                  |                  |                  |
| <b>Vendor : 1055 WEST 80 ELECTRIC</b>                       |             |                               |                 |                                  |                  |                  |

**CITY OF HOLTVILLE**  
**Monthly Check Register**

Date : 7/7/2016 9:06:49 AM

User Name : Lee Ann

Calendar Month/Year : &lt;ALL&gt; &lt;ALL&gt;

| Fund   | Transaction | Due Date                      | Invoice Number | Description                      | PO Number | Amount |
|--|-------------|-------------------------------|----------------|----------------------------------|-----------|--------|
| 10   | 73319       | 6/20/2016                     | 22061          | REPAIR POOL PUMP                 |           | 437.34 |
| <b>Invoice Amount</b> : 437.34                 |             | <b>Discount Amount</b> : 0.00 |                | <b>Check Amount</b> : PW         |           | 437.34 |
| <b>Check Number</b> : 36270                    |             | <b>Check Date</b> : 6/29/2016 |                |                                  |           |        |
| <b>Vendor</b> : 8193 WESTAIR GASES & EQUIPMENT |             |                               |                |                                  |           |        |
| 10   | 73455       | 6/27/2016                     | 10316077       | MEDICAL OXYGEN                   | FD        | 243.68 |
| 10   | 73475       | 6/27/2016                     | 00446555       | FACESHIELD; VISOR; WELDING SUPPL |           | 28.85  |
| 11   | 73475       | 6/27/2016                     | 00446555       | FACESHIELD; VISOR; WELDING SUPPL | PW        | 28.85  |
| 12   | 73475       | 6/27/2016                     | 00446555       | FACESHIELD; VISOR; WELDING SUPPL |           | 28.86  |
| <b>Invoice Amount</b> : 330.24                 |             | <b>Discount Amount</b> : 0.00 |                | <b>Check Amount</b> :            |           | 330.24 |

|                                       |   |                   |   |      |
|---------------------------------------|---|-------------------|---|------|
| <b>Total Number of Vendors</b>        | : | 50                | : | 0.00 |
| <b>Total Number of Checks Printed</b> | : | 50                |   |      |
| <b>Total Number of Voided Checks</b>  | : | 0                 |   |      |
| <b>Largest Check Amount</b>           | : | 66,591.71         |   |      |
| <b>Total for all Checks Printed</b>   | : | 204,127.29        |   |      |
| <b>Total for Voided Checks</b>        | : | 0.00              |   |      |
| <b>Net Amount of Checks Printed</b>   | : | <u>204,127.29</u> |   |      |

**Summary**

| <b>Fund</b>                        | <b>Amount</b> |
|------------------------------------|---------------|
| 10 GENERAL FUND                    | 56,677.16     |
| 11 WATER                           | 23,368.60     |
| 12 SEWER                           | 113,139.64    |
| 22 LOCAL TRANSPORTATION FUND - TDA | 10,941.89     |

**City of Holtville**  
**REPORT TO COUNCIL**

|               |  |
|---------------|--|
| MEETING DATE: | 07/11/16   |
| ITEM NUMBER   | 3  |
| Approvals     | CITY MANAGER  |
|               | FINANCE MANAGER  |
|               | CITY ATTORNEY  |

**DATE ISSUED:** July 7, 2016  
**FROM:** Denise Garcia, City Clerk  
**SUBJECT:** **Resolution No. 16-28** *November 8, 2016, Call for Elections to Fill 3 City Council Seats and the City Treasurer Seat*

**ISSUE:**

Shall the City Council approve Resolution #16-27 calling for an election that would be conducted by the County and requesting the consolidation of such an election for three vacant City Council seats and one vacant City Treasurer seat?

**DISCUSSION:**

At the end of December 2016, three current seats on the City Council will become vacant. The three City Council Members currently holding these seats are David Bradshaw, Virginia Ward and James Predmore, who are currently finishing out the remainder of their terms. The City Treasurer seat was left vacant by the passing of Pete Mellinger in August of 2015, and is currently filled by George Morris who was appointed by Council in October of 2015.

**FISCAL IMPACT:**

Estimated amount between \$7,000 and \$9,000.

**CONCLUSION**

An approval of Resolution #16-27 will allow the above described vacant City Council seats to be placed on the November 8, 2016, Ballot.

The timeliness of the approval will allow for filing the correct documents with the County of Clerk Recorder/Elections Department and to proceed with following the required guidelines and deadlines effectively.

**CITY MANAGER RECOMMENDATION:**

Approve Resolution #16-27 calling for an election that would be conducted by the County and requesting the consolidation of such an election for three vacant City Council seats and one vacant City Treasurer seat.

Respectfully Submitted,  


Denise Garcia, City Clerk

RESOLUTION NO. 16-27

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
HOLTVILLE ORDERING AN ELECTION, REQUESTING COUNTY  
ELECTION TO CONDUCT THE ELECTION, AND REQUESTING  
CONSOLIDATION OF THE ELECTION

WHEREAS, pursuant to Elections code Section 1002, the governing body of any city or district may by resolution request the board of Supervisors of the County to permit the county elections official to render specified services to the City or district relating to the conduct of an election; and

WHEREAS, the resolution of the governing body of the City or district shall specify the services requested; and

WHEREAS, pursuant to Elections Code Section 10400, whenever two or more elections, including bond elections, of any legislative or congressional district, public district, city, county, or other political subdivision are called to be held on the same day, in the same territory, or in territory that is in part the same, they may be consolidated upon the order of the governing body or bodies or officer or officers calling the elections; and

WHEREAS, pursuant to Elections code Section 10400, such election for cities and special districts may be either completely or partially consolidated; and

WHEREAS, pursuant to Elections Code Section 10403, whenever an election called by a district, city or other political subdivision for the submission of any question, proposition, or office to be filled is to be consolidated with a statewide election, and the question, proposition, or office to be filled is to appear upon the same ballot as that provided for that statewide election, the district, city or other political subdivision shall, at least 88 days prior to the date of the election, file with the board of supervisors, and a copy of the elections official, a resolution of its governing board requesting the consolidation, and setting forth the exact form of any question, proposition, or office to be voted upon at the election, as it is to appear on the ballot. Upon such request, the Board of Supervisors may order the consolidation; and

WHEREAS, the resolution requesting the consolidation shall be adopted and filed at the same time as the adoption of the ordinance, resolution, or order calling the election; and

WHEREAS, various district, county, state and other political subdivision elections may be, or have been, called to be held on November 8, 2016;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED THAT THE governing body of the City of Holtville hereby orders an election be called and consolidated with any and all elections also called to be held on November 8, 2016 insofar as said elections are to be held in the same territory or in territory that is in part the same as the territory of the County of Imperial requests the Board of Supervisors of the County of Imperial to order such consolidation under Elections Code Section 10401 and 10403.

BE IT FURTHER RESOLVED AND ORDERED that said governing body hereby requests the Board of Supervisors to permit the Imperial County Elections Department to provide any and all services necessary for conducting the election and agrees to pay for said services, and

BE IT FURTHER RESOLVED AND ORDERED that the Imperial County Elections Department conduct the election for the following offices of November 8, 2016 ballot:

| <u>SEATS OPEN</u> | <u>OFFICE</u> | <u>TERM</u> | <u>DIST/DIV.</u> |
|-------------------|---------------|-------------|------------------|
| 3                 | Council       | Four Years  | 5                |
| 1                 | Treasurer     | Four Years  | 5                |

PASSED, APPROVED AND ADOPTED by the City Council of the City of Holtville, California, this 11<sup>th</sup> day of July 2016, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
James Predmore, Mayor

ATTEST:

\_\_\_\_\_  
Denise Garcia, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Steve Walker, City Attorney

STATE OF CALIFORNIA)  
COUNTY OF IMPERIAL) SS  
CITY OF HOLTVILLE)

I, Denise Garcia, City Clerk of the City of Holtville, California, DO HEREBY CERTIFY, that the foregoing Resolution was duly passed, approved and adopted by the City of Council of the City of Holtville, California at its regularly scheduled meeting held on the 11<sup>th</sup> day of July, 2016.

\_\_\_\_\_  
Denise Garcia, City Clerk

## **NOTICE OF ELECTION**

**NOTICE IS HEREBY GIVEN that a General Municipal Election will be held in the City of Holtville on Tuesday, November 8th, 2016 for the following Officers:**

**For 3 Members  
Of the City Council**

**(Full term of four years)**

**For City Treasurer**

**(Full term of four years)**

**The nomination period for these offices begins on July 18, 2016 and closes on August 12, 2016 at 5:00 p.m. No person may file nomination papers for more than one office at the same election.**

**If nomination papers for an incumbent officer of the City are not filed by August 12, 2016 (the 88<sup>th</sup> day before the election) the voters shall have until the 83<sup>rd</sup> day before the election, August 17, 2016, to nominate candidates other than the person(s) who are the incumbents on the 88<sup>th</sup> day before the election, for that incumbent's elective office. This extension is not applicable where there is no incumbent eligible to be elected.**

**If no one or only one person is nominated for an elective office, appointment to the elective office may be made as prescribed by §10229, Elections Code of the State of California.**

**The polls will be open between the hours of 7:00 a.m. and 8:00 p.m. on Election day.**

---

**Denise Garcia, City Clerk**

**Dated: July 11, 2016**

5



June 30, 2016

Nick Wells  
City Manager  
121 W. Fifth Street  
Holtville, California 92250

Subject: Request for Time Extension for Construction Management Services  
for Holtville WWTP Improvement Project

Dear Mr. Wells:

HDR hereby requests extension of the Holtville Wastewater Treatment Plant Improvement Project Construction Management Services for an additional 13 months, continuing through April 30, 2017.

The Holtville Wastewater Treatment Plant Improvement Project Construction Management Services contract (contract) was negotiated and executed on September 11, 2014. The Notice to Proceed for the contract was issued on the same date. The contract language indicates in Part 6 that the term of the agreement shall be effective "the date of the Notice to Proceed through eighteen months". It further states that the City of Holtville will formally notify the consultant when the Construction Management Services are to begin. The intent of the contract was to provide a minimum of 18 months of on-site construction management services, beginning with the Notice to Proceed to the General Contractor. The contract also included pre-construction activities for four months prior to the month in which the construction was to begin. The HDR proposal, which was made part of the contract as Attachment D, showed a total duration of effort extending from June, 2014 through June, 2016, including 20 months of field work for construction from Contractor NTP through start-up and project close-out, in addition to four months of effort during the pre-bid and bid phase for the construction contract.

The advertisement of the project was delayed shortly after HDR received Notice to Proceed on September 11, 2014 due to issues with contract language and funding. As a result, the project did not advertise in the US until late February, 2015 and bids were not received until April 21, 2015, more than 7 months after HDR received NTP. Due to bidding and funding issues, the contract for the construction was not awarded until July, 2015, with the pre-construction meeting on August 5, 2015 and the construction NTP issued effective August 10, 2015. Thus, the project started roughly 8 months later than anticipated at the time that the HDR contract NTP was issued.



Based on the original HDR NTP date, the HDR contract would have expired on March 11, 2016, seven months after the date of the Contractor's Notice to Proceed. Based on the current schedule, construction work at the site may continue through February, 2017. Consistent with this current schedule, HDR hereby requests that its contract be extended to April 30, 2017 to provide adequate time to complete the construction management, start-up and close-out services. HDR and its subcontractors are continuing to work in good faith to provide necessary construction management services to avoid delays in construction. Extension of the contract will allow all parties to be compensated for their work.

In addition to time, the delay in starting the construction, and the effort expended outside of the contract prior to the receipt of bids have resulted in additional costs to HDR and its subcontractors. Notice to this effect was provided to the City by letter dated December 8, 2014. These additional costs will be summarized in the near future and submitted to the City. However, in the meantime, an extension of the contract time will allow all parties to be compensated for contract work performed to date without further delay.

Please call if you have any questions or comments.

Sincerely,

HDR Engineering, Inc.

A handwritten signature in black ink, appearing to read 'D. R. Bachtel'.

David R. Bachtel  
Project Manager

A handwritten signature in black ink, appearing to read 'Paul S. Skager'.

Paul S. Skager, PE  
Associate Vice President

# City of Holtville

## REPORT TO COUNCIL

**DATE ISSUED:** July 7, 2016  
**FROM:** Nick Wells, City Manager  
**SUBJECT:** City Manager Update

|               |  |
|---------------|--|
| Meeting Date  | <u>07/11/16</u>  |
| Item Number   | <u>56</u>  |
| City Manager  | <u></u> |
| Finance       | _____  |
| City Attorney | _____  |

**INFORMATION ONLY – NO ACTION REQUIRED AT THIS TIME**

### WATER ENTERPRISE

**Tank Rehab** – Corrosion has developed inside the 2.4 million gallon water storage tank that was completed in 2010. Staff obtained multiple bids for repairs and ongoing maintenance, as well as potential solutions to our TTHM issue. A general estimate was given to rehab the tank at \$225k-275k for the resurfacing and \$350k-400k for the aeration (TTHM solution) portion. The City recently applied for funding of these repairs with SRF. The Holt Group was engaged to produce Design/Build specifications so that the project can be considered “designed” for grant purposes.

**System Controls** – Frank Cornejo obtained an updated estimate from TESCO in 2014 of about \$450k to replace the aged system. Frank had hoped that this project might be put off and the controls might “limp along” for another 18 months while we attacked other water issues and staff was able to investigate alternatives and potential funding sources. A recent failure in these controls caused a water break, which has brought this issue back to the “top of the stack” in problems to address. This issue is also addressed on the SRF application. THG subbed out the electrical portion of that work and we have been working with Delta Systems on that portion. *Frank submitted all of the call-out alarms and specs that were requested and Delta Systems substantially completed their work. Jack Holt reports that most of the elements have been completed and put on his desk for coordination and collation.*

**Rate Study** – As previously reported to City Council, the profitability of the Water Enterprise is becoming problematic. Coupled with the issues listed above and the debt covenant to budget a net revenue of 120% of the annual debt service, we must explore the possibility of a rate adjustment. Through Sean Sterchi of the State Water Resources Control Board - Division of Drinking Water, Rural Community Assistance Corporation worked with the City to produce some preliminary analysis in a no-cost Water Rate Study. Staff will be working with them to amend and refine that information.

**Floating Solar** – A contract was signed with Infratech Industries for the installation of a floating solar array on the City Water Ponds for the purpose of producing power for the Water Treatment facility in 2014. After the several rounds of plan checks, the plans passed review. Addenda to the contract were negotiated with Infratech regarding reduced consumption (necessitated by the current scaled-back size of the project’s first phase) and the Performance Period, which has lapsed. At this time, we are awaiting a revised Building Permit application to finalize commencement of the project.

### SEWER ENTERPRISE

**WWTP Project** – The \$15 million project to rehab the City’s Wastewater Treatment Plant, financed by the State Clean Water Revolving Fund along with BECC and the EPA through NADBank, is under construction by Pacific Hydrotech. Last November, the City’s WWTP Cease & Desist Order (and

corresponding deadline for completing this project) were extended to 12/31/16. Most of the excavation and base concrete pouring has been completed and electrical wiring continues. At present, we are trending for an October/November completion of the plant operations, however additional “clean-up” construction activities may stretch into February, 2017. *Although most potential delays are being addressed, due to tight windows for coordination of crucial equipment and its delivery/installation, contingency plans are being discussed and outlined that would allow for filling and seeding the main pond by October 1, even if flow is not fully established. This would allow the biological process to take hold and production of effluent would then be possible by the end of the year.*

## TRANSPORTATION PROJECTS

**Fifth Street & Grape Avenue Pedestrian Roadway Improvement Project** – This project essentially adds or improves curb, gutter and sidewalk on the north side of Fifth Street at Grape Avenue, using CMAQ funding coming through ICTC. Development Design & Engineering, Inc. was selected as the RE/CM and Pyramid Construction as the construction contractor. Work has been halted for some time as the construction contractor is at odds with Caltrans over materials submittals. The City recently issued a letter demanding action soon to avoid contracted repercussions on the contractor. A meeting was held at the Caltrans Construction office in Imperial a few weeks ago to hammer out details and get the project restarted. The problematic quick-setting concrete has now been sourced, however, the certification of the asphalt has expired, so that is being handled, but not expected to be as long a process. *Pyramid informed me today that they expect to be in construction within 3 weeks.*

**Cedar Avenue Sidewalk Improvements Project** – Improvements to curb, gutter and sidewalk along the east side of Cedar Avenue between Fourth and Fifth Streets were approved through the CMAQ program. A design engineering contract has been forwarded to Dynamic Consulting for review. Unfortunately, delays with this project’s procurement have led to loss of funding for construction at this time. We will, however, continue with the Design phase in order to be ready if funding becomes available in the near future.

**Walnut Avenue South Improvements Project** – Proposed improvements consist of installation of AC pavement overlay and widening to 50’ in width along the length of Walnut Avenue from Fourth to First Street. The ICTC scoring process resulted in the project being awarded 82% of the funds requested through RSTP in the total amount of \$498,000. The construction contract was awarded to Hal Hayes Construction of Riverside and the Resident Engineer/Construction Manager contract awarded to Athalye Consulting Engineers. *Work began a few weeks ago and is progressing on schedule.*

**Ninth Street Pear Canal Undergrounding to Olive Avenue Project** – Over the past several years the Pear Canal dirt ditch along the north side of Ninth Street has all but been eliminated. The last project section from Cedar to Palm left only a small length of a couple hundred feet to Olive Avenue. Beyond that point, the canal is concrete lined. Funding from both the RSTP and CMAQ programs was secured for this project last year through Caltrans. *An RFP for Design Engineering Services has been prepared and will be advertised this week.*

## PUBLIC WORKS

### PARKS

**Pete Mellinger Alamo River Trail** - The 4<sup>th</sup> phase of this project, which included trail improvements and bridge installations between the Holtville Skate Park and Earl Walker Park, is now complete. A revision to the planned trail head sign to reflect the name change to the “Pete Mellinger Alamo River Trail” has been

installed and looks great. We discussed scheduling a dedication ceremony with the Mellinger family and they have requested a date in early September.

**Mac Park** - City staff has been working with Holtville Little League to construct a second baseball diamond to the east of the current field. We recently met with Jimmy Abatti, the recognized baseball field “guru” in the Imperial Valley, about what needs to be done. Funding is being sought both through grants and donations. It is hoped that we can move this project forward soon. A new “point person” – Ben Williams – has been appointed by Little League, so that should help the process as well.

## ADMINISTRATION

**BUILDING PERMITS** - The City has issued **65** building permits during 2016.

**Clear Talk Cell Tower** – The City was approached last year by Clear Talk Wireless for the purpose of replacing one of the light poles in Samaha Park with a taller pole that would then contain the lights topped by cellular communications equipment. The project has met with informal approval by both the Council and the Planning Commission and is now in the process of completing the requirements for California Environmental Quality Act (CEQA). The proposed lease agreement will be brought to the Council next month.

**Holtville Estates** – Permits for the remaining 6 homes in the project were pulled in April. As it nears completion, sales have been brisk - at present, only 6 or 7 homes remain to be sold in the development.

**Holtville Luxury Apartments** – A project has been in the works for some time at the corner of Ninth and Melon, just outside the City limits. As the Service Area Plan has now been adopted, work will once again begin with the City and LAFCO to propose annexation and development. Although we are awaiting formal submission of project plans by the Melon, LLC group, staff recently met with Mr. Hawk and hopefully he/they are aware of the next steps that need to be taken.

## OTHER

**Sustainable Communities General Planning Grant** – The consultant selected to complete the Plan, Michael Baker International, has been working on gathering data and are currently scheduling some onsite visits to continue their work. The consultants were onsite for a workshop for the Housing Element portion of the plan. A draft of that section has been submitted and comments have been provided by staff. We will continue to provide information to keep the process moving. We have recently checked in with the consultant to insure that work is continuing and expect additional onsite collaboration soon.

**Blossom Valley Inn** – A Conditional Use Permit Application passed the Planning Commission in May to put the facility into full compliance. It is expected that the facility will soon be under new management and several changes will be forthcoming.

**Employee Trivia** – *The last two individuals hired by the City were **both** named “Hector Orozco!” Today marks my official 5 year anniversary with the City. Finally, I was corrected on last month’s reporting – 7, not 6, current City employees attended Holtville High School.*

**MEETINGS & EVENTS RECENTLY ATTENDED:**

- 06/27/16 Management Staff Meeting *City Hall*
- 06/27/16 Conference on MLB Baseball Grant w/ CA Consulting *Conference Call*
- 06/28/16 IC BoS Summer Program Check Presentation *IC BoS Chambers (EC)*
- 06/30/16 Monthly Progress Meeting *WWTP Site*
- 06/30/16 OEDC Meeting *IC Admin Conference Rooms C/D*
- 07/04/16 Independence Day *City Hall Closed*
- 07/05/16 Management Staff Meeting *City Hall*
- 07/06/16 PAO/PIO/Community Manager Meeting *Mirage Club NAF EL CENTRO*
- 07/07/16 Holtville CofC Board Meeting *Casa Blanca (Born Home-Holtville)*
- 07/11/16 Holtville City Council Meeting *City Hall*

**UPCOMING EVENTS:**

- 07/11/16 Management Staff Meeting *City Hall*
- 07/13/16 ICTC Management Committee Meeting *City of Calipatria*
- 07/13/16 CCMA Meeting *City of Calipatria*
- 07/13/16 Water System Compliance Issues w/ State Board *Conference Call*
- 07/14/16 Imperial-Mexicali Binational Alliance Meeting *TBD*
- 07/14/16 LCR Salton Sea Familiarization Tour *City Hall*
- 07/18/16 Holtville Planning Commission Meeting *City Hall*
- 07/25/16 Holtville City Council Meeting *City Hall*
- 07/27/16 WWTP - Monthly Progress Meeting *WWTP Plant*
- 07/28/16 IVECA Board Meeting *EC ED Offices*
- 08/04/16 Holtville CofC Board Meeting *TBD*
- 08/08/16 Holtville City Council Meeting *City Hall*
- 08/08/16 Holtville City Council Meeting *City Hall*
- 08/15/16 Holtville Planning Commission Meeting *City Hall*
- 08/22/16 Holtville City Council Meeting (Potentially Dark) *City Hall / Project Site*

If you have any questions about any of the information presented, please feel free to contact me directly.

Respectfully submitted,



Nicholas D. Wells  
(760) 356-4574

**City of Holtville**  
**REPORT TO CITY COUNCIL**

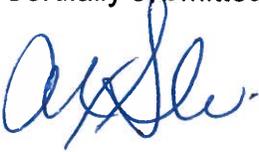
|               |   |
|---------------|---|
| MEETING DATE: | <u>07/11/16</u>   |
| ITEM NUMBER   | <u>56a</u>  |
| Approvals     | CITY MANAGER <u></u> |
|               | FINANCE MANAGER _____   |
|               | CITY ATTORNEY _____   |

**DATE ISSUED:** July 7, 2016  
**FROM:** Alex Silva, Fire Chief  
**SUBJECT:** Monthly report for June, 2016

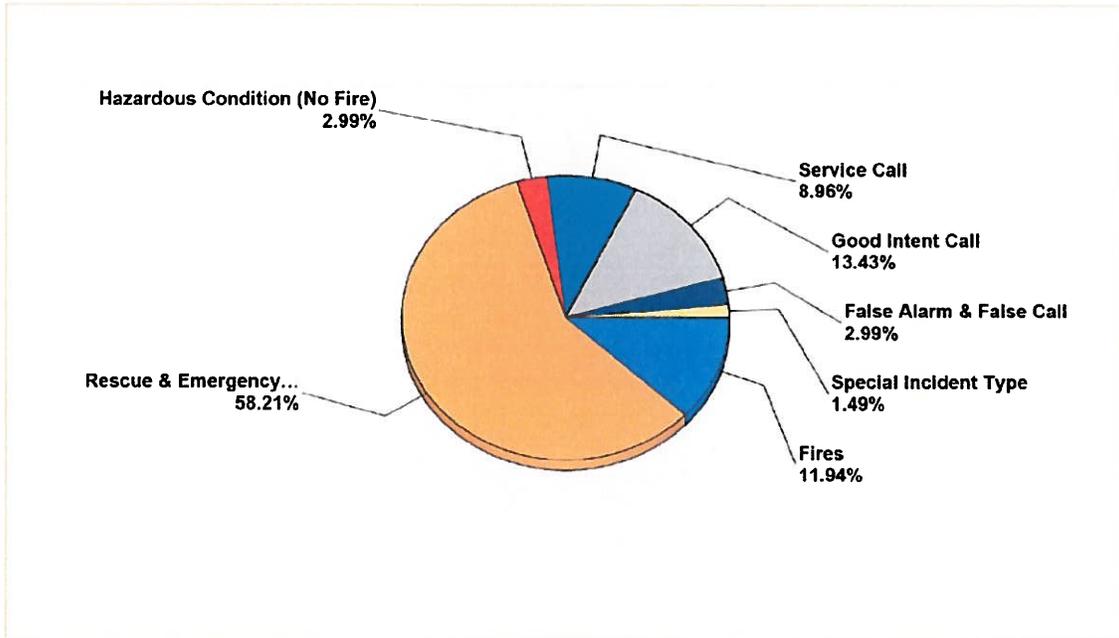
During the month of June 2016, we responded to 67 emergency calls. On Father's Day, we responded to the City of Potrero California to assist on the Border Fire. We were on 24 hour assignments. We left on June 16,2016 and returned on Friday June 17, 2016. Firefighters Marcos Cornejo, Bradley Kaufman, Fabian Ramirez and Sergio Hernandez responded on the engine, I was the strike team leader assigned to our crew. On June 1, 2016, staff went to Viejas Casino for our yearly wild land training. The following is the monthly report to council for the month of June 2016.

|                         |     |
|-------------------------|-----|
| Emergency calls         | 67  |
| Training hours          | 224 |
| Residential inspections | 34  |
| Commercial inspections  | 15  |

Cordially submitted



Alex Silva  
Fire Chief



**MAJOR INCIDENT TYPE # INCIDENTS % of TOTAL**

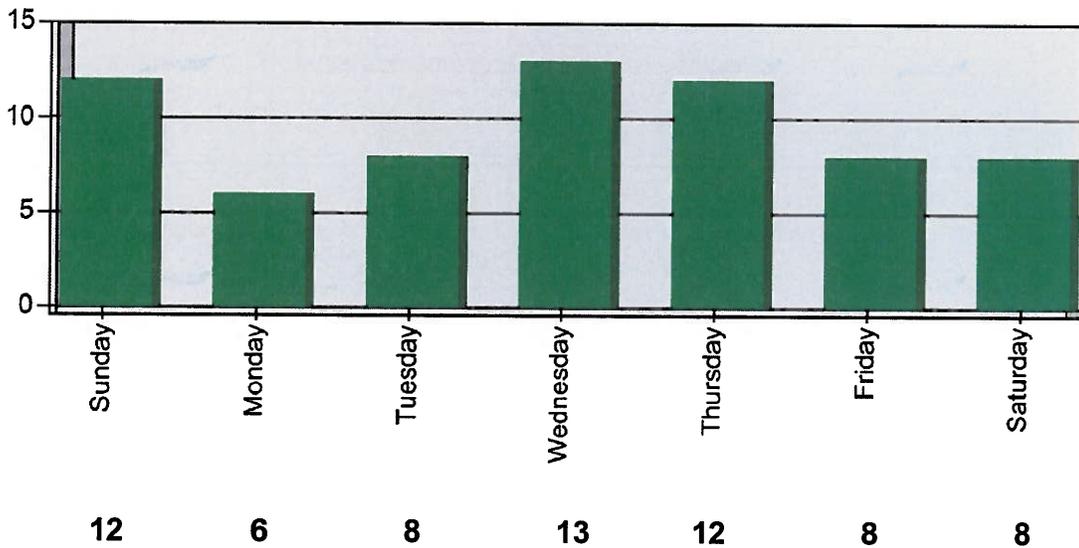
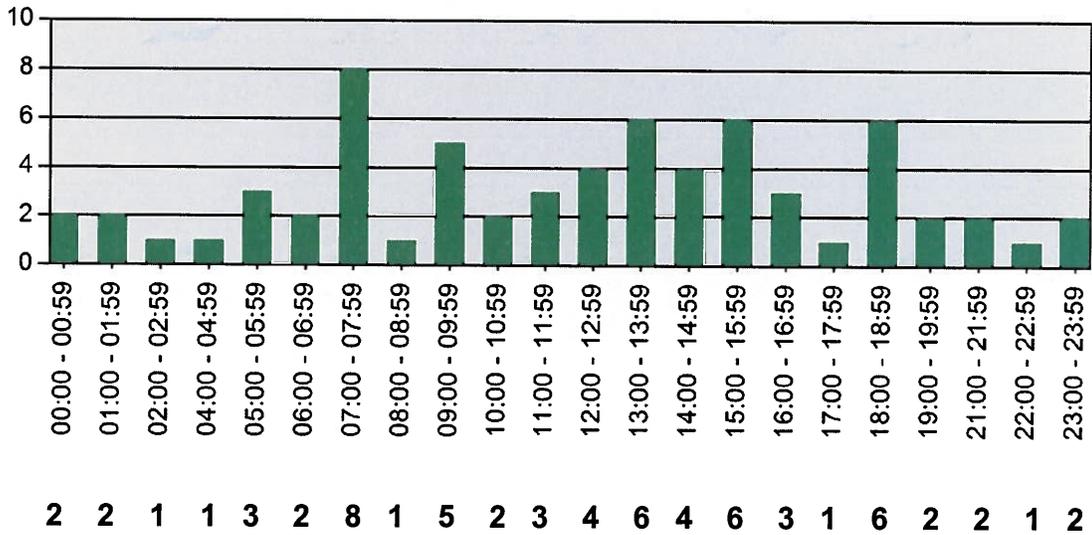
|                                    |           |                |
|------------------------------------|-----------|----------------|
| Fires                              | 8         | 11.94%         |
| Rescue & Emergency Medical Service | 39        | 58.21%         |
| Hazardous Condition (No Fire)      | 2         | 2.99%          |
| Service Call                       | 6         | 8.96%          |
| Good Intent Call                   | 9         | 13.43%         |
| False Alarm & False Call           | 2         | 2.99%          |
| Special Incident Type              | 1         | 1.49%          |
| <b>TOTAL</b>                       | <b>67</b> | <b>100.00%</b> |

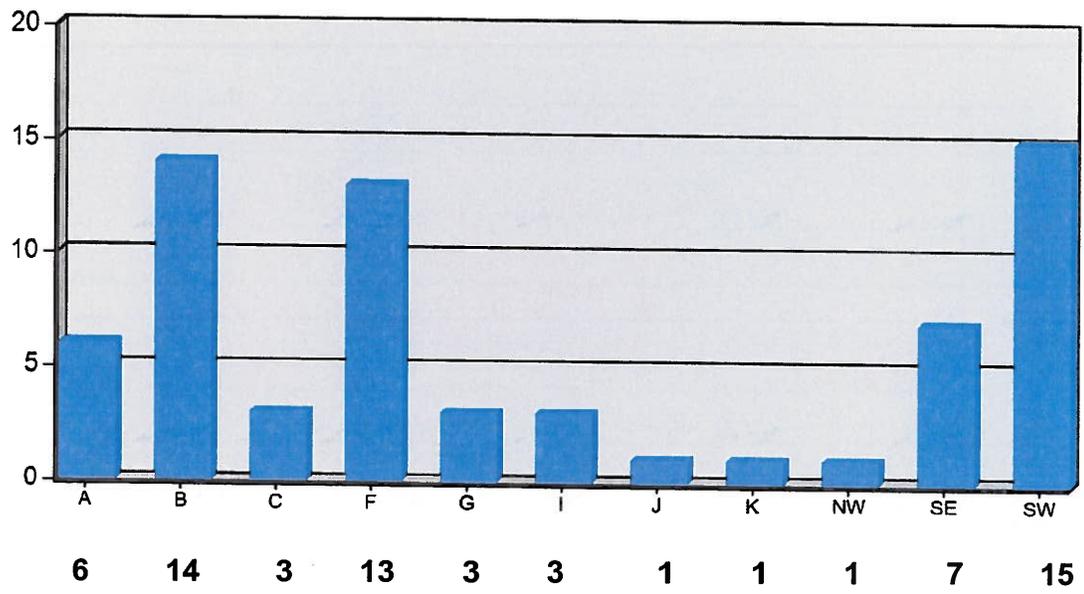
**ACTION TAKEN # INCIDENTS PERCENTAGE**

|   |           |        |
|---|-----------|--------|
| 10 - Fire control or extinguishment, other    | 3         | 4.48%  |
| 11 - Extinguishment by fire service personnel | 3         | 4.48%  |
| 30 - Emergency medical services, other        | 1         | 1.49%  |
| 31 - Provide first aid & check for injuries   | 3         | 4.48%  |
| 32 - Provide basic life support (BLS)         | 12        | 17.91% |
| 33 - Provide advanced life support (ALS)      | 22        | 32.84% |
| 55 - Establish safe area                      | 1         | 1.49%  |
| 70 - Assistance, other                        | 3         | 4.48%  |
| 71 - Assist physically disabled               | 5         | 7.46%  |
| 73 - Provide manpower                         | 2         | 2.99%  |
| 74 - Provide apparatus                        | 1         | 1.49%  |
| 78 - Control traffic                          | 1         | 1.49%  |
| 82 - Notify other agencies.                   | 2         | 2.99%  |
| 84 - Refer to proper authority                | 1         | 1.49%  |
| 86 - Investigate                              | 8         | 11.94% |
| 87 - Investigate fire out on arrival          | 1         | 1.49%  |
| 92 - Standby                                  | 3         | 4.48%  |
| 93 - Cancelled en route                       | 4         | 5.97%  |
| <b>TOTAL:</b>                                 | <b>76</b> |        |

**Property loss**

| Number | Date       | Incident type                                  | Property loss | Content loss | Total       | % of total |
|--------|------------|--|---------------|--------------|-------------|------------|
| 0334   | 06/16/2016 | 138 - Off-road vehicle or heavy equipment fire | \$5,060.00    | \$20.00      | \$5,080.00  | 20.26%     |
| 0351   | 06/22/2016 | 162 - Outside equipment fire                   | 0.00          | \$20,000.00  | \$20,000.00 | 79.74%     |





66

MEETING DATE: 7-11-16  
APPROVED FOR AGENDA  
CITY MANAGER \_\_\_\_\_  
FINANCE MANAGER \_\_\_\_\_  
CITY ATTORNEY \_\_\_\_\_

## City of Holtville

### Report to Council

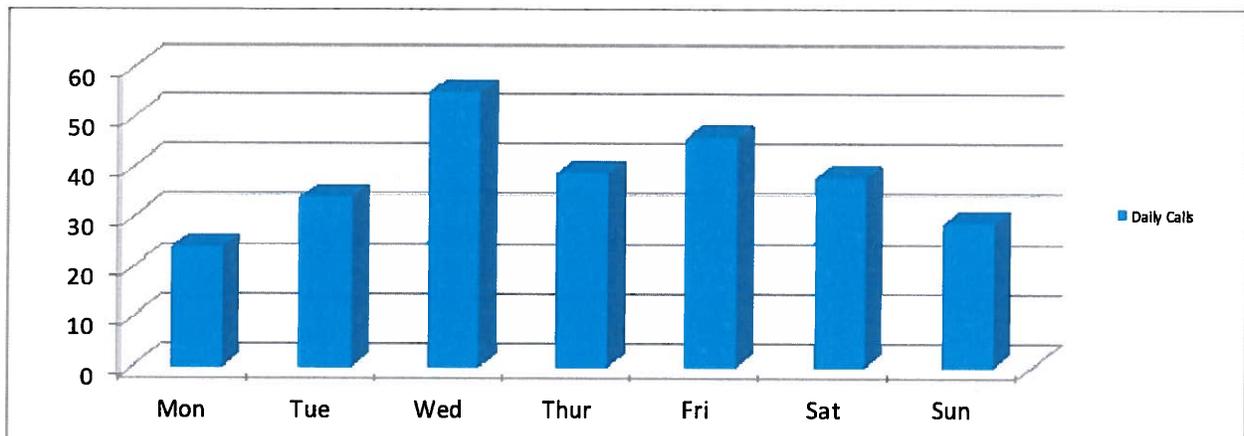
**Date Issued:** July 6, 2016  
**From:** Sergeant Robert Benavidez, Chief of Police  
**Subject:** Holtville Sheriff's Monthly Report – June 2016

**THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.**

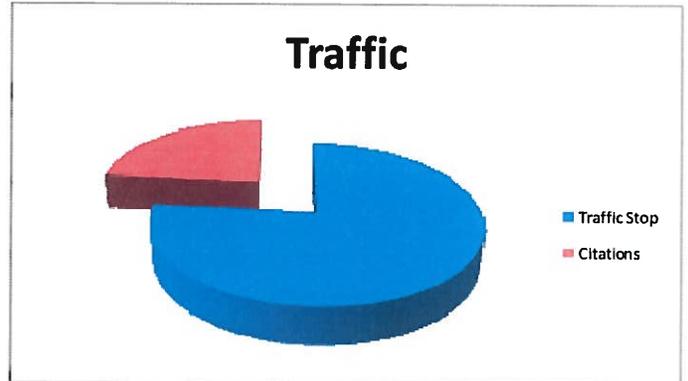
The following is a summary of statistics for the Holtville Sheriff's Deputies for the month of June 2016.

#### Calls For Service:

- **241** total incident reports, which were entered into Spillman Computer Database by the Imperial County Sheriff's Dispatch Center. These calls consisted of requests for Sheriff's services.
- The highest volume of calls for service occurred on **Wednesday** with **55 calls**. The lowest volume of calls for service occurred on Mondays. The highest volume of calls occurred from **9:00 p.m. to 10:00 p.m.**

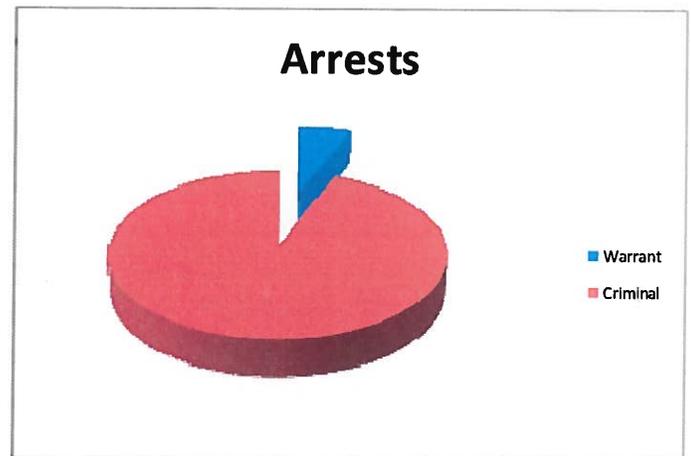


| <i>Traffic</i>     | <i>Total</i> |
|--------------------|--------------|
| Traffic Stops      | 84           |
| Citations Issued   | 26           |
| Traffic Collisions | 2            |
| DUI's              | 1            |



| <i>Crimes</i>        | <i>Total</i> |
|----------------------|--------------|
| Burglary             | 2            |
| 911 Calls - Hangups  | 2            |
| Vandalism            | 3            |
| Disturbing the Peace | 19           |
| Narcotic Offenses    | 6            |

| <i>Arrests</i> | <i>Total</i> |
|----------------|--------------|
| Warrants       | 1            |
| Criminal       | 16           |
| Total          | 17           |



| <i>Miscellaneous</i>    | <i>Total</i> |
|-------------------------|--------------|
| Animal Problem          | 3            |
| Alarm Calls             | 11           |
| Deputy Request          | 8            |
| Suspicious Person/Circ. | 13           |

The following is a brief summary of incidents and events that the Holtville Police Department has been involved in during the month of June 2016.

- On June 4<sup>th</sup>, 2016 Deputies arrested a male subject found to be in possession of narcotics.
- On June 6<sup>th</sup>, 2016 Deputies arrested a male subject found to be in possession of narcotics.
- On June 7<sup>th</sup>, 2016 Deputies provided a Driving Under the Influence Presentation to Holtville Highschool students.
- On June 8<sup>th</sup>, 2016 Deputies and Fire personnel coordinated event to commend leading readers of Finley Elementary school and transported to McDonalds for lunch.
- On June 8<sup>th</sup>, 2016 Deputies assisted with extra patrol and traffic patrol of Pine School Graduation.
- On June 9<sup>th</sup>, 2016 Deputies and ICSO investigators arrested Burglar of "Bolt Farms" (4<sup>th</sup> and Fern Ave). Total value of stolen and damaged property valued at over \$50,000.
- On June 9<sup>th</sup>, 2016 Deputies assisted with extra patrol and traffic patrol of Finley Junior High School Graduation.
- On June 10<sup>th</sup>, 2016 Deputies and Reserve Deputies assisted with extra patrol and traffic patrol of Holtville High School Graduation.
- On June 12<sup>th</sup>, 2016 Deputies contacted and arrested two subjects in possession of narcotics.
- On June 13<sup>th</sup>, 2016 Deputies conducted traffic stop. Driver was found to be driving under the influence of alcohol.
- On June 16<sup>th</sup>, 2016 Deputies made contact with an additional suspect of "Bolt Farms" Burglary. Subject was positively identified and arrested for burglary.
- On June 16<sup>th</sup>, 2016, Deputies assisted with the Holtville Ice Cream Social.
- On June 18<sup>th</sup>, 2016, Deputies arrested a male adult for causing a disturbance on 6<sup>th</sup> St.
- On June 18<sup>th</sup>, 2016 Deputies responded to Maple Ave in reference to a subject whom had been involved in a disturbance with a knife. The subject was flown out to a local medical center due to injuries sustained.

- On June 23<sup>rd</sup>, 2016 Deputies assisted Imperial Valley Street Interdiction Team with search and arrest of multiple subjects on county probation for a variety of offenses including drug, warrant & elder abuse.
- On June 25<sup>th</sup>, 2016 Deputies responded to Walnut in reference to a disturbance involving a vehicle. A subject was arrested for assault with a deadly weapon.
- On June 28<sup>th</sup>, 2016 Deputies assisted with the funeral precession of local community resident.
- On June 29<sup>th</sup>, 2016 Deputies responded to Hot Rods and Beer in reference to a patron causing a disturbance. The subject was arrested and found to be in possession of an illegal weapon and narcotics.

Respectfully submitted,

Sergeant Robert Benavidez

**City of Holtville**  
**REPORT TO CITY COUNCIL**

|               |  |
|---------------|--|
| MEETING DATE: | 07/11/16   |
| ITEM NUMBER   | 6c   |
| Approvals     | CITY MANAGER  |
|               | FINANCE MANAGER _____  |
|               | CITY ATTORNEY _____  |

**DATE ISSUED:** July 6, 2016  
**FROM:** Frank Cornejo  
Water/Wastewater Operations Supervisor  
**SUBJECT:** Water / Wastewater Plant Operations & Maintenance Summary

***THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.***

The purpose of this report is to inform council of all operations, maintenance, and construction activities completed at the City's water & wastewater treatment facilities during the period between 06/23/16 to 07/06/16

Also attached to this report are photos of the current wastewater treatment plant improvements construction work.

**Water Treatment Plant:**

- **Compressor unit in central air conditioner for MCC room was replaced and put into service.**
- Staff took all routine samples, completed all regulatory reports, and maintained operational records as required.

**Waste Water Treatment Plant:**

- **WWTP staff completed replacement of compressed air diffusers in Parkson Filter unit #1.**
- Staff took all routine samples, completed all regulatory reports, and maintained operational records as required.

**Waste Water Treatment Construction:**

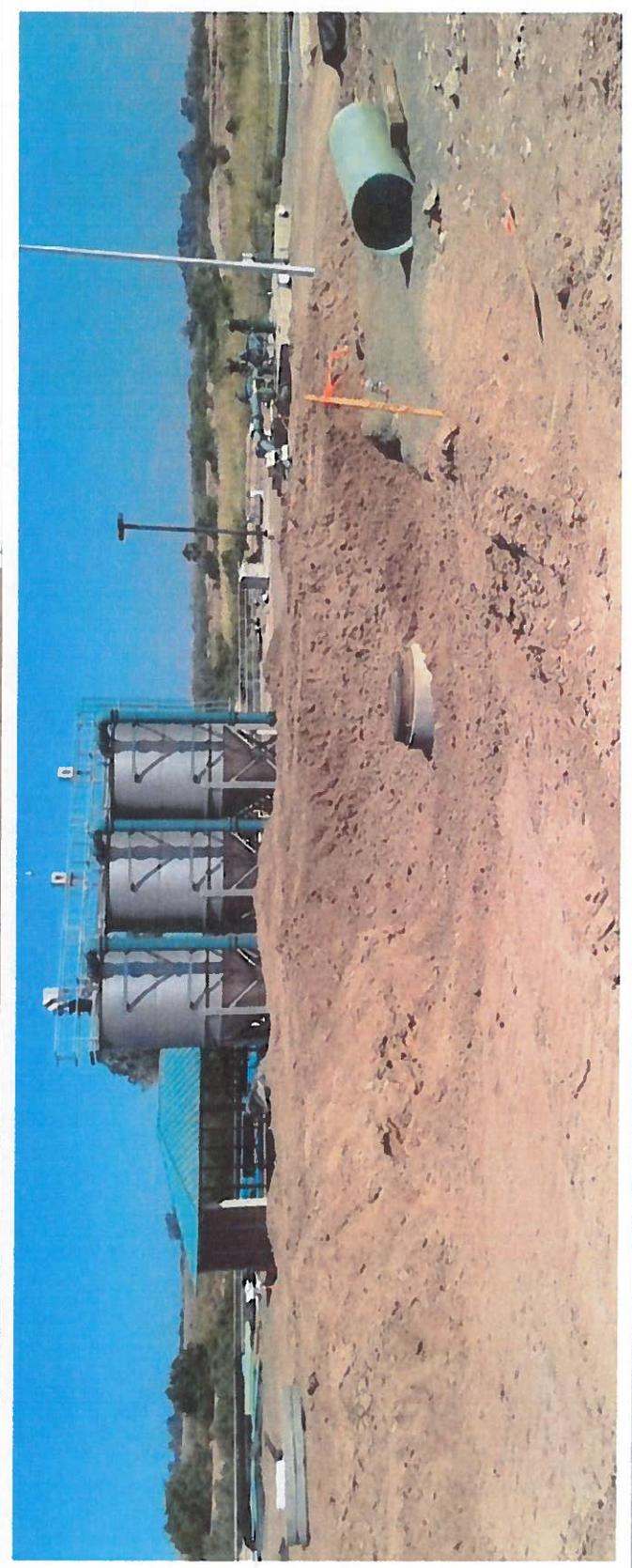
- **Pacific Hydro work crews completed installation of flap valves inside Biolac aeration basin.**  
*(see attached photos)*
- **Pacific Hydro work crews continued installation of 24" storm water piping and manhole structures.** *(see attached photos)*
- **Pacific Hydro work crews completed installation of electrical cabinets inside main electrical room.** *(see attached photos)*

Respectfully Submitted,



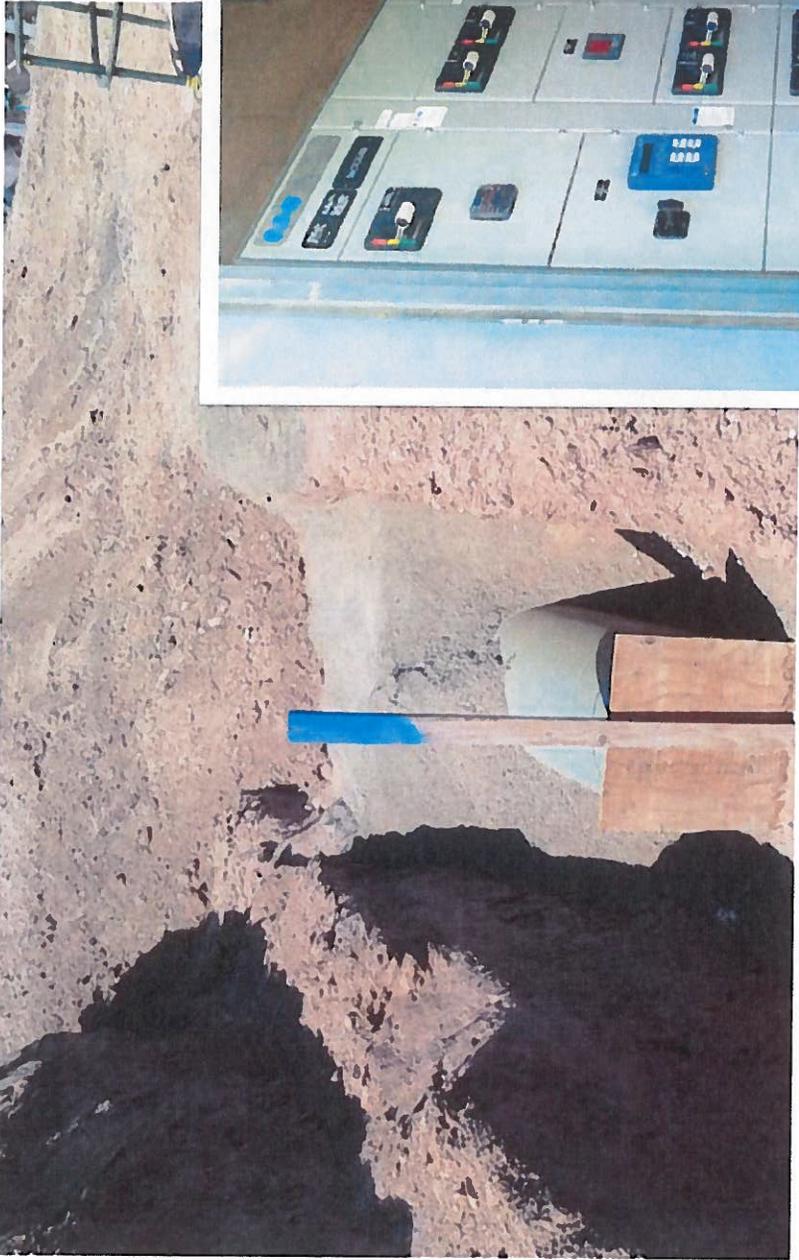
Frank Cornejo.  
Water/Wastewater Operations Supervisor  
City of Holtville

# WWTP Construction



**WWTP**

**Construction**



**City of Holtville**  
**REPORT TO CITY COUNCIL**

|               |  |
|---------------|--|
| MEETING DATE: | 07/11/16   |
| ITEM NUMBER   | bd   |
| Approvals     | CITY MANAGER  |
|               | FINANCE MANAGER _____  |
|               | CITY ATTORNEY _____  |

**DATE ISSUED:** July 7, 2016  
**FROM:** Alex Chavez, Public Works Foreman  
**SUBJECT:** Bi Monthly Report - Public Works

**THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.**

The purpose of this report is to inform Council of Public Works activities since the last council meeting. Public Works has been actively working on or completed the following:

- Cleared sewer plugs at different locations in town.
- Repaired water service line leaks.
- Worked with the Sheriff's Department to clean up graffiti at park and around town.
- Patch potholes in different locations in town.
- Ran main sewer lines in different locations in town.
- Caught 3 dogs.
- Cleaned empty lot on 10th St. and Holt Ave.
- Set manhole filter on Melon Rd. and 6th St.
- Repaired 8 inch waterbreak along Orchard Rd.
- Repaired 80 feet of protective railings at City Pool.

Respectfully Submitted,



Alejandro Chavez  
Public Works